

**AGENDA  
CITY COUNCIL  
DECEMBER 20, 2016**

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**NOTICE:**

**DECEMBER 20, 2016**

<b>5:15-5:30 P.M.</b>	<b>POLICE COMMITTEE MEETING</b>
<b>5:30-6:00 P.M.</b>	<b>FINANCE COMMITTEE MEETING</b>
<b>6:00-6:15 P.M.</b>	<b>PUBLIC WORKS COMMITTEE MEETING</b>
<b>6:15-6:30 P.M.</b>	<b>WASTEWATER TREATMENT COMMITTEE MEETING</b>
<b>6:30-7:00 P.M.</b>	<b>ECONOMIC DEVELOPMENT COMMITTEE MEETING</b>

**TOWNSHIP MEETING  
DECEMBER 20, 2016**

- 1. PRAYER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. TOWNBOARD MINUTES-DECEMBER 6, 2016**
- 5. PRESENTATION OF COMMUNICATIONS:**
- 6. FINANCE: RON SIMPSON, CHAIRMAN**
  - A. BILL LIST- DECEMBER 20, 2016**

**CITY COUNCIL MEETING  
DECEMBER 20, 2016**

- 1. ROLL CALL**
- 2. CITY COUNCIL MINUTES- DECEMBER 6, 2016**
- 3. PRESENTATION OF COMMUNICATION**

**APPLICATIONS TO ADDRESS THE CITY COUNCIL**

  - A. BRIAN ROPAC-2340 PONTOON RD RE-ZONING**
  - B. SCOTT GROTE-KNIGHTS OF COLUMBUS OBJECTION**
  - C. LINDA KNOGL-MISSOURI AVENUE**
- 4. REMARKS BY MAYOR**
- 5. REPORT OF STANDING COMMITTEES:**

**DOWNTOWN: NIKKI PETRILLO, CHAIRMAN (CITY HALL & BUILDINGS)**

**A.**

**PLANNING/ZONING, ANNEXATIONS, ENGINEERING AND INSPECTIONS: DAN MCDOWELL, CHAIRMAN**

**A. BUILDING & ZONING MONTHLY REPORT NOV 2016**

**B. PLAN COMMISSION MINUTES-DECEMBER 1, 2016**

**LEGAL AND LEGISLATIVE: BOB PICKERELL, CHAIRMAN (CABLE TV, ORDINANCE)**

**A.**

**PUBLIC WORKS: DON THOMPSON, CHAIRMAN: (STREET AND ALLEY-SANITATION-INSPECTION-TRAFFIC & LIGHTS)**

**A. RESOLUTION TO AUTHORIZE RENEWAL OF LEASE OF THE ANIMAL CONTROL BUILDING TO POUND PETS, INC.**

**POLICE COMMITTEE: TIM ELLIOTT, CHAIRMAN**

**A. RESOLUTION TO APPROVE AN AGREEMENT WITH MONETA ENTERPRISES, LLC D/B/A COURTMONEY.COM**

**FIRE: WALMER SCHMIDTKE, CHAIRMAN**

**A. MONTHLY REPORT NOVEMBER 2016**

**WASTEWATER TREATMENT: BILL DAVIS, CHAIRMAN**

**A. ORDINANCE REVISING ORDINANCE 3819, AS AMENDED BY ORDINANCE 4168 AND 8854, ESTABLISHING REGULATIONS AND REQUIREMENTS FOR THE USE OF AND DISCHARGED INTO THE WASTEWATER COLLECTION AND TREATMENT SYSTEM FOR THE CITY OF GRANITE CITY**

**INSURANCE AND SAFETY: GERALD WILLIAMS, CHAIRMAN**

**A. PENDING LITIGATION**

**B. RESOLUTION TO PURCHASE PROPERTY, WIND, HAIL, AND EARTHQUAKE INSURANCE COVERAGE FOR 2017**

**C. RESOLUTION TO PURCHASE LIABILITY INSURANCE COVERAGE FOR 2017**

**D. RESOLUTION TO PURCHASE WORKERS**

**COMPENSATION INSURANCE COVERAGE FOR 2017**

**E. RISK MANAGEMENT MONTHLY REPORT FOR 12/1/2016**

**ECONOMIC DEVELOPMENT AND NEGOTIATIONS: PAUL JACKSTADT,  
CHAIRMAN**

- A. RESOLUTION TO EXTEND TIME GIVEN TO RELEASE  
LIEN ON 3001 MARSHALL AVE., GRANITE CITY,  
ILLINOIS**
- B. RESOLUTION AUTHORIZING THE OFFICE OF THE  
TREASURER TO RELEASE SEWER LIENS ON 1438 GRAND  
AVE., GRANITE CITY, IL 62040**
- C. RESOLUTION AUTHORIZING THE OFFICE OF THE  
TREASURER TO RELEASE SEWER LIEN ON 1436 GRAND  
AVE, GRANITE CITY, IL 62040**
- D. RESOLUTION AUTHORIZING THE OFFICE OF THE  
TREASURER TO COMPROMISE LIENS AGAINST 123  
BRIARCLIFF DR.**
- E. RESOLUTION APPROVING AGREEMENT WITH CGI  
COMMUNICATIONS, INC. TO PROVIDE COMMUNITY  
VIDEO SERVICES TO THE CITY OF GRANITE CITY**

**FINANCE: RON SIMPSON, CHAIRMAN**

- A. RESOLUTION TO AUTHORIZE AN AGREEMENT WITH  
THE ILLINOIS DEPARTMENT OF PUBLIC HEALTH  
CONCERNING DEATH CERTIFICATE FEES**
- B. TREASURER'S REPORT**
- C. PAYROLL—12/15/2016**

**Report of Officers  
Unfinished Business  
New Business**

**ADJOURNMENT**

**CITY COUNCIL  
MINUTES  
DECEMBER 6, 2016**

**Mayor Ed Hagnauer called the regular meeting to order of the city council at 7:06 p.m.**

**ATTENDANCE ROLL CALL: McDowell, Davis, Thompson, Schmidtke, Simpson, Jackstadt, Williams, Petrillo, Pickerell, Elliott, Clerk Whitaker and Mayor Hagnauer were present.**

**MOTION By Pickerell, second by Williams to approve the minutes from the City Council Meeting on November 15, 2016. ALL VOTED YES. Motion carried.**

**MOTION By Thompson, second by Davis to authorize the Mayor to award the Curb and Gutter Project to the lowest responsive bidder prior to the December 19<sup>th</sup>, 2016 Council Meeting.**

**ROLL CALL: McDowell, Davis, Thompson, Schmidtke, Simpson, Jackstadt, Williams, Petrillo, Pickerell and Elliott. ALL VOTED YES. Motion carried.**

**MOTION By Thompson, second by Pickerell to place on file the Public Works Committee Minutes of November 15, 2016. ALL VOTED YES. Motion carried.**

**MOTION By Elliott, second by Simpson to place on file the Monthly Police Department Report for October 2016. ALL VOTED YES. Motion carried.**

**MOTION By Elliott, second by Petrillo to place on file the Monthly Police Department Report for November 2016. ALL VOTED YES. Motion carried.**

**MOTION By Elliott, second by McDowell to accept the letter of retirement from Captain Darin Clements of the Police Department and award with a plaque. ALL VOTED YES. Motion carried.**

**MOTION By Elliott, second by Simpson to concur with the recommendation of the Board of Fire and Police Commissioners regarding the promotions of Lt. Nordstrom to Captain, Sgt. Bremmer to Lieutenant and Patrolman Rayl to Sergeant and to Hire Ashley Deckard as Probationary Patrol Officer effective December 16, 2016.**

**ROLL CALL: McDowell, Davis, Thompson, Schmidtke, Simpson, Jackstadt, Williams, Petrillo, Pickerell and Elliott. ALL VOTED YES. Motion carried.**

**MOTION By Davis, second by Schmidtke to place on file the Wastewater Treatment Committee Minutes from November 15, 2016. ALL VOTED YES. Motion carried.**

**MOTION By Williams, second by Pickerell to approve a Resolution to renew Employee Health Insurance Coverage in 2017, with Blue Cross/Blue Shield.**

**ROLL CALL: McDowell, Davis, Thompson, Schmidtke, Simpson, Jackstadt, Williams, Petrillo, Pickerell and Elliott. ALL VOTED YES. Motion carried.**

**MOTION By Williams, second by Simpson to approve a Resolution to approve an Agreement with Corporate Claims Management, for Claims Adjustment Services in 2017.**

**ROLL CALL: McDowell, Davis, Thompson, Schmidtke, Simpson, Jackstadt, Williams, Petrillo, Pickerell and Elliott. ALL VOTED YES. Motion carried.**

**MOTION By Williams, second by Davis to place on file the November 15, 2016 Insurance Committee Minutes and to keep the Closed minutes closed for six months. ALL VOTED YES. Motion carried.**

**MOTION By Jackstadt, second by Petrillo to return to Economic Development Committee the Resolution approving Agreement with CGI Communications, Inc. and finalize next meeting.**

**MOTION By Jackstadt, second by McDowell to suspend the rules and place on final passage the rules and place on final passage an Ordinance vacating a Public strip of land located between Monroe Street and Edwardsville Road within the City of Granite City.**

**ROLL CALL: McDowell, Davis, Thompson, Schmidtke, Simpson, Jackstadt, Williams, Petrillo, Pickerell and Elliott. ALL VOTED YES. Motion carried.**

**FINAL PASSAGE: McDowell, Davis, Thompson, Schmidtke, Simpson, Jackstadt, Williams, Petrillo, Pickerell and Elliott. ALL VOTED YES. Motion carried.**

**MOTION By Jackstadt, second by Petrillo to place on file the Economic Development Committee Minutes from November 15, 2016. ALL VOTED YES. Motion carried.**

**MOTION By Simpson, second by Thompson to suspend the rules and place on final passage an Ordinance making a Tax Levy for the City of Granite City, Madison County, Illinois. For the Fiscal Year Beginning May 1, 2016 and Ending April 30, 2017. (FY2017)**

**ROLL CALL: McDowell, Davis, Thompson, Schmidtke, Simpson, Jackstadt, Williams, Petrillo, Pickerell and Elliott. ALL VOTED YES. Motion carried.**

**FINAL PASSAGE: McDowell, Davis, Thompson, Schmidtke, Simpson, Jackstadt, Williams, Petrillo, Pickerell and Elliott. ALL VOTED YES. Motion carried.**

**MOTION By Simpson, second by Elliott to approve the Bill List for November 2016 in the amount of \$1,319,086.45.**

**ROLL CALL: McDowell, Davis, Thompson, Schmidtke, Simpson, Jackstadt, Williams, Petrillo, Pickerell and Elliott. ALL VOTED YES. Motion carried.**

**MOTION By Simpson, second by Jackstadt to approve the Payroll for the period ending November 30, 2016 in the amount of \$658,419.22.**

**ROLL CALL: McDowell, Davis, Thompson, Schmidtke, Simpson, Jackstadt, Williams, Petrillo, Pickerell and Elliott. ALL VOTED YES. Motion carried.**

**MOTION By Simpson, second by McDowell to place on file the Finance Committee Minutes for November 15, 2016. ALL VOTED YES. Motion carried.**

**MOTION By Simpson, second by Elliott to place on file the Closed Session Finance Committee Minutes from November 15, 2016. ALL VOTED YES. Motion carried.**

**MOTION by Thompson, second by Schmidtke to adjourn the City Council Meeting at 7:25 p.m. Motion carried.**

**MEETING ADJOURNED**

**ATTEST  
JUDY WHITAKER  
CITY CLERK**



# JUDY WHITAKER

## CITY CLERK

RECEIVED  
JUDY WHITAKER

DEC 14 2016

CITY CLERK  
GRANITE CITY ILLINOIS

Judy Whitaker, City Clerk  
2000 Edison Avenue  
Granite City, IL 62040

Office: (618) 452-6200  
Fax: (618) 452-0847

### APPLICATION TO ADDRESS THE COUNCIL

I request permission from the Mayor and City Council of  
The City of Granite City, Illinois, to address the City Council  
Meeting of Dec 20th 2016. I understand this  
application must be filed with the City Clerk's Office by 3:00  
p.m. on Thursday preceding Council meeting.

Describe in detail all subjects to be discussed:

*(Reclassification of...)*  
Opposition to the Rezoning of Parcel ID 221-20-09-06-  
Commonly known as 2340 Pontoon Rd. 101-001  
AS this would effect Traffic Congestion - Public Safety - Property  
Values etc. in the Neighborhood in a Negative  
manner.

I am/am not (circle one) currently in any litigation, arbitration, or  
any pending civil suit involving the City of Granite City, any of its  
officers, agents, or employees.

Speaking time allotted for each request is three (3) minutes. I  
understand the City Council must vote whether to allot me speaking  
time, and that my public appearance before the Council may be  
televised.

  
Signature of Party seeking to address City Council

Name Printed

Address

City

State

Zip

Phone Number



# City of Granite City

Granite City, Illinois 62040

Ed Hagnauer  
MayorJudy Whitaker  
City ClerkGail Valle  
Treasurer

## Application to Address the City Council

I request permission from the Mayor and City Council of the City of Granite City, Illinois, to address the City Council at its meeting of Dec. 20, 2016. I understand this application must be filed with the City Clerk's office by 3:00 p.m. on the Thursday before the Council meeting.

Describe in detail all subjects to be discussed:

Objection to the Knights of Columbus  
complex proposed on Maryville Rd and  
Pontoon Rd.

I am/am (1) (circle one) currently in any litigation, arbitration, or any pending civil suit involving the City of Granite City, any of its officers, agents, or employees.

Speaking time allotted for each request is three (3) minutes. I understand the City Council must vote whether to allot me speaking time, and that my public appearance before the Council may be televised.

Scott W. Grote

Signature of Party to address the Council

Scott W. Grote

Name Printed

129 Riviera Dr.

Address

Granite City

IL

62040

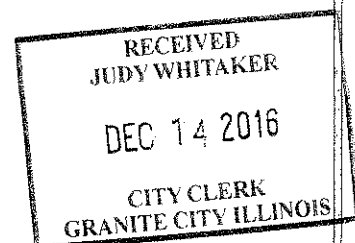
City

618 979-4460

State

Zip

Phone Number







# City of Granite City

Granite City, Illinois 62040

Ed Hagnauer  
Mayor

Judy Whitaker  
City Clerk

Gail Valle  
Treasurer

## Application to Address the City Council

I request permission from the Mayor and City Council of the City of Granite City, Illinois, to address the City Council at its meeting of December 20, 2016. I understand this application must be filed with the City Clerk's office by 3:00 p.m. on the Thursday before the Council meeting.

Describe in detail all subjects to be discussed:

Severe damage to both shoulders of Missouri Ave due to continuous parking and turning of Semi's waiting to enter Total Recycling and Kraft Foods. Some edges of the highway have been broken off. These shoulders are becoming unsafe. Car traffic carrying small children use this road 4x daily going to & from Frather School.

I am/am not (circle one) currently in any litigation, arbitration, or any pending civil suit involving the City of Granite City, any of its officers, agents, or employees.

Speaking time allotted for each request is three (3) minutes. I understand the City Council must vote whether to allot me speaking time, and that my public appearance before the Council may be televised.

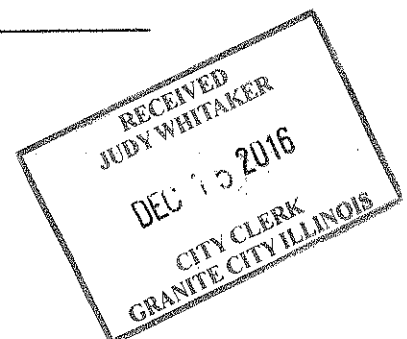
Linda Knog  
Signature of Party to address the Council

Linda Knog  
Name Printed

22 Westgate  
Address

Fontoon Beach Il. 62040  
City State Zip

618-931-1239  
Phone Number

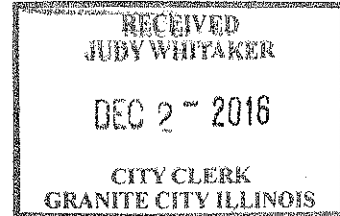




# City of Granite City

Inspection Department 2000 Edison, Ground Floor Granite City, IL 62040 Phone:(618) 452-6218 Fax:(618) 452-6246

## MONTHLY REPORT TO CITY COUNCIL BUILDING & ZONING DEPARTMENT



### NOVEMBER 2016 REPORT

The Building & Zoning Department no longer issues free permits for charities; tax exempt organizations or governing bodies. The number of permits sold will not necessarily reflect the number of inspections required.

#### NOVEMBER 2016 ..... Permits

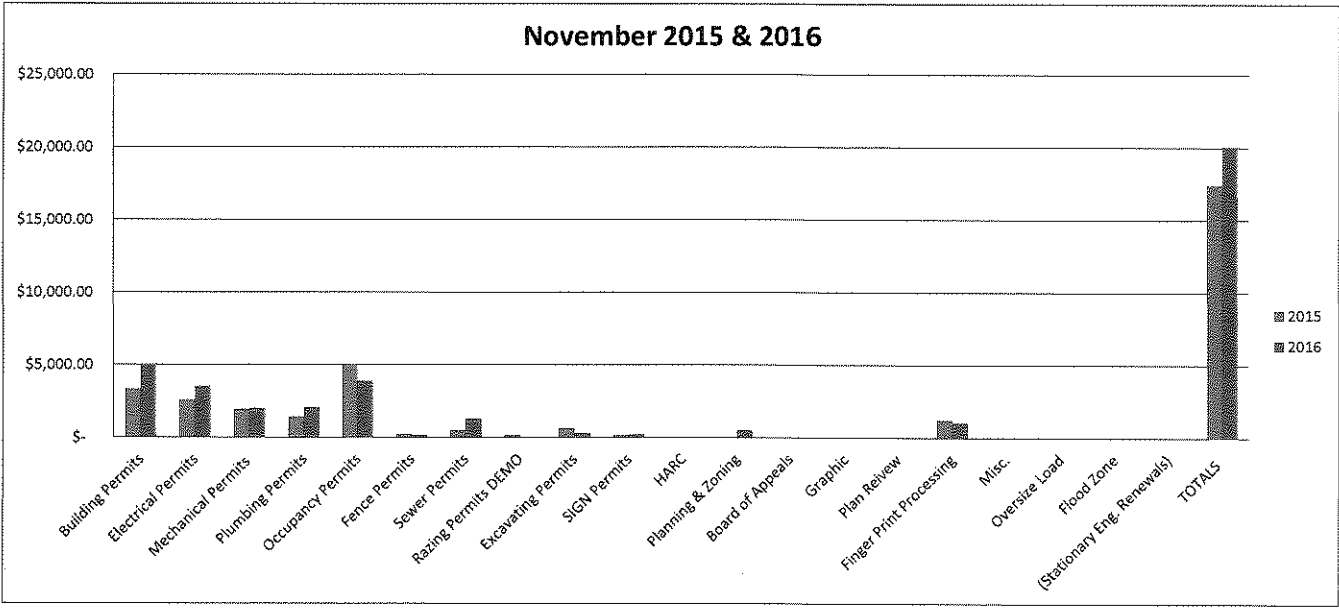
Building Permits	123	\$	4,960.00
Electrical Permits	67	\$	3,550.00
Mechanical Permits	38	\$	2,020.00
Plumbing Permits	31	\$	2,096.00
Occupancy Permits	133	\$	3,900.00
Fence Permits	4	\$	160.00
Sewer Permits	15	\$	1,285.00
Razing Permits DEMO	0	\$	-
Excavating Permits	5	\$	300.00
SIGN Permits	1	\$	208.00
HARC	0	\$	-
Planning & Zoning	1	\$	511.51
Board of Appeals	0	\$	-
Graphic Review	0	\$	-
Plan Review	0	\$	-
Finger Print Processing	16	\$	1,040.00
Misc.	0	\$	-
Oversize Load	0	\$	-
Flood Zone	0	\$	-
(Stationary Eng. Renewals)	3	\$	30.00
<b>TOTALS</b>	<b>437</b>	<b>\$</b>	<b>20,060.51</b>

### APPROX. CONSTRUCTION VALUE BASED ON

BUILDING PERMITS ISSUED THIS MONTH \$ 518,075.82

We Charge a fee for owner occupied, new home sales and temporary utility permits. The number of permits will not reflect the number of trips needed to ensure compliance.

Submitted - December 1, 2016  
Sheila Nordstrom, Secretary  
Building & Zoning Dept.

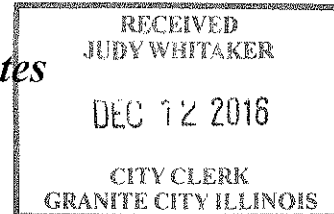




# *City of Granite City*

Inspection Department 2000 Edison, Ground Floor Granite City, IL 62040 Phone:(618) 452-6218 Fax:(618) 452-6246

## ***Plan Commission Minutes December 1, 2016***



### **CALL TO ORDER**

The Chairman, John Janek, called the meeting of the Plan Commission to Order on Thursday, December 1, 2016, at 7:00 PM.

### **PLEDGE OF ALLEGIANCE & SWEAR IN**

The Pledge of Allegiance was recited and the Petitioners and audience who want to speak were asked to remain standing to be sworn in.

### **ATTENDANCE/ROLL CALL**

Members Present: John Janek, Shirley Howard, Andy Mathes, Roger Tracy, Don Scaturro and Wayne Reuter. Also present were: Zoning Administrator Steve Willaredt, Building Inspector Ralph Walden Asst. City Attorney Laura Andrews and Alderman Dan McDowell. Excused absence: Mark Davis, Don Luddeke, Mary Jo Akeman, Peggy Cunningham and Marc Griffin.

### **MINUTES/AGENDA**

Motion to approve the Minutes from the previous meeting (November 3rd, 2016) was made by Andy Mathes and seconded by Shirley Howard. Voice Vote. All ayes. Motion carried.

### **COMMENTS BY THE CHAIRMAN**

The Chair stated to the Petitioners, the Plan Commission is a recommending body to the City Council and the Council will make the final determination at their next Council meeting scheduled to be held on Tuesday, December 20<sup>th</sup>, 2016.

### **COUNCIL REPORT**

Alderman Dan McDowell stated the council concur with the Plan Commission and approved the Inflatable Fun Center located at 2901 State St.

### **PETITIONER:**

Jerry Lilly  
Tri Cities Columbus Home Association-Knights of Columbus  
2340 Pontoon RD  
Parcel: 22-1-20-09-06-101-001  
District Zoned R-1

The Chair stated this is a request for Amendment of Zoning Ordinance to allow reclassification of R-1 Single Family Residential District to C-3 Community Service District.

Tom Grimes came forth, introduced himself and stated he resides at 10 Reta Ct. Granite City, IL and is Vice President speaking on behalf of the Tri Cities Columbus Home Association-Knights of Columbus. Mr. Grimes stated Knight of Columbus would like to build a new building at the location of Pontoon Rd and Maryville Rd. The existing building Knights of Columbus owns is an old building and needs a lot of maintenance work which will be very costly to repair. The new building will be built on the north end of the property close to the intersection of Maryville Rd. and Pontoon Rd.

Zoning Administrator Steve Willaredt's concerns were this is a high traffic area already, building on this corner how many curb cuts will be needed and with a retention pond and parking area that will be on the property, will there still be a play area for children.

Andy Mathes concerns were changing zoning and why was this area chosen when Knights of Columbus already own two other properties they could build on, high area of traffic already exists, where will the building sit on the property, retention pond with additional flooding and does police work bingo.

Don Scaturro's concerns were what kind of hall will this be and hours of operation.

Wayne Reuter's concerns were there will be extra traffic in and out of this area all day long.

Joe Juneau brought in a topographical map produced from Madison County showing where existing storm sewer system and where high and low elevation sits on this property. The property is divided in half by this sewer system. The building would sit on the north side of the sewer system. Mr. Juneau stated as the project is being developed Knights of Columbus will have to work with the City of Granite City and Madison County pertaining to their Ordinances, Building Codes and requirements. Site plans will have to be submitted and approved, before obtaining permits.

Chairman asked if there was anyone in the audience that wanted to speak either for or against this petition.

Discussion for not in favor of the petition:

Joan Moulton resides at 117 Riviera Dr. concerns were, this will be next to a residential area, liquor being served during the day, bingo, wedding receptions and parties to be held at this location, will create extra traffic in the area, flooding already exists in certain areas on this property after a rain, additional lightening will be added which will shine in our back yards and windows.

Brian Ropac resides at 115 Riviera Dr. concerns were, against the constructions project, sewer and water drainage, how large and deep of a retention pond will be needed, fencing around area, this will be a bar, there will be extra lightening in the area and who will maintain this property.

Cheryl Folkerts resides at 85 Riviera Dr. concerns were, why this location and more flooding problems will exist.

Julie Wilmsmeyer resides at 105 Riviera Dr. concerns were, the play area fields will be gone, numerous of people will be hanging around this area and after a rain this area holds extra water.

**MOTION** by Wayne Reuter and seconded by Andy Mathes to approve the petition and allow rezoning classification from R-1 Single Family Residential to C-3 Community Service District at 2340 Pontoon Rd Roll Call vote. All nays. Motion failed.

**ROLL CALL VOTE**

<b>John Janek</b>	<b>No</b>	<b>Andy Mathes</b>	<b>No</b>	<b>Roger Tracy</b>	<b>No</b>
<b>Shirley Howard</b>	<b>No</b>	<b>Don Scaturro</b>	<b>No</b>	<b>Wayne Reuter</b>	<b>No</b>

There were no further comment for or against this petition.

**NEW BUSINESS**

Motion to allow the Planning Commission attorney to draft an amendment to Title 16 Subdivision in regards to adding Minor Subdivisions to the definitions, along with the following:

Preliminary Plats:

- (A) (1) Every person who proposes to subdivide any land within the village's subdivision jurisdiction shall comply with the procedural and substantive provisions of the subsections below.
- (2) The requirement shall not be applicable to:
  - (a) Minor subdivisions, as defined
  - (b) Land that is specifically exempted from the requirements by "An Act to Revise the Law in Relation to Plats," ILCS Chapter 765, Act 205, 1 et seq., as amended from time to time.

Voice Vote. All ayes. Motion carried.

**UNFINISHED BUSINESS**

None voiced.

A **Motion** to adjourn was made by Andy Mathes and seconded by Shirley Howard. All ayes.

Respectfully submitted,  
**Bonnie Dickerson**  
Secretary,  
Plan Commission

## ***PLAN COMMISSION ADVISORY REPORT***

**Hearing Date: December 1, 2016**

**PETITIONER:**            Tri Cities Columbus Home Association-Knights of Columbus  
                              2340 Pontoon Rd  
                              Parcel: 22-1-20-09-06-101-001  
                              District Zoned R-1

**MOTION** by Wayne Reuter and seconded by Andy Mathes to approve the petition and allow rezoning classification from R-1 Single Family Residential to C-3 Community Service District at 2340 Pontoon Rd. Roll Call vote. All nays. Motion failed.

### **ROLL CALL VOTE**

<b>John Janek</b>	<b>No</b>	<b>Andy Mathes</b>	<b>No</b>	<b>Roger Tracy</b>	<b>No</b>
<b>Shirley Howard</b>	<b>No</b>	<b>Don Scaturro</b>	<b>No</b>	<b>Wayne Reuter</b>	<b>No</b>

\*\*\*\*\*end of Advisory Report\*\*\*\*\*

RESOLUTION TO AUTHORIZE RENEWAL OF LEASE OF THE ANIMAL CONTROL BUILDING  
TO POUND PETS, INC.

WHEREAS, the City of Granite City is a Home Rule unit pursuant to Article VII, Section 6, of the Illinois State Constitution of 1970.

WHEREAS, the City of Granite City has for years operated an animal control building at 2900 Missouri Avenue, where strays and animals otherwise in violation of City leash laws, are sheltered; and

WHEREAS, Pound Pets, Inc., asks to continue to use the City animal control building as an animal shelter, and to renew its current lease to the premises first approved by the City Council on March 3, 2015.

NOW, THEREFORE, be it resolved that the City Council of the City of Granite City, Madison County, Illinois, authorizes the Office of the Mayor to renew the attached lease of the animal control building to Pound Pets, Inc., for a 12-month lease, through January 15, 2018, with all other terms substantially similar to the attached.

PASSED this \_\_\_\_\_ day of December, 2016.

APPROVED: \_\_\_\_\_  
Mayor Edward Hagnauer

ATTEST: \_\_\_\_\_  
City Clerk Judy Whitaker



## ANIMAL CONTROL BUILDING LEASE

The parties to this lease agreement are the City of Granite City, a municipal corporation, and Pound Pets, Inc., an Illinois corporation based at 718 Harrison, Jerseyville, IL, 62052 (Lessee).

### 1. PURPOSE

City proposes to lease to Lessee the property commonly known as the Animal Control Building or "pound", more fully described on the attached. It is the intent of this lease that the City, and not Lessee, shall provide all stray animal collection services in the City throughout this lease term. It is a material provision of this lease that Lessee will care for all animals delivered to the leased premises by the City. The City would keep a complete set of keys to the premises, to allow the City to deliver animals any time. Lessee will staff and keep the leased premises open to the public to either adopt the animals after the stray hold period expires, or to allow the owner to reclaim the animal. Lessee may accept and shelter animals from other sources, but Lessee shall accept all animals delivered to leased premises by City, except animals deemed too aggressive. \* Any animal deemed aggressive after their hold time expires would be transported by the City of Granite City, to a Madison County Animal Control Office or the County Veterinarian. Further, any animal transported by the City for emergency veterinary treatment, shall receive that emergency care at the City's expense. The City reserves the right to direct an animal be euthanized to reduce or control veterinary costs, or because the animal is deemed aggressive by the City, all in the City's discretion. However, Lessee has the option to take any animal into rescue and assume responsibility for all costs of veterinary treatment and all other care for the animal, in lieu of the City's direction the animal be euthanized.

### 2. INITIAL MAINTENANCE

Within a reasonable time after execution of this Lease, the City shall repair the flaps on the inside/outside kennel access, and the back fencing. Throughout the term of this Lease, the City will provide a reasonable and ordinary computer for the facility, provide liquid cleaning solution, electric, water, and sewer service, and mow the grass at the leased premises, as needed. City shall further provide snow removal in the same fashion and time frames it provides snow removal generally to the public thoroughfares of Granite City.

Throughout the term of this Lease, Lessee shall clean and keep clean the entire leased premises, update and keep current the filing system, provide and maintain a shed for storage at the leased premises, and maintain fresh and attractive paint on all wood surfaces.

### 3. USE AND TERM

Lessee shall use the leased premises solely for the purpose of maintaining an animal shelter, and to comply with the terms of this Lease, and for no other purpose. The term of this Lease shall run from the date of this Lease through the next 12 consecutive months. The Lease term will automatically renew for one additional 12-month period, provided neither the City nor Lessee give the other notice within 90 days before term expiration that the Lease term shall not renew. Further, there shall be no automatic renewal for a second 12-month term, in the event the City gives notice to the Lessee in the first 12-month term, of breach by Lessee.

4. INDEMNIFICATION AND LIABILITY

Lessee will protect, indemnify and hold harmless City from any and all claims arising directly or indirectly out of this Lease or out of any violation of this Lease by Lessee. Lessee shall further protect, indemnify, and hold harmless City from any and all claims arising directly or indirectly out of the sheltering, care, harboring, possession, or presence, of any animal, or presence of any person, at the leased premises. Further, Lessee shall maintain comprehensive general liability insurance, naming the City as an additional insured, on and for the leased premises, including but not limited to coverage of the activities of Lessee's agents, volunteers, and members. Said liability insurance shall include a deductible of not more than \$10,000.00, and include coverage of no less than \$1,000,000.00, throughout the term of this lease. That comprehensive general liability insurance provided by Lessee must be with an insurance carrier acceptable to the City, in City's discretion.

5. ACCEPTANCE OF THE LEASED PREMISES

Lessee acknowledges that Lessee has examined the leased premises and knows its condition. Lessee accepts the leased premises in its present condition and state of repair, "as is". This paragraph does not waive Lessee's right to require the City to conduct the repairs described above. In the event of damage to the leased premises during any lease term, City may, in its discretion, repair the damage and declare the Lease still in effect, or declare the Lease terminated.

6. SUBLEASE

Lessee shall have no right to sublease the leased premises, to assign its rights under this lease to a third party, nor to turn over or deliver possession of any part of the leased premises to a third party, without the prior written consent of City.

7. DEFAULT

Failure to perform any of the terms of this Lease by Lessee, constitutes material breach. In event of breach, the City may give Lessee 30 days' notice to repair and cure that breach in full. In the event the breach is not fully and completely cured and corrected within that 30 day period, Lessee shall immediately turn over exclusive possession of the leased premises to the City.

8. DELIVERY OF POSSESSION

Upon termination of this Lease, whether due to breach by Lessee or due to expiration of the Lease term, Lessee shall deliver to City exclusive possession of the leased premises, and all improvements to the leased premises, in as good order and condition as they were when delivered to Lessee, excepting only ordinary wear and tear from reasonable and careful use.

9. NOTICES

All notices shall be served on Lessee at the address stated above. All notices from Lessee to Lessor shall be directed to the Office of the Mayor, Granite City City Hall, 2000 Edison Ave., Granite City, IL 62040.

10. ENTIRE AGREEMENT

Lessor and Lessee agree that this Lease contains the entire agreement between them, and shall not be modified in any manner, except by a written agreement signed by both Lessee and an authorized representative of the City.

11. WAIVER

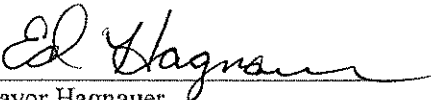
The failure of the City to demand cure or correction of any breach of duty or provision of this Lease by Lessee shall not constitute a waiver of the breach, or of the rights of the City to demand strict compliance, at the time of the breach and in the future.

12. VENUE

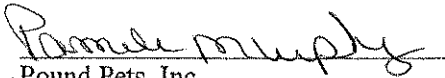
The parties agree that in the event of any dispute concerning or arising out of this Lease or out of Lessee's possession of the leased premises, the dispute shall be resolved in the Circuit Court of the Third Judicial Circuit, Madison County, IL, unless mutually agreed by the parties otherwise.

13. SEVERABILITY

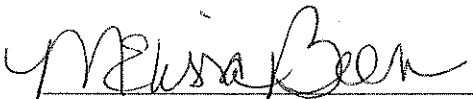
In the event any term or provision of this Lease is deemed unenforceable by a court of competent jurisdiction, the rest of this Lease shall remain in full force and effect.

  
\_\_\_\_\_  
Mayor Hagnauer  
City of Granite City

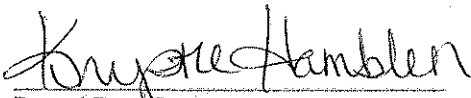
1-22-16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Pound Pets, Inc.

1-14-16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Pound Pets, Inc.

1-14-16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Pound Pets, Inc.

1-14-16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Pound Pets, Inc.

1-15-16  
\_\_\_\_\_  
Date

1/13/16

The Leased premises is the Granite City Animal Control Building, commonly known as 2900 Missouri Avenue, Granite City, IL , 62040, P.P. No. 22-1-20-07-00-000-016.

Attachment to Animal Control Building Lease

RESOLUTION TO APPROVE AN AGREEMENT WITH MONETA ENTERPRISES, LLC,  
D/B/A COURT MONEY.COM

WHEREAS, the City of Granite City is a Home Rule unit pursuant to Article VII, Section 6, of the Illinois State Constitution of 1970.

WHEREAS, the Granite City Police Department sometimes collects fines or bail money from arrestees, particularly where arrestees tender bail bond money after regular business hours, when the Offices of the Clerk of the Circuit Court of Madison County are closed; and

WHEREAS, more arrestees tender bail money by use of credit cards or debit cards, instead of tendering cash, consistent with the economic trends of the 21<sup>st</sup> Century; and

WHEREAS, to refuse electronic deposits of bail money through debit cards or credits cards, has the effect of requiring arrestees to spend a night or a weekend in jail, and requires the Granite City Police Department to devote resources to lodging those arrestees; and

WHEREAS, the collection of fines and bail money through electronic transfers, such as debit cards or credits cards, requires electronic interaction with the payors' banks and financial institutions; and

WHEREAS, Moneta Enterprises, LLC, d/b/a CourtMoney.com, is a business that will process fines and bail payments for police departments in Illinois, acting as a cash facilitator within the payment card industry, at no charge to the City of Granite City or the Granite City Police Department.

NOW, THEREFORE, be it resolved by the City Council of the City of Granite City, Madison County, Illinois, that the Office of the Mayor, and the Office of the Police Chief, are authorized to execute and enter into the attached Agreement with Moneta Enterprises, LLC, d/b/a CourtMoney.com. Because the attached Agreement does not call for fees to be paid by the City

of Granite City to Moneta Enterprises, LLC, d/b/a CourtMoney.com, no such authorization to pay money by the City of Granite City is intended in this resolution. It is the intent of this resolution that any fees earned by CourtMoney.com will be received from the debit card or credit card holder.

PASSED this \_\_\_\_\_ day of December, 2016.

APPROVED: \_\_\_\_\_  
Mayor Edward Hagnauer

ATTEST: \_\_\_\_\_  
Judy Whitaker, City Clerk

87524

## CourtMoney.com Management Agreement

This agreement is made by and between the \_\_\_\_\_ (Hereinafter Client) and Moneta Enterprises, LLC, DBA, CourtMoney.com, (Hereinafter CM) Wherein CM and Client agree as follows:

1. **System Description.** CM has developed a service for the purpose of processing payments by credit or debit card for payments to the CLIENT. CM is a cash facilitator. The payment received by Client is money belonging to the Cardholder and is not CM's money. The CM system will provide the service from a remote location 24 hours per day/seven days per week. The person wanting to make payments to Client by credit or debit card may do so by calling Client or CM for instruction.

CM will charge the Payor a fee for the service as outlined in Attachment "A" attached hereto and made a part hereof.

CM agrees to provide the service described herein in accordance with the terms and conditions of this agreement.

CM agrees to assist client with getting an approved Merchant account with a CM approved sponsor bank. CM will manage that merchant account for client and be responsible for any fees assessed by the sponsoring bank or Visa, MasterCard, Discover, or American Express credit card companies. These fees are limited to the standard monthly assessed fees, any fees based on transactions, monthly statement fees, setup fees, banking fees, and wire transfer fees.

CM agrees to contact a bank used by CM and open a new Checking (ODA) account. This account will be owned by CM. The account will have the name CourtMoney.com/Clients Name. Client will not take ownership of this account but can receive a monthly statement at client's request. This account will only be used by the credit card companies to deposit transaction money and for CM to withdraw those funds to be sent to client.

CM agrees to be responsible for any and all charge backs processed through the CM web site or with the help of the CM staff. Client agrees to provide CM with all information necessary that is associated with all transactions.

2. **Authorization to Begin.** Client grants CM authorization to begin a remote pay service, as outlined in this agreement for a minimum of one (1) year. This agreement will be automatically extended for additional one (1) year periods for up to five (5) years.

3. **Advertisement of the Service.** The Client agrees to post information regarding the CM payment option in all locations where information about other payment options are available, including but not limited to Clients website, phone system, bills, coupons books, collection letters, and press releases at the expense of Client. CM will provide to Client inserts and signage at no cost. The Client also agrees to allow CM to place signage at the location describing the service, subject to approval by Client, which approval shall not be unreasonably held.

4. **Representation of the Parties.** CM represents that it is qualified by training and experience to perform the services as outlined in this agreement.

5. **Compensation for CM.** CM shall not be entitled to any compensation with respect to the service other than that set forth in Attachment "A" which is paid by the Payor and not the Client.

It is hereby agreed and understood that there are no Fees paid by the Client to CM for basic services (Attachment "B").

6. **Costs.** CM shall provide toll free numbers for communications between the Client and CM and between Payor and CM. CM will provide complete training for the Client at no cost to the Client. CM shall not be responsible for any other costs, expenses, fees or losses arising out of its performance under this agreement.

7. **State and Federal Taxes.** The client shall not be responsible for paying any state or federal taxes on CM's behalf.

8. **Reconciliation.** CM will make available a reconciliation report to the Client each business day for all transactions completed. The Client will have access to these transactions to use at their discretion. The amount to be paid to the Client will be forwarded to the Client's designated bank account within two business days.

9. **Independent Contractor.** CM shall perform all the services under this agreement as an independent contractor and not as an employee of the Client. CM understands and acknowledges that it shall not be entitled to any of the benefits of the Client Employee. The Client has the right to rely and does rely upon the expertise of CM to perform the services in a skillful and professional manner. CM agrees to perform the services in such a manner.

10. **Responsibilities of the Client.** The Client will follow the CM procedures for all transactions. The Client shall provide the equipment to receive and process reconciliation reports and transactions.

11. **Confidentiality and Nondisclosure.** Both parties agree that any information or data obtained, documents produced, or any other material which is required by law or regulation, will be kept confidential and shall not be disclosed without the prior written approval of THE OTHER PARTY or as required by law or regulation.

12. **Notices.** Any notice or Consent required to be given under this Agreement shall be given to the respective parties in writing, by first class mail or by facsimile to delivered to:

The Client	CM
(Agency Official) Client Name	Mr. Joe Helleny, President
Address	PO BOX 578
City, State, Zip Code	Marion, IL 62959
Fax Number	618-993-8734

Or at such other address or to such other person that the parties may from time to time designate under this section, which are sent by mail, shall be deemed to be received five (5) days following their deposit in the U.S. Mail. Notices and consents under this section, which are sent by facsimile, shall be deemed to be received when such facsimile is transmitted to the facsimile number specified in this section and a confirmation of such facsimile has been received by the sender.

13. **Exclusive Agreement.** The client agrees that CM will be its only provider for this type of service during and for the term of this agreement.

14. **Termination.** The client may terminate this agreement at any time if CM is unable or unwilling to provide the Services described in this agreement or CM fails to promptly correct any problems with the remote pay program after notice from the Client. The Client may also terminate this agreement without cause if the Client discontinues this type of program. CM has the right to terminate this agreement if the Client does not comply with CM's procedures.

15. **State Law.** This agreement shall be governed by the laws of the State of Illinois. Any litigation regarding this agreement or its consent shall be filed in Client County, Illinois, if in the State Court, or in the appropriate District, if in the Federal Court.

Agreement between: the Client Name and Moneta Enterprises, LLC dba Courtmoney.com dated Today's Date.

In Witness Whereof, the parties have executed this agreement to be effective on the date executed by The Client.

16. Client reserves the Right to Terminate this agreement at any time for cause. Upon the expiration of one year from date of execution of this Agreement, either party may terminate upon 30 days written notice to the other party. Upon termination, client agrees to return any hardware CM has provided to them for their use during this contract.

17. **Insurance.** Moneta Enterprises, LLC, dba CourtMoney.com, shall throughout the life of this agreement, provide the documentation to Client that it has named Client as an additional insured on its comprehensive general liability coverage insurance. Said comprehensive general liability insurance maintained by Moneta Enterprises, LLC, dba CourtMoney.com, shall be for a minimum amount of coverage of not less than one million dollars



(\$1,000,000.00), and with a deductible not to exceed ten thousand dollars (\$10,000.00).

Reviewed and Approved

\_\_\_\_\_  
(Client Official)  
Client Name  
Date: \_\_\_\_\_

\_\_\_\_\_  
James J. Helleny, President  
CourtMoney.com  
Date: \_\_\_\_\_

## **ATTACHMENT "A"**

### **COURTMONEY Transaction Payment Fee Schedule FOR CASH BAIL**

Cash Bail Fee 7%

## **RECONCILIATION**

### **TIME LINE FOR RECONCILIATION OF PAYMENTS**

CM will keep available to THE Client on a web site a history report for all transactions completed through CM. The amount paid to the Client will be forwarded electronically to the Client designated account within two (2) business days by CM.

## Attachment A cont'd

### COURTMONEY Transaction Payment Fee Schedule FOR FINES AND OTHER FEES.

\$0.00 - \$50.00	\$1.75
\$50.01 - & Up	3.5%

Call center transactions will add an additional \$3.50 for each transaction.

This fee schedule can be amended by CourtMoney at any time with written notice to the client.

## RECONCILIATION

### TIME LINE FOR RECONCILIATION OF PAYMENTS

CM will keep available to THE Client on a web site a history report for all transactions completed through CM. The amount paid to the Client will be forwarded electronically to the Client designated account within two (2) business days by CM.

## Addendum A

### Hold Harmless

The CourtMoney website is compliant with the Payment Card Industry Data Security Standard and CourtMoney agrees to hold Client harmless for any fraud, viruses, or identity theft which may occur through the use of this system provided that the occurrence of such fraud, viruses or identity theft is not the result of conduct by Client employees, personnel or agents.

## **Attachment B**

### **CourtMoney.com Basic Services**

There are no fees paid by the Client to CM for basic services. The basic services include the following:

1. Remote credit/debit card payment service with call center and internet transaction capability.
2. Service available 24 hours a day, seven days a week, 365 days a year.
3. Payments made to the Client are via ACH.

# Granite City Fire Department

2300 Madison Ave., Granite City, IL. 62040

From: 11/01/2016 To: 11/30/2016

## Administered Meds Count

Mutual Aid Assignments Provided	2	Mutual Aid Assignments Received	0
Abbott Ambulance	2		

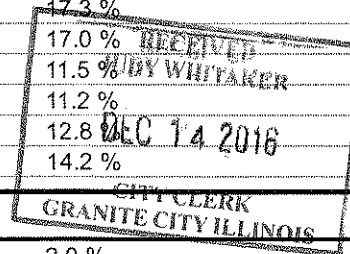
## Total EMS Assignments Provided 358

4440-02	10	2.8 %
4443-01	179	50.0 %
4447-03	167	46.6 %
4449-04	2	0.6 %

## No Patient At Scene Assignments 35

## Call Volume Day of Week Analysis 358

Monday	57	15.9 %
Tuesday	62	17.3 %
Wednesday	61	17.0 %
Thursday	41	11.5 %
Friday	40	11.2 %
Saturday	46	12.8 %
Sunday	51	14.2 %



## Call Volume by Hour Analysis 358

0	7	2.0 %
1	8	2.2 %
2	2	0.6 %
3	11	3.1 %
4	11	3.1 %
5	6	1.7 %
6	7	2.0 %
7	13	3.6 %
8	18	5.0 %
9	21	5.9 %
10	21	5.9 %
11	21	5.9 %
12	14	3.9 %
13	24	6.7 %
14	21	5.9 %
15	17	4.7 %
16	20	5.6 %
17	27	7.5 %
18	18	5.0 %
19	14	3.9 %
20	15	4.2 %
21	16	4.5 %
22	16	4.5 %
23	10	2.8 %

## Miles to Scene Analysis 0

## Miles to Destination Analysis 259

.1 - 5	190	73.4 %
05 - 10	5	1.9 %
10 - 15	52	20.1 %
15 - 20	9	3.5 %
25 - 30	1	0.4 %
30 - 40	2	0.8 %

## Miles to Base Analysis 0

**Crew Shift Assignments Analysis** 358

1	131	36.6 %
2	122	34.1 %
3	105	29.3 %

**Responded From Assignments Analysis** 358

Hospital	20	5.6 %
On Street in City	21	5.9 %
On Street out of City	1	0.3 %
Station 1	182	50.8 %
Station 3	134	37.4 %

**District Assignments Analysis** 325

Non-Resident	71	21.8 %
Resident	254	78.2 %

**Location City Analysis** 358

collinsville	1	0.3 %
GRAINITE CITY	1	0.3 %
GRANITE CITY	354	98.9 %
MADISON	1	0.3 %
Venice	1	0.3 %

**Location County Analysis** 358

MADISON	358	100.0 %
---------	-----	---------

**Location Type Analysis** 358

Home / Residence	208	58.1 %
Farm / Ranch	1	0.3 %
Office / Business / Ind	27	7.5 %
Recreational / Sports	1	0.3 %
Street / Highway	36	10.1 %
Public Building / Area	23	6.4 %
Residential Institution	13	3.6 %
Other Specified Location	45	12.6 %
Education Facility	3	0.8 %
Not Applicable	1	0.3 %

**EMS Assignments Response Type Analysis** 337

911 Response (Scene)	338	100.3 %
Interfacility Transfer	1	0.3 %

**EMS Assignments Response Mode Analysis** 337

Initial Lights and Sirens, Downgraded to No Lights or Sirens	1	0.3 %
Lights and Sirens	298	88.4 %
No Lights or Sirens	40	11.9 %

**EMS Assignments Transport Type Analysis** 325

D.O.A.	2	0.6 %
No Treat Request	1	0.3 %
Patient Refused Care	61	18.8 %
Treat/Transport	261	80.3 %

**Destination Analysis** 325

*No Transport	64	19.7 %
*Residence	1	0.3 %
Anderson Hospital Maryville	5	1.5 %
St. Anthony's Hospital Alton	1	0.3 %
*Gateway Regional Medical Center	191	58.8 %
Touquette Regional Hospital, Inc. Centreville	2	0.6 %
Memorial Hospital Belleville	1	0.3 %
Non-specific Missouri	1	0.3 %
St. Luke's Hospital	1	0.3 %
Christian Hospital Northeast	3	0.9 %

Missouri Baptist Medical Center	1	0.3 %
John Cochran VA- St. Louis	4	1.2 %
St. Louis University Hospital - Main	10	3.1 %
SSM Cardinal Glennon Children's Hospital	10	3.1 %
St. Louis Children's Hospital	7	2.2 %
Barnes-Jewish Hospital - South	17	5.2 %
St. Mary's Hospital	1	0.3 %
*Granite Nursing & Rehab	2	0.6 %
The Fountains	1	0.3 %
*Stearns Nursing & Rehab	2	0.6 %

### Destination Analysis (Trauma)

56

*No Transport	9	16.1 %
St. Anthony's Hospital Alton	1	1.8 %
*Gateway Regional Medical Center	28	50.0 %
Memorial Hospital Belleville	1	1.8 %
St. Louis University Hospital - Main	5	8.9 %
SSM Cardinal Glennon Children's Hospital	3	5.4 %
St. Louis Children's Hospital	1	1.8 %
Barnes-Jewish Hospital - South	7	12.5 %
*Granite Nursing & Rehab	1	1.8 %

### Destination Determination Analysis

325

Closest Facility (None Below)	135	41.5 %
Not Applicable	62	19.1 %
Patient / Family Choice	94	28.9 %
Patient physician choice	30	9.2 %
Managed Care	1	0.3 %
Law Enforcement Choice	1	0.3 %
Medical Control	1	0.3 %
On-line Medical Direction	1	0.3 %

### Insurance Providers Analysis

325

MEDICAID ILLINOIS PENDING	1	0.3 %
meridian health plan	1	0.3 %
AARP Medicare Complete	1	0.3 %
Advantra Coventry	1	0.3 %
Advantra ghp	2	0.6 %
Advantra Medicare HMO	2	0.6 %
Advantra PPO	1	0.3 %
Aetna	1	0.3 %
Anthem BCBS	1	0.3 %
Anthem Blue Cross	2	0.6 %
APWV HEALTH PLAN	1	0.3 %
BCBC TEXAS	1	0.3 %
BCBS ALABAMA	1	0.3 %
BCBS IL	2	0.6 %
BCBS IL MEDICARE ADVANTAGE	1	0.3 %
BCBS NJ	1	0.3 %
Blue Choice HMO	1	0.3 %
Blue Cross alliance PPO	1	0.3 %
Cigna	2	0.6 %
Cigna Behavioral Health	1	0.3 %
Cigna HMO	1	0.3 %
CMR Carpenters Health	1	0.3 %
ConVENTRY	1	0.3 %
Coventry Health Plan of MO	1	0.3 %
Essence	2	0.6 %
Harmony	2	0.6 %
Harmony health plan	12	3.7 %
Harmony healthplan	2	0.6 %
Healthlink PPO	1	0.3 %
ILLINOIS MEDICAID PENDING	1	0.3 %
Medicaid Illinois	26	8.0 %
Medicaid MO	1	0.3 %
Medicaid Mutual of omaha	1	0.3 %



Medicare	3	0.9 %
Medicare Advantage	1	0.3 %
Medicare ADVANTAGE UHC	2	0.6 %
Medicare Complete	3	0.9 %
Medicare COMPLETE AARP	2	0.6 %
Medicare HMO	6	1.8 %
Medicare Mutual Omaha PO 1602	83	25.5 %
Mericare complete	1	0.3 %
Meridan Health Plan	1	0.3 %
Meridian	1	0.3 %
Meridian health plan	32	9.8 %
Molina	9	2.8 %
Molina Health Care	3	0.9 %
Molina Health care of IL	1	0.3 %
Molina healthcare	2	0.6 %
Molina healthcare of IL	7	2.2 %
Molina Healthcare Of Illinois	3	0.9 %
N/A	4	1.2 %
No Secondary Insurance	3	0.9 %
No transport	8	2.5 %
null	4	1.2 %
Seiu health link	1	0.3 %
Self Pay	51	15.7 %
State of IL EMPL HL	2	0.6 %
State of IL Healthlink	1	0.3 %
United Healthcare	3	0.9 %
United Healthcare 877	1	0.3 %
United Healthcare Choice	4	1.2 %
United Healthcare Other	1	0.3 %
United Healthcarechoice	1	0.3 %
VaMD CTR NONVA CARE 04FJB	2	0.6 %
Wellcare	1	0.3 %
Wellcare Medicare HMO	1	0.3 %

#### Dispatch Complaint Assignments Analysis

358

Abdominal Pain	13	3.6 %
Animal bite	1	0.3 %
Assault	3	0.8 %
Assist invalid	8	2.2 %
Back pain (non traumatic)	6	1.7 %
Breathing problems	32	8.9 %
Cardiac/Respiratory arrest	3	0.8 %
Chest pain	21	5.9 %
Choking	1	0.3 %
Convulsions/Seizure	11	3.1 %
Diabetic problems	8	2.2 %
Falls/Back injury (traumatic)	28	7.8 %
Headache	1	0.3 %
Heart Problems	2	0.6 %
Hemorrhage/Laceration	3	0.8 %
Nature unknown	9	2.5 %
Overdose/Ingestion/Poisoning	19	5.3 %
Pregnancy/Childbirth/Miscarriage	3	0.8 %
Psych/Suicide	20	5.6 %
Sick case	48	13.4 %
Stab/Gunshot wound	1	0.3 %
Stroke(CVA)	4	1.1 %
Traffic accident	21	5.9 %
Transfer/Interfacility/Palliative Care	36	10.1 %
Traumatic injuries	14	3.9 %
Unconscious/Fainting	18	5.0 %
Unknown Problem Man Down	24	6.7 %

#### Total Number Of Patients

325

**Patient Age Analysis**

18-35	60	18.5 %
36-65	123	37.8 %
65+	115	35.4 %
Less Than 18	27	8.3 %

**Patient Gender Analysis**

Female	165	50.8 %
Male	160	49.2 %

**Patient Ethnic Analysis**

Black	43	13.2 %
Hispanic	5	1.5 %
Other	2	0.6 %
White	275	84.6 %

**Patient Pre Existing Conditions Analysis**

706

None	1	0.1 %
2 MIs	1	0.1 %
4 stents	1	0.1 %
A-Fib	12	1.7 %
ABD pn	1	0.1 %
Acid Reflux	1	0.1 %
Addiction	1	0.1 %
ADHD	1	0.1 %
AIDS	1	0.1 %
Alcoholism	11	1.6 %
Alzheimers disease	7	1.0 %
Anemia, pernicious	1	0.1 %
Anxiety	22	3.1 %
Aortic replacement	1	0.1 %
Arthritis, osteo	10	1.4 %
Arthritis, rheumatoid	2	0.3 %
Asthma	25	3.5 %
asthma,anxiety	1	0.1 %
AutISM	1	0.1 %
Back pain	15	2.1 %
Behavioral / Psych	2	0.3 %
Bi POLAR	1	0.1 %
Bi-polar	10	1.4 %
Bilateral patella degeneration	1	0.1 %
Blindness	1	0.1 %
Breast Cancer	1	0.1 %
BRONCHITIS	2	0.3 %
Bypass	2	0.3 %
Cancer	8	1.1 %
Cardiac	38	5.4 %
CAt scratch fever	1	0.1 %
Cerebral palsy	4	0.6 %
CHF	21	3.0 %
CHolitis	1	0.1 %
Chronic BACK PAIN	1	0.1 %
Chronic BRONCHITIS	2	0.3 %
Cirrhosis of liver	1	0.1 %
COPD	37	5.2 %
CVA	14	2.0 %
DeFIBRILLATOR	2	0.3 %
Dementia	14	2.0 %
Depression	26	3.7 %
diabetes	1	0.1 %
Diabetes type 1	14	2.0 %
Diabetes type 2	31	4.4 %
Diabetic	3	0.4 %
Dialysis / Renal Failure	3	0.4 %

Diverticulitis	3	0.4 %
Dobutamine pump	1	0.1 %
Drug abuse	15	2.1 %
DVT right leg	2	0.3 %
Eating disorder	1	0.1 %
Emphysema	8	1.1 %
Epilepsy	3	0.4 %
Fibromyalgia	1	0.1 %
Fungal lung infection	1	0.1 %
Gastritis	1	0.1 %
GI PROBLEMS	1	0.1 %
Glaucoma	1	0.1 %
Gout	2	0.3 %
Heart disease	1	0.1 %
Hemorrhoids	2	0.3 %
Hepatitis C	2	0.3 %
High Cholesterol	5	0.7 %
HIV	5	0.7 %
HTN	44	6.2 %
Hydrocephalic	1	0.1 %
Hypercholesterolemia	4	0.6 %
Hyperlipidemia	2	0.3 %
Hypertension	56	7.9 %
Hypoglycemia	1	0.1 %
Hypotension	1	0.1 %
Hypothyroidism	9	1.3 %
IDDM	1	0.1 %
Ischemic Colon	1	0.1 %
Kidney disease	1	0.1 %
Kidney Stones	2	0.3 %
Liver cancer	1	0.1 %
Liver disease	2	0.3 %
Low platelet count	1	0.1 %
Lymphoma	1	0.1 %
MasS ON LUNG	1	0.1 %
May turner Syndrome	1	0.1 %
Menigitis (bacterial)	1	0.1 %
Mental Retardation	1	0.1 %
MI	9	1.3 %
Migraines	2	0.3 %
Mitral valve replacement	1	0.1 %
MRSA	2	0.3 %
Multiple Jaw surgeries	1	0.1 %
Multiple sclerosis	1	0.1 %
Myasthenia gravis	1	0.1 %
Nerve damage	1	0.1 %
Neuro / Seizure	1	0.1 %
Neuropathy	2	0.3 %
NONE	41	5.8 %
Osteoarthritis	1	0.1 %
Osteomyelitis	1	0.1 %
Osteoporosis	3	0.4 %
Others unknown	1	0.1 %
Ovarian Cancer	1	0.1 %
OVARIAN CYST	1	0.1 %
Pacemaker	14	2.0 %
Pacemaker/Defibrillator	1	0.1 %
Pancreatitis	4	0.6 %
Paraplegia	1	0.1 %
Parkinsons	4	0.6 %
Partial colonectomy	1	0.1 %
Pneumonia	2	0.3 %
Pre diabetic	1	0.1 %
Pregnancy	1	0.1 %
Prostate cancer	1	0.1 %
Psych	1	0.1 %

PSYCHIATRIC	1	0.1 %
PTSD	2	0.3 %
Recent Pneumonia	1	0.1 %
Rectal surgery	2	0.3 %
Renal Failure	5	0.7 %
Schizoaffective disorder	1	0.1 %
Schizophrenia	3	0.4 %
SciATICA	1	0.1 %
Seizures	12	1.7 %
Spinal	1	0.1 %
SPINAL FUSION	1	0.1 %
Stents	1	0.1 %
Suicidal	1	0.1 %
SVT	3	0.4 %
Thyroid	2	0.3 %
TIA	7	1.0 %
Transient Ischemic Attack	1	0.1 %
Ulcerative colitis	1	0.1 %
Unknown	5	0.7 %
Unknown Per Family	1	0.1 %
UTI	8	1.1 %

#### Patient Primary Illness Assessment Analysis

236

Abdominal pain/problems	19	8.1 %
Airway Obstruction	1	0.4 %
Altered level of consciousness	12	5.1 %
Behavioral/psychiatric disorder	14	5.9 %
Cardiac arrest	3	1.3 %
Cardiac rhythm disturbance	4	1.7 %
Chest pain/discomfort	16	6.8 %
Diabetic symptoms	6	2.5 %
Hyperthermia	1	0.4 %
Hypovolemia/shock	2	0.8 %
Poisoning/drug ingestion	18	7.6 %
Pregnancy/OB delivery	3	1.3 %
Respiratory Arrest	1	0.4 %
Respiratory Distress	20	8.5 %
Seizure	11	4.7 %
Stroke/CVA	4	1.7 %
Syncope/fainting	10	4.2 %
Other	88	37.3 %
Unknown	3	1.3 %

#### Patient Primary Trauma Cause Assessment Analysis

57

Bites	1	1.8 %
Blunt/Thrown Object	2	3.5 %
Falls	28	49.1 %
Firearm Assault	2	3.5 %
Motor Vehicle Crash	10	17.5 %
Other	5	8.8 %
Pedestrian vs MV	3	5.3 %
Stabbing Assault	4	7.0 %
Stabbing/Cutting Accidental	1	1.8 %
Unknown	1	1.8 %

#### Procedures Administered Analysis

1648

12 Lead ECG-Transmitted	1	0.1 %
Airway position - head-tilt chin-lift	1	0.1 %
Airway-CPAP	1	0.1 %
Airway-King LT Blind Insertion Airway Device	2	0.1 %
Airway-Nebulizer Treatment	2	0.1 %
Airway-Orotracheal Intubation	1	0.1 %
Assessment-Adult	304	18.4 %
Assessment-Pediatric	8	0.5 %
Bandage - compression	1	0.1 %
Bandage - pressure	1	0.1 %

Bandage - sterile	4	0.2 %
Blood Glucose Analysis	328	19.9 %
Capnography (CO2 indicator)	9	0.5 %
Capnography (ETCO2 Monitor)	11	0.7 %
Cardioversion - synchronized	3	0.2 %
Cervical collar application	17	1.0 %
Cleansed wound	2	0.1 %
Clothing removed	1	0.1 %
Cold pack application	2	0.1 %
Contact Medical Control	1	0.1 %
CPR	20	1.2 %
Defibrillation - direct	3	0.2 %
ECG - 12 lead	90	5.5 %
ECG - 4 lead	159	9.6 %
Endotracheal intubation	3	0.2 %
Intraosseous insertion	5	0.3 %
Intravenous established	145	8.8 %
Intravenous maintained	5	0.3 %
Intravenous Unsuccessful I	31	1.9 %
LUCAS Chest Compression System I	3	0.2 %
Moved by long spine board	8	0.5 %
Moved by manual lift/carry	52	3.2 %
Moved by rapid extrication	1	0.1 %
Moved by stairchair	23	1.4 %
Nasopharyngeal airway insertion	2	0.1 %
Pain Measurement	5	0.3 %
Patient Loaded	48	2.9 %
Patient Monitoring of Pre-existing Devices, Equipm	3	0.2 %
Patient Off-Loaded	44	2.7 %
Position Pt - modified trendelenberg	1	0.1 %
Position Pt - semi-fowlers	1	0.1 %
Pulse Oximetry	60	3.6 %
Rewarm - heat packs	1	0.1 %
Splinting-Basic	2	0.1 %
Suction - endotracheal	2	0.1 %
Suction - upper airway	2	0.1 %
Temperature Measurement (Tympanic)	31	1.9 %
Transcutaneous pacing	1	0.1 %
Transported on stretcher secured with belts	176	10.7 %
Transported secured in personal child seat	4	0.2 %
Transported w/belt on benchseat	1	0.1 %
Transported w/belt on captain chair	4	0.2 %
Vagal Maneuver-Valsalva or Other Vagal Maneuver (N	1	0.1 %
Ventilation assist - BVM	10	0.6 %
Wound Care-General	1	0.1 %

### Medications Administered Analysis

182

Adenosine (adenocard)	3	1.6 %
Albuterol	8	4.4 %
Aspirin	12	6.6 %
Atropine sulfate	1	0.5 %
Dexamethasone sodium phosphate (Decadron)	1	0.5 %
Dextrose 10%	2	1.1 %
Epinephrine HCL (1:10,000)	12	6.6 %
Insta Glucose	1	0.5 %
Intravenous electrolyte solutions Dextrose	2	1.1 %
Intravenous electrolyte solutions Sodium chloride	26	14.3 %
Magnesium sulfate	1	0.5 %
Naloxone HCL	17	9.3 %
Nitroglycerin spray	12	6.6 %
Nitroglycerin sublingual tablets	1	0.5 %
Ondansetron (zofran)	5	2.7 %
Oxygen	76	41.8 %
Sodium bicarbonate	1	0.5 %
Thiamine	1	0.5 %

# EMS Assignments Summary

## EMS Assignments:

358

Mutual Aid Provided:	2	0.56 %
Mutual Aid Received:	0	0.00%
No Patient At Scene:	35	9.78 %

## Patient Care Reports:

325

Illness Related:	236	72.62 %
Trauma Related:	57	17.54 %

# Granite City Fire Department

## Departmental Activity Report

Current Period: 11/01/2016 to 11/30/2016, Prior Period: 11/01/2015 to 11/30/2016

00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, EMS Alarm Responses, Training Classes, Occupancy Inspections and Activities

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>EMS Alarm Situations</b>				
No Location Provided	3	08:58	18	87:54
Residences	1	03:12	1	03:12
	<u>4</u>	<u>12:10</u>	<u>19</u>	<u>91:06</u>
<b>Fire Alarm Situations</b>				
Accident, potential accident	0	00:00	4	18:27
Attempted burning, illegal action	0	00:00	2	04:17
Bomb scare	0	00:00	1	01:44
Chemical release, reaction, or toxic	2	04:06	18	36:43
Citizen complaint	1	01:36	4	06:02
Combustible/flammable spills & leaks	0	00:00	15	69:12
Controlled burning	0	00:00	2	03:07
Dispatched and cancelled en route	12	104:41	144	609:45
Electrical wiring/equipment problem	2	03:55	62	318:03
Emergency medical service (EMS) Incident	3	00:48	39	51:45
Excessive heat, scorch burns with no	0	00:00	1	01:00
Extrication, rescue	1	03:54	5	06:24
False alarm and false call, Other	13	13:27	99	264:36
Fire, Other	2	02:24	18	158:33
Good intent call, Other	10	10:59	92	186:22
Hazardous condition, Other	1	02:12	28	75:57
HazMat release investigation w/no HazMat	0	00:00	2	04:39
Medical assist	105	317:21	1,512	2673:42
Mobile property (vehicle) fire	1	01:24	17	38:02
Natural vegetation fire	0	00:00	13	24:46
Outside rubbish fire	8	10:13	60	81:05
Overpressure rupture, explosion, overheating,	0	00:00	3	15:13
Person in distress	2	01:15	14	14:35
Public service assistance	1	00:39	19	24:51
Rescue or EMS standby	0	00:00	5	13:22
Rescue, emergency medical call (EMS),	1	04:40	47	179:06
Service call, Other	0	00:00	37	107:12
Severe Weather & Natural Disaster - Other	0	00:00	1	02:11
Severe Weather & Natural Disaster -	0	00:00	3	22:51
Smoke, odor problem	1	01:12	25	66:37
Special outside fire	0	00:00	11	34:42

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# Granite City Fire Department

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00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, EMS Alarm Responses, Training Classes, Occupancy Inspections and Activities

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Fire Alarm Situations</b>				
Special type of incident, other	0	00:00	7	17:49
Steam, Other gas mistaken for smoke	0	00:00	1	01:55
Structure Fire	8	245:00	42	748:07
System or detector malfunction	5	14:47	46	89:51
Unauthorized burning	2	01:59	14	13:00
Unintentional system/detector operation	3	03:03	77	351:08
Vicinity alarm	0	00:00	1	01:15
Water problem	0	00:00	2	08:06
Wrong location, no emergency found	2	01:16	9	06:25
	186	750:57	2,502	6352:40

### Inspection Violations Corrected

ACCESSIBLE STOCK ROOM	0	2
CLEARANCE BETWEEN CEILING AND STOCK	0	1
COMMERCIAL HOOD SYSTEM SERVICE	0	1
COOKING GREASE FIRES CLASS K EXT REQUIRED	0	2
EMERGENCY EXITS NOT LOCKED OR ENCUMBERED	0	5
EXIT SIGN ILLUMINATION	0	21
EXT REQUIRED WITHIN 30FT OF COMMERCIAL	0	1
EXTENSION CORDS, HAZARDOUS ARRANGEMENT	0	1
GENERAL REQUIREMENTS - FIRE EXTINGUISHERS	0	24
ILLUMINATION EMERGENCY LIGHTS	0	26
SPRINKLER SYSTEM OPERATIONAL & SERVICED	0	3
UNAPPROVED: COVERS, JUNCTION BOXES, OPEN	0	2
WHERE REQUIRED-KITCHEN HOOD SYSTEMS	0	3
WORKING SPACE AND CLEARANCE	0	2
	0	94

### Inspection Violations Discovered

ACCESSIBLE STOCK ROOM	1	5
ADDRESS NUMBERS - VISIBLE FROM STREET	0	6
CLEARANCE BETWEEN CEILING AND STOCK	0	1
COMMERCIAL HOOD SYSTEM SERVICE	1	2
COOKING GREASE FIRES CLASS K EXT REQUIRED	0	5
ELECTRICAL BREAKERS:	0	3

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# Granite City Fire Department

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00:00 to 24:00

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Fire Alarm Responses, EMS Alarm Responses, Training Classes, Occupancy Inspections and Activities

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Inspection Violations Discovered</b>				
ELECTRICAL HAZARDS-WATER SPRAY	0		1	
EMERGENCY EXITS NOT LOCKED OR ENCUMBERED	2		10	
EXIT SIGN ILLUMINATION	7		50	
EXT REQUIRED WITHIN 30FT OF COMMERCIAL	0		1	
EXTENSION CORDS, HAZARDOUS ARRANGEMENT	0		5	
FD CONNECTIONS LABELED AND OPERATIONAL	2		2	
FLAMMABLE LIQUID FOR SALE DISPLAYED IN	0		1	
GENERAL MEANS OF EGRESS CLEAR, FREE & SAFE	0		3	
GENERAL REQUIREMENTS - FIRE EXTINGUISHERS	3		73	
ILLUMINATION EMERGENCY LIGHTS	17		83	
INTEGRITY OF CEILINGS MAINTAINED	0		3	
SMOKE ALARMS	0		1	
SPRINKLER SYSTEM OPERATIONAL & SERVICED	0		3	
SPRINKLER SYSTEM RECORDS AVAILABLE	0		1	
UNAPPROVED: COVERS, JUNCTION BOXES, OPEN	10		27	
UTILITIES SAFELY ARRANGED AND MAINTAINED	0		1	
WHERE REQUIRED-KITCHEN HOOD SYSTEMS	0		6	
WORKING SPACE AND CLEARANCE	4		8	
	47		301	
<b>Occupancy Inspections/Activities</b>				
INSPECTION - General	52	00:00	490	00:00
RE-INSPECTION	0	00:00	6	00:00
	52	00:00	496	00:00
<b>Training</b>				
Care & Maintenance of PPE	0	00:00	12	00:00
Documentation	0	00:00	4	04:00
Emergency Planning	0	00:00	4	08:00
FIRE EXTINGUISHER	0	00:00	2	02:00
MRI Response	0	00:00	45	23:15
4 GAS METER TRAINING	0	00:00	7	00:00
Administrative Procedures	0	00:00	4	04:00
ADVANCED AIRWAY	22	15:00	26	19:00
Advanced Medical Life Support (16hr)	0	00:00	2	18:00

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00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, EMS Alarm Responses, Training Classes, Occupancy Inspections and Activities

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Training</b>				
AERIAL TRAINING	0	00:00	24	41:30
Air Bag	0	00:00	4	03:00
ALS ASSISTANCE	2	01:00	14	13:00
ALS ORIENTATION	0	00:00	27	33:01
Anderson Narcotic Tracking	22	13:30	22	13:30
Annual fit testing	0	00:00	28	00:00
APPARATUS POSITIONING	0	00:00	10	10:00
APPARATUS TRAINING	15	14:45	147	253:45
ARCH PROTOCOL W/ GCFD	0	00:00	13	13:00
AUTO EXTRICATION	0	00:00	47	84:00
balder generator	0	00:00	10	07:30
basic eng. co. officer	0	00:00	3	02:29
Basic Trauma Life Support	0	00:00	4	04:00
blitz attack suppression	0	00:00	2	02:00
Building Construction and Fire Behavior	0	00:00	9	16:00
Burn Tx.	0	00:00	38	46:00
Cadaver lab- SLUH	0	00:00	6	42:00
Cardiovascular System	0	00:00	12	12:00
CHAIN SAW	0	00:00	24	27:00
COMMUNITY AWARENESS--SCHOOLS, GROUPS	0	00:00	14	112:00
COMPUTER F.D. REPORT TRAINING	0	00:00	20	18:30
CONFINED SPACE RESCUE	0	00:00	19	04:59
CPR	0	00:00	17	25:00
CPR Recertification	0	00:00	12	18:00
Drivers Refresher	0	00:00	2	04:00
Drivers Training	0	00:00	19	22:50
Electrical Safety	0	00:00	45	44:30
ELEVATOR	0	00:00	2	01:00
Emergency Medical Responder	2	09:00	2	09:00
Emergency Medical Services	4	02:00	50	34:00
EMS PROTOCOL &TEXT	4	04:00	46	258:00
EMS Reporting Policies and Practices	0	00:00	6	06:00
Fire Academy	0	00:00	12	371:00
Fire Apparatus Engineer	0	00:00	151	433:00
Fire Behavior	0	00:00	21	29:30
Fire Behavior: Single Family Dwelling	2	04:00	2	04:00

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00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, EMS Alarm Responses, Training Classes, Occupancy Inspections and Activities

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Training</b>				
Fire Control, General	0	00:00	47	88:15
FIRE DRILLS	0	00:00	8	08:00
FIRE GROUND CRITIQUE	8	08:00	99	99:30
Fire Inspections	6	16:00	46	161:00
FIRE ORIENTATION	0	00:00	9	27:00
Fire Prevention Principle	0	00:00	1	33:00
FIRE SAFETY VEHICLE OPERATIONS	2	01:00	5	03:30
Fire Scene Management	0	00:00	5	05:00
Fire Streams Theory	14	28:00	27	44:15
FIREFIGHTER SURVIVAL	0	00:00	4	08:00
First Responder-EMS	4	16:00	4	16:00
Forcible Entry	0	00:00	4	08:00
Fundamentals of Fire Suppression	4	06:00	18	34:00
General Building Construction	0	00:00	5	05:00
General Driver Training	0	00:00	2	03:00
General Fire Prevention	0	00:00	3	05:15
Hazardous Material - Operations	0	00:00	1	34:30
Hazardous Materials - Awareness	0	00:00	19	22:30
Hazmat Awareness and Operations	0	00:00	2	02:00
HIGH RISE PACK	0	00:00	13	32:30
HOSE	11	14:30	62	90:30
HURST TOOL	2	02:00	5	03:30
Hydrant Flushing	0	00:00	6	01:58
HYDRANT TRAINING	0	00:00	18	27:00
Hydraulics	0	00:00	7	14:00
IN HOUSE COMMUNITY EDUCATION	0	00:00	4	04:00
Instructor I	0	00:00	1	33:00
INTERIOR ATTACK & RESCUE OPERATIONS	0	00:00	20	21:45
International trauma life support	0	00:00	2	42:00
KILL THE FLASHOVER	0	00:00	2	16:00
knox box locations	0	00:00	3	04:30
LADDERS	0	00:00	47	67:30
Leadership And Influence	0	00:00	2	02:00
MAINTENANCE	0	00:00	37	74:48
Management I	0	00:00	1	105:00
MAPS	0	00:00	9	08:00

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00:00 to 24:00

All Stations

All Shifts

All Units

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Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Training</b>				
Master Streams	0	00:00	7	07:00
MayDay Calls	0	00:00	11	18:00
Medical Emergencies	0	00:00	10	13:00
MULTI-COMPANY OPERATIONS	0	00:00	2	02:00
National Incident Management System	0	00:00	1	01:30
Nozzle Practices	0	00:00	69	104:30
OFFICERS MEETING	0	00:00	6	09:00
Officers Training	0	00:00	1	01:00
ON SCENE FIREFIGHTING	0	00:00	16	09:00
Orientation - Fire	0	00:00	35	125:45
Orientation of The EMT/Responder	0	00:00	2	02:00
PARAMEDIC CLASS	0	00:00	4	19:30
PARAMEDIC/EMT SCHOOLING	1	06:00	7	35:30
Pediatric Education for Prehospital	0	00:00	19	29:00
Personal Protective Equipment	0	00:00	2	04:00
phillips monitor	0	00:00	18	12:30
PHYSICAL TRAINING	1	00:30	127	155:39
Policies and Procedures	0	00:00	12	14:00
pre fire planning class	0	00:00	35	54:45
public relations	0	00:00	43	53:00
PUMP OPERATION	5	03:45	108	143:45
RADIO PRACTICES & TERMINOLOGY	0	00:00	6	14:00
railroad training	0	00:00	34	136:00
REPORT WRITING	0	00:00	10	03:15
RESCUE	0	00:00	16	18:00
Rescue Equipment	0	00:00	50	58:15
RESIDENTIAL FIRE GROUND OPERATIONS	0	00:00	15	17:00
Risk Management on the fire ground	0	00:00	6	06:00
Rope Operations	0	00:00	29	45:45
ROPES & KNOTS	0	00:00	12	14:00
Run Review #7	0	00:00	1	03:00
safety	0	00:00	25	13:00
SALVAGE & OVERHAUL	0	00:00	8	07:52
SCBA Donning Methods	7	07:00	70	84:00
SCBA Inspection, Care, and Cleaning	0	00:00	96	122:45
SCBA Testing and Filling Procedures	0	00:00	6	02:15

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00:00 to 24:00

All Stations

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Fire Alarm Responses, EMS Alarm Responses, Training Classes, Occupancy Inspections and Activities

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Training</b>				
SMALL TOOLS & EQUIP	0	00:00	74	87:30
SPLINTING	0	00:00	4	04:00
SPRINKLER SYSTEMS	0	00:00	15	22:00
STANDARD OPERATING GUIDELINES	16	11:54	202	200:04
Strategic and Tactical Operations	0	00:00	38	49:30
STREETS	2	03:00	90	119:34
Tactics and Strategy I	0	00:00	1	00:00
terrorism	0	00:00	7	05:15
THERMAL IMAGING CAMERA	0	00:00	17	17:00
TOUR OF A FACILITY	2	04:00	70	57:00
Trauma Assessments	4	08:00	4	08:00
TWELVE LEAD	0	00:00	8	76:00
Vehicle and Machinery Operations	9	05:00	112	185:30
Vehicle Fire Operations	0	00:00	7	09:00
vehicle stabilization	0	00:00	14	24:00
VERTICAL RESCUE	0	00:00	8	08:00
Water Supply	0	00:00	24	36:00
	<u>171</u>	<u>203:54</u>	<u>3,152</u>	<u>5521:04</u>

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Ordinance No. \_\_\_\_\_

AN ORDINANCE REVISING ORDINANCE 3819, AS AMENDED  
BY ORDINANCES 4168 AND 8854, ESTABLISHING REGULATIONS AND  
REQUIREMENTS FOR THE USE OF AND DISCHARGE INTO THE  
WASTEWATER COLLECTION AND TREATMENT SYSTEM FOR THE  
CITY OF GRANITE CITY.

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WHEREAS, the City of Granite City, Madison County, Illinois, is the owner and operator  
of a sewage treatment plant used by multiple bodies politic which share in the cost of the  
operation, maintenance and replacement of the plant, and

WHEREAS, the City of Granite City is required to maintain an approved Industrial  
Pretreatment Program under the provisions of the Clean Water Act, the General Pretreatment  
Regulations (40 CFR, Part 403), the Resource Conservation and Recovery Act of 1976 (PL 94-  
580), and the City's National Pollutant Discharge Elimination System Permit, and

WHEREAS, the City of Granite City is required under conditions of it's National  
Pollutant Discharge Elimination System Permit to revise it's sewer use ordinance to incorporate  
USEPA Streamlining revisions to the General Pretreatment Regulations (40 CFR parts 122 and  
403),

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
GRANITE CITY, COUNTY OF MADISON, STATE OF ILLINOIS, as follows:

SEWER USE ORDINANCE

## SECTION 1 - GENERAL PROVISIONS

### 1.1 Purpose and Policy

This Ordinance regulates the use of public and private sewers and drains, private wastewater disposal, the installation and connection of building sewers, and the discharge of water and wastes into the municipal wastewater system. The Ordinance sets forth uniform requirements for **Users of the Publicly Owned Treatment Works** for the City of Granite City and enables the City to comply with all applicable state and federal laws required by the Clean Water Act (**33 United States Code [U.S.C.] section 1251 et seq.**), the General Pretreatment Regulations (Title 40 of the *Code of Federal Regulations* [CFR] Part 403), and the Resource Conservation and Recovery Act of 1976 (PL 94-580).

The objectives of this Ordinance are:

- (a) To provide uniform requirements for building sewers and connections to the municipal wastewater system;
- (b) To regulate private wastewater disposal systems;
- (c) To prevent the introduction of pollutants into the **Publicly Owned Treatment Works** that will interfere with the proper operation of the system or contaminate the resulting sludge;
- (d) To prevent the introduction of pollutants into the **Publicly Owned Treatment Works** that will pass through the **Publicly Owned Treatment Works**, inadequately treated, into receiving waters or the atmosphere or otherwise by incompatible with the **Publicly Owned Treatment Works**;
- (e) To protect both **Publicly Owned Treatment Works** personnel who may be affected by wastewater and sludge in the course of their employment and the general public;
- (f) To promote reuse and recycling of industrial wastewater and sludge from the **Publicly Owned Treatment Works**;
- (g) To provide for **fees for the** equitable distribution of the cost of operation, maintenance, and improvement of the **Publicly Owned Treatment Works**; and
- (h) To enable The City to comply with its **National Pollutant Discharge Elimination System** permit conditions, sludge use and disposal requirements, and any other Federal or State laws to which the **Publicly Owned Treatment Works** is subject.

This ordinance shall apply to all Users of the **Publicly Owned Treatment Works**. The ordinance authorizes the issuance of individual wastewater discharge permits; provides for

monitoring, compliance, and enforcement activities; establishes administrative review procedures; requires User reporting; and provides for the setting of fees for the equitable distribution of costs resulting from the program established herein.

## 1.2 Administration

Except as otherwise provided herein, the Superintendent shall administer, implement, and enforce the provisions of this ordinance. Any powers granted to or duties imposed upon the Superintendent may be delegated by the Superintendent to a duly authorized City employee.

## 1.3 Abbreviations

The following abbreviations, when used in this ordinance, shall have the designated meanings:

ASTM - American Society for Testing and Materials

BOD – Biochemical Oxygen Demand

**BMP – Best Management Practice**

**BMR – Baseline Monitoring Report**

CFR – *Code of Federal Regulations*

CIU – Categorical Industrial User

COD – Chemical Oxygen Demand

EPA – U.S. Environmental Protection Agency

FOG – Fats, Oil and Grease

gpd – gallons per day

IU – Industrial User

Mg / l – milligrams per liter

NPDES – National Pollutant Discharge Elimination System

**NSCIU – Non-Significant Categorical Industrial User**

POTW – Publicly Owned Treatment Works

RCRA – Resource Conservation and Recovery Act

SIC – Standard Industrial Classification

SIU – Significant Industrial User

SNC – Significant Noncompliance

TSS – Total Suspended Solids

U.S.C. – United States Code

USEPA – United States Environmental Protection Agency

WPCF – Water Pollution Control Federations



## 1.4 Definitions

**Unless a provision explicitly states otherwise, the following terms and phrases, as used in this ordinance, shall have the meanings hereinafter designated.**

(1) Act or "the Act". The Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. 1251, et.seq.

(2) ASTM. The American Society for Testing and Materials.

(3) Approval Authority. USEPA Region V Regional Administrator.

(4) Approved POTW Pretreatment Program. A program administered by a POTW that meets the criteria established in 40 CFR, 403.8 403.9, and which has been approved by a Regional Administrator or State Director in accordance with 40 CFR, 403.11.

**(5) Authorized or Duly Authorized Representative of the User.**

**(1) If the User is a corporation:**

**(a) The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or**

**(b) The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for individual wastewater discharge permit requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.**

**(2) If the User is a partnership or sole proprietorship: a general partner or proprietor, respectively.**

**(3) If the User is a Federal, State, or local governmental facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.**

**(4) The individuals described in paragraphs 1 through 3, above, may designate a Duly Authorized Representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to the City.**

**(6) Baseline Report.** That report required by 40 CFR Section 403.12(b) (1-7).

**(7) Best Management Practices or BMPs means** schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in Section 2.1 A and B [40 CFR 403.5(a)(1) and (b)]. BMPs include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.

**(8) Biochemical Oxygen Demand (BOD).** The measure of the quantity of oxygen utilized in the biochemical oxidation of organic matter under procedures of "Standard Methods" for five (5) days at 20°C, expressed in milligrams per liter (mg/l).

**(9) Building Sewer.** A sewer conveying wastewater from the premises of a user to the POTW.

**Categorical Pretreatment Standard or Categorical Standard.** Any regulation containing pollutant discharge limits promulgated by EPA in accordance with sections 307(b) and (c) of the Act (33 U.S.C. section 1317) that apply to a specific category of Users and that appear in 40 CFR Chapter I, Subchapter N, Parts 405-471.

**(11) Categorical Industrial User.** An Industrial User subject to a categorical Pretreatment Standard or categorical Standard.

**(12) Chemical Oxygen Demand or COD.** A measure of the oxygen required to oxidize all compounds, both organic and inorganic, in water.

**(13) City.** The City of Granite City or the City Council of Granite City.

**(14) Combined Sewer.** A sewer intended to receive both wastewater and storm or surface water.

**(15) Combined Waste Stream Formula.** The formula as found in 40 CFR Section 403.6 (e).

**(16) Commercial User (Class II).** Any nonresidential user listed in the Standard Industrial Classification Manual involved in a commercial enterprise, business, or service that, based on a determination by the Superintendent, discharges primarily segregated domestic wastes or wastes from sanitary conveniences.

- (17) Compatible Pollutant. Biochemical oxygen demand, chemical oxygen demand, FOG, suspended solids, pH and fecal coliform bacteria.
- (18) Composite Sample. A sample of wastewater based on a flow proportional or time proportional method.
- (19) Control Authority. The Superintendent is designated as the Control Authority by the Approval Authority under the requirements of the Clean Water Act and under the authority granted to the City in accordance with its approved industrial pretreatment program.
- (20) Daily Maximum. The arithmetic average of all effluent samples for a pollutant collected during a calendar day.**
- (21) Daily Maximum Limit. The maximum allowable discharge limit of a pollutant during a calendar day. Where Daily Maximum Limits are expressed in units of mass, the daily discharge is the total mass discharged over the course of the day. Where Daily Maximum Limits are expressed in terms of a concentration, the daily discharge is the arithmetic average measurement of the pollutant concentration derived from all measurements taken that day.**
- (22) Direct Discharge. The discharge of treated or untreated wastewater directly to the waters of the State of Illinois.
- (23) Director. The Director of the IEPA.
- (24) Environmental Protection Agency, or EPA. Environmental Protection Agency or EPA. The U.S. Environmental Protection Agency or, where appropriate, the Regional Water Management Division Director, the Regional Administrator, or other duly authorized official of said agency.**
- (25) Existing Source. **Any source of discharge that is not a "New Source."**
- (26) Fecal Coliform. Any number of organisms common to the intestinal tract of man and animals whose presence in sanitary sewage is an indicator of pollution.
- (27) Fats, Oil, or Grease (FOG). Any hydrocarbons, fatty acids, soaps, fats, waxes, oils, and any other material that is extracted by trichlorotrifluoroethane solution.
- (28) Flow. Volume of wastewater per unit of time.
- (29) Garbage. The solid animal and vegetable wastes resulting from the domestic or commercial handling, storage, dispensing, preparation, cooking, and serving of foods.

(30) Governmental User (Class IV). Any Federal, State, or local governmental user of the municipal wastewater system.

(31) Grab Sample. **A sample that is taken from a waste stream without regard to the flow in the waste stream and over a period of time not to exceed fifteen (15) minutes.**

(32) Groundwater. Water within the earth.

(33) Holding Tank Waste. Any waste from holding tanks such as vessels, chemical toilets, campers, trailers, septic tanks, and vacuum-pump tank trucks.

(34) Incompatible Pollutant. All pollutants other than compatible pollutants as defined in this Section.

(35) Indirect Discharge.

**The introduction of pollutants into the POTW from any nondomestic source.**

(36) (IU) Industrial User (Class V). Any nonresidential user identified in Divisions A, B, D, E, or I of the Standard Industrial Classification Manual. Class V shall also include any source of nondomestic indirect discharge of wastewater containing toxic or poisonous substances, or any substance(s), including conventional pollutants, that cause(s) interference in the wastewater facilities.

(37) Institutional User (Class III). Any establishment involved in social, charitable, religious, and/or educational activities, such as schools, churches, hospitals, nursing homes, penal institutions, and similar users that, based on a determination by the Superintendent, discharge primarily segregated domestic wastes or wastes from sanitary conveniences.

(38) Instantaneous Limit. **The maximum concentration of a pollutant allowed to be discharged at any time, determined from the analysis of any discrete or composited sample collected, independent of the industrial flow rate and the duration of the sampling event.**

(39) Interference. **A discharge that, alone or in conjunction with a discharge or discharges from other sources, inhibits or disrupts the POTW, its treatment processes or operations or its sludge processes, use or disposal; and therefore, is a cause of a violation of the City's NPDES permit or of the prevention of sewage sludge use or disposal in compliance with any of the following statutory/regulatory provisions or permits issued thereunder, or any more stringent State or local regulations: section 405 of the Act; the Solid Waste Disposal Act, including Title II commonly referred to as the Resource Conservation and Recovery Act (RCRA); any State regulations contained in any State sludge management plan prepared pursuant to Subtitle D of the Solid Waste Disposal Act; the Clean Air Act; the Toxic Substances Control Act; and the Marine Protection, Research, and Sanctuaries Act.**

**(40) Local Limit.** Specific discharge limits developed and enforced by The City upon industrial or commercial facilities to implement the general and specific discharge prohibitions listed in 40 CFR 403.5(a)(1) and (b).

**(41) Medical Waste.** Isolation wastes, infectious agents, human blood and blood products, pathological wastes, sharps, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

**(42) Monthly Average.** The sum of all “daily discharges” measured during a calendar month divided by the number of “daily discharges” measured during that month.

**(43) Monthly Average Limit.** The highest allowable average of “daily discharges” over a calendar month, calculated as the sum of all “daily discharges” measured during a calendar month divided by the number of “daily discharges” measured during that month.

**(44) National Categorical Pretreatment Standard or Pretreatment Standard.** Any regulation containing pollutant discharge limits promulgated by the EPA in accordance with Section 307(b) and (c) of the Act (33 U.S.C. 1347) that applies to a specific category of industrial users.

**(45) National Prohibited Discharge Standard or Prohibitive Discharge Standard.** Any regulation developed under the authority of Section 307(b) of the Act and 40 CFR, Section 403.5.

**(46) Natural Outlet.** Any outlet into a watercourse, pond, ditch, lake, or any other body of surface or groundwater.

**(47) New Source.**

(1) Any building, structure, facility, or installation from which there is (or may be) a discharge of pollutants, the construction of which commenced after the publication of proposed Pretreatment Standards under section 307(c) of the Act that will be applicable to such source if such Standards are thereafter promulgated in accordance with that section, provided that:

(a) The building, structure, facility, or installation is constructed at a site at which no other source is located; or

(b) The building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an Existing Source; or

**(c) The production or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an Existing Source at the same site. In determining whether these are substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in**

the same general type of activity as the Existing Source, should be considered.

**(2) Construction on a site at which an Existing Source is located results in a modification rather than a New Source if the construction does not create a new building, structure, facility, or installation meeting the criteria of Section (1)(b) or (c) above but otherwise alters, replaces, or adds to existing process or production equipment.**

**(3) Construction of a New Source as defined under this paragraph has commenced if the owner or operator has:**

**(a) Begun, or caused to begin, as part of a continuous onsite construction program**

**(i) any placement, assembly, or installation of facilities or equipment; or  
(ii) significant site preparation work including clearing, excavation, or removal of existing buildings, structures, or facilities which is necessary for the placement, assembly, or installation of new source facilities or equipment; or**

**(b) Entered into a binding contractual obligation for the purchase of facilities or equipment which are intended to be used in its operation within a reasonable time. Options to purchase or contracts which can be terminated or modified without substantial loss, and contracts for feasibility, engineering, and design studies do not constitute a contractual obligation under this paragraph.**

(48) National Pollutant Discharge Elimination System or NPDES Permit. A permit issued pursuant to Section 402 of the Act (33 U.S.C. 1342).

(49) Non- Contact Cooling Water. **Water used for cooling that does not come into direct contact with any raw material, intermediate product, waste product, or finished product.**

(50) NPDES State. A State or Interstate water pollution control agency with an NPDES permit program approved pursuant to section 402(b) of the Act.

(51) Owner. The person or persons who legally own, lease or occupy private property with facilities that discharge, or will discharge, wastewater to the City's treatment facilities.

(52) Pass Through. A discharge which exits the POTW into waters of the United States in quantities or concentrations which, alone or in conjunction with a discharge or discharges from

other sources, is a cause of a violation of any requirement of the City's NPDES permit (including an increase in the magnitude or duration of a violation).

(53) Permitted Wastewater Hauler Vehicle. A vehicle used for hauling wastewater, which has been granted a permit.

(54) Person. Any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity, or any other legal entity, or their legal representatives, agents, or assigns. **This definition includes all Federal, State, and local governmental entities.**

(55) pH. A measure of the acidity or alkalinity of a solution, expressed in standard units.

(56) Pollutant. **Dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, Medical Wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, municipal, agricultural and industrial wastes, and certain characteristics of wastewater (e.g., pH, temperature, TSS, turbidity, color, BOD, COD, toxicity, or odor).**

(57) Pollution. The man-made or man-induced alteration of the chemical, physical, biological, or radiological integrity of water.

(58) Sewage Treatment Plant Committee, or Committee. A standing committee of the City Council of Granite City that oversees operation of the wastewater treatment plant and the pretreatment program.

(59) Pretreatment. **The reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to, or in lieu of, introducing such pollutants into the POTW. This reduction or alteration can be obtained by physical, chemical, or biological processes; by process changes; or by other means, except by diluting the concentration of the pollutants unless allowed by an applicable Pretreatment Standard.**

(60) Pretreatment Requirements. **Any substantive or procedural requirement related to pretreatment imposed on a User, other than a Pretreatment Standard.**

(61) Pretreatment Standard or Standards. **Pretreatment Standards shall mean prohibited discharge standards, categorical Pretreatment Standards, and Local Limits.**

**(62) Prohibited Discharge Standards or Prohibited Discharges.** Absolute prohibitions against the discharge of certain substances; these prohibitions appear in Section 2.1 of this ordinance.

(63) Properly Shredded Garbage. Garbage that has been shredded to such a degree that all particles will be carried freely under flow conditions normally prevailing in the wastewater sewers, with no particle greater than 1/2-inch in any dimension.

(64) Publicly Owned Treatment Works (POTW). A treatment works as defined by Section 212 of the Act (33 U.S.C. 1292), which is owned in this instance by the City. **This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of sewage or industrial wastes of a liquid nature and any conveyances, which convey wastewater to a treatment plant.** For the purposes of this ordinance, "POTW" shall also include any sewers that convey wastewaters to the POTW from persons outside the City who are, by contract or agreement with the City, users of the City's POTW.

(65) POTW Treatment Plant. That portion of the POTW designed to provide treatment of wastewater.

(66) Regional Administrator. The Regional Administrator for the USEPA for Region V.

(67) Residential User (Class I). All premises used only for human residency and that are connected to the municipal wastewater facilities.

(68) Sanitary Sewer. A sewer which is designed to carry sanitary and industrial wastewater, and to which storm, surface and ground water are not intentionally admitted.

(69) Sanitary Wastewater. Wastewater discharged from the sanitary conveniences of dwellings, office buildings, industrial plants, or institutions.

(70) Shall is mandatory; may is permissive.

**(71) Septic Tank Waste.** Any sewage from holding tanks such as vessels, chemical toilets, campers, trailers, and septic tanks.

**(72) Sewage.** Human excrement and gray water (household showers, dishwashing operations, etc.).

**(73) Significant Industrial User (SIU).**

**Except as provided in paragraphs (3) and (4) of this Section, a Significant Industrial**

**User is:**



**(1) An Industrial User subject to categorical Pretreatment Standards; or**

**(2) An Industrial User that:**

- (a) Discharges an average of twenty-five thousand (25,000) gpd or more of process wastewater to the POTW (excluding sanitary, noncontact cooling and boiler blowdown wastewater);**
- (b) Contributes a process waste stream which makes up five (5) percent or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant; or**
- (c) Is designated as such by the City on the basis that it has a reasonable potential for adversely affecting the POTW's proper operation or for violating any Pretreatment Standard or Requirement.**

**(3) The City may determine that an Industrial User subject to categorical Pretreatment Standards is a Non-Significant Categorical Industrial User rather than a Significant Industrial User on a finding that the Industrial User never discharges more than 100 gallons per day (gpd) of total categorical wastewater (excluding sanitary, non-contact cooling and boiler blowdown wastewater, unless specifically included in the Pretreatment Standard) and the following conditions are met:**

- (a) The Industrial User, prior to [City's] finding, has consistently complied with all applicable categorical Pretreatment Standards and Requirements;**
- (b) The Industrial User annually submits the certification statement required in Section 9.15 B [see 40 CFR 403.12(q)], together with any additional information necessary to support the certification statement; and**
- (c) The Industrial User never discharges any untreated concentrated wastewater.**

**(4) Upon a finding that a User meeting the criteria in Subsection (2) of this part has no reasonable potential for adversely affecting the POTW's proper operation or for violating any Pretreatment Standard or Requirement, the City may at any time, on its own initiative or in response to a petition received from an Industrial User, and in accordance with procedures in 40 CFR 403.8(f)(6), determine that such User should not be considered a Significant Industrial User.**

**(74) Sludge.** The settleable solids separated from the liquids during the wastewater treatment processes.

(75) **Slug Load or Slug Discharge.** Any discharge at a flow rate or concentration, which could cause a violation of the prohibited discharge standards in Section 2.1 of this ordinance. A Slug Discharge is any Discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch Discharge, which has a reasonable potential to cause Interference or Pass Through, or in any other way violate the POTW's regulations, Local Limits or Permit conditions.

(76) **Standard Industrial Classification (SIC).** A classification pursuant to the Standard Industrial Classification Manual issued by the Executive Office of the President, Office of Management and Budget, 1972.

(77) **Standard Methods.** The latest edition of "Standard Methods for the Examination of Water and Wastewater," published by the American Public Health Association, Water Pollution Control Federation, and American Water Works Association.

(78) **State.** State of Illinois.

(79) **Storm Sewer.** A sewer for conveying storm, surface, and other waters not intended to be transported to a treatment facility.

(80) **Storm Water.** Any flow occurring during or following any form of natural precipitation and resulting **from such precipitation, including snowmelt.**

(81) **Submission.** a) A request for approval of a Pretreatment Program by a POTW to the EPA or a State Director; b) a request to the EPA or a State Director by a POTW for authority to revise the discharge limits in categorical Pretreatment Standards to reflect POTW pollutant removals; or c) a request to the EPA by an NPDES State for approval of its State pretreatment program.

(82) **Superintendent.** The person designated by the City to supervise the operation of the publicly owned treatment works and who is charged with certain duties and responsibilities by this ordinance, or his duly authorized representative.

(83) **Total Metals.** The sum of the concentration of metals.

(84) **Total Solids.** The sum of suspended solids and dissolved solids.

(85) **Total Suspended Solids or Suspended Solids.** The total suspended matter that floats on the surface of, or is suspended in, water, wastewater, or other liquid, and that is removable by laboratory filtering.

(86) Total Toxic Organics. The summation of all quantified values greater than 0.01 milligrams per liter for the toxic organics as specified in the applicable regulation. In accordance with 40 CFR §433.11(e).

(87) Toxic Pollutant. Any pollutant or combination of pollutants listed as toxic in regulations promulgated by the Administrator of the U.S. EPA under the provisions of Section 307(a) of the Act or other Acts.

(88) **User or Industrial User. A source of indirect discharge.**

(89) Unpolluted Water. Water of quality equal to or better than the effluent criteria set forth in 35 Ill. Adm. Code Part 304 or water that would not cause violation of receiving water quality standards set forth in 35 Ill. Adm. Code Parts 302 and 303 and would not be benefited by discharge to the sanitary sewers and wastewater treatment facilities provided.

(90) Upset. An exceptional incident in which there is unintentional and temporary noncompliance with applicable categorical Pretreatment Standards because of factors beyond the reasonable control of the Industrial User. An upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance, or careless or improper operation.

(91) User. Any person who contributes, causes, or permits the contribution of wastewater into the City's POTW.

(92) User Classes. The five groups into which all users are classified, and that include the following:

- Class I Residential
- Class II Commercial
- Class III Institutional
- Class IV Governmental
- Class V Industrial

(93) Wastewater. **Liquid and water-carried industrial wastes and sewage from residential dwellings, commercial buildings, industrial and manufacturing facilities, and institutions, whether treated or untreated, which are contributed to the POTW.**

(94) Wastewater Discharge Permit. Permit as set forth in Section 7 of this ordinance.

(95) Wastewater Facility. The combination of the wastewater sewers and treatment facilities.

(96) Wastewater Hauler, or Waste Hauler. Any person, partnership or corporation engaged in transporting sanitary wastewater as a commercial venture.

(97) Wastewater Sewer- The structures, processes, equipment, and arrangements necessary to collect and transport wastewaters to the treatment facility.

(98) Wastewater Treatment Plant or Treatment Plant- That portion of the POTW which is designed to provide treatment of municipal sewage and industrial waste.

(99) Waters of the State of Illinois. All streams, lakes, ponds, marshes, water courses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the State of Illinois or any portion thereof.

## SECTION 2 – GENERAL SEWER USE REQUIREMENTS

### 2.1 Prohibited Discharge Standards

**A. General Prohibitions.** No User shall introduce or cause to be introduced into the POTW any pollutant or wastewater which causes Pass Through or Interference. These general prohibitions apply to all Users of the POTW whether or not they are subject to categorical Pretreatment Standards or any other National, State, or local Pretreatment Standards or Requirements.

**B. Specific Prohibitions.** No User shall introduce or cause to be introduced into the POTW the following pollutants, substances, or wastewater:

(1) Pollutants which create a fire or explosive hazard in the POTW, including, but not limited to, waste streams with a closed-cup flashpoint of less than 140 degrees F (60 degrees C) using the test methods specified in 40 CFR 261.21; Prohibited materials include, but are not limited to the following: gasoline, kerosene, hexane, naphtha, benzene, toluene, xylene, ethers, alcohols, ketones, aldehydes, peroxides, chlorates, perchlorates, bromates, carbides, hydrides, sulfides, and any other substance that the City, State, or EPA has identified as a fire hazard or a hazard to the system.

(2) Wastewater having a pH less than 5.0 or more than 10.0, or otherwise causing corrosive structural damage to the POTW or equipment;

(3) Solid or viscous substances in amounts which will cause obstruction of the flow in the POTW resulting in Interference [but in no case solids greater than one half inch (1/2") in any dimension], animal guts or tissues, paunch manure, bones, hair, hides, or fleshings, entrails, whole blood, feathers, ashes,

cinders, sand, foundry sand, core sand, spent lime, stone or marble dust, metal, glass, straw, shavings, grass clippings, rags, spent grains, spent hops, waste paper, wood, plastics, gas, tar, asphalt residues, residues from refining or processing of fuel or lubricating oil, mud, glass grinding, or polishing wastes;

**(4) Pollutants, including oxygen-demanding pollutants (BOD, etc.), released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, will cause Interference with the POTW;**

**(5) Wastewater having a temperature containing heat in amounts that will accelerate the biodegradation of wastes, causing the formation of excessive amounts of hydrogen sulfide in the wastewater sewer, or which will inhibit biological activity in the treatment plant resulting in Interference, but in no case wastewater which causes the temperature at the introduction into the treatment plant to exceed 104 degrees F (40 degrees C);**

**(6) Petroleum oil, non-biodegradable cutting oil, or products of mineral oil origin, in amounts that will cause Interference or Pass Through;**

**(7) Pollutants which result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause acute worker health and safety problems;**

**(8) Trucked or hauled pollutants, except at discharge points designated by the Superintendent in accordance with Section 6.4 of this ordinance;**

**(9) Noxious or malodorous liquids, gases, solids, or other wastewater which, either singly or by interaction with other wastes, are sufficient to create a public nuisance or a hazard to life, or to prevent entry into the sewers for maintenance or repair;**

**(10) Wastewater which imparts color which cannot be removed by the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions, which consequently imparts color to the treatment plant's effluent, thereby violating the City's NPDES permit;**

**(11) Wastewater containing any radioactive wastes or isotopes except in compliance with applicable State or Federal regulations;**

**(12) Sludges, screenings, or other residues from the pretreatment of industrial wastes;**

**(13) Any substance that may cause the POTW's effluent or any other product of the POTW such as residues, sludges, or scums, to be unsuitable for reclamation and reuse or to interfere with the reclamation process. In no case shall a substance discharged to the POTW cause the POTW to be in non-compliance with sludge use or disposal criteria, guidelines, or regulations developed under Section 405 of the Act; any criteria, guidelines, or regulations affecting sludge use or disposal developed pursuant to the Resource Conservation and Recovery Act, the Clean Air Act, the Toxic Substances Control Act, or State criteria applicable to the sludge management method being used.**

**(14) Medical Wastes, except as specifically authorized by the Superintendent in an individual wastewater discharge permit;**

**(15) Wastewater causing, alone or in conjunction with other sources, the treatment plant's effluent to fail toxicity test;**

**(16) Detergents, surface-active agents, or other substances which that might cause excessive foaming in the POTW;**

**(17) Fats, oils, or greases of animal or vegetable origin in concentrations greater than two hundred (200) mg/l;**

**(18) Wastewater causing two readings on an explosion hazard meter at the point of discharge into the POTW, or at any point in the POTW, of more than Five percent (5%) or any single reading over Ten percent (10%) of the Lower Explosive Limit of the meter.**

**(19) Any substances that cause an excessive chlorine demand in the POTW effluent.**

**(20) Any wastewater containing toxic pollutants in sufficient quantity, either singly or by interaction with other pollutants, to injure or interfere with any wastewater treatment process, constitute a hazard to humans or animals, create a toxic effect in the receiving waters of the POTW, or to exceed the limitation set forth in a Categorical Pretreatment Standard. A toxic pollutant shall include but not be limited to any pollutant identified to Section 307(a) of the Act.**

**(21) Any garbage that has not been properly shredded, i.e., no particle greater than one-half inch in any dimension.**

**(22) Any waters or wastes containing suspended solids of such character and quality that unusual attention or expense is required to handle such materials at the POTW.**

(23) Any wastewater that causes a hazard to human life or creates a public nuisance.

**Pollutants, substances, or wastewater prohibited by this Section shall not be processed or stored in such a manner that they could be discharged to the POTW.**

## **2.2 National Categorical Pretreatment Standards**

**Users must comply with the categorical Pretreatment Standards found at 40 CFR Chapter I, Subchapter N, Parts 405–471.**

**A. Where a categorical Pretreatment Standard is expressed only in terms of either the mass or the concentration of a pollutant in wastewater, The Superintendent may impose equivalent concentration or mass limits in accordance with Section 2.2E and 2.2F. [Note: See 40 CFR 403.6(c)]**

**B. When the limits in a categorical Pretreatment Standard are expressed only in terms of mass of pollutant per unit of production, the Superintendent may convert the limits to equivalent limitations expressed either as mass of pollutant discharged per day or effluent concentration for purposes of calculating effluent limitations applicable to individual Industrial Users. [Note: See 40 CFR 403.6(c)(2)]**

**C. When wastewater subject to a categorical Pretreatment Standard is mixed with wastewater not regulated by the same Standard, The Superintendent shall impose an alternate limit in accordance with 40 CFR 403.6(e) – Combined Waste stream Formula.**

**D. A CIU may obtain a net/gross adjustment to a categorical Pretreatment Standard in accordance with the following paragraphs of this Section. [Note: See 40 CFR 403.15]**

**(1) Categorical Pretreatment Standards may be adjusted to reflect the presence of pollutants in the Industrial User's intake water in accordance with this Section. Any Industrial User wishing to obtain credit for intake pollutants must make application to the City. Upon request of the Industrial User, the applicable Standard will be calculated on a "net" basis (i.e., adjusted to reflect credit for pollutants in the intake water) if the requirements of paragraph (2) of this Section are met.**

adjusted to reflect credit for pollutants in the intake water) if the requirements of paragraph (2) of this Section are met.

**(2) Criteria.**

- a. Either (i) The applicable categorical Pretreatment Standards contained in 40 CFR subchapter N specifically provide that they shall be applied on a net basis; or (ii) The Industrial User demonstrates that the control system it proposes or uses to meet applicable categorical Pretreatment Standards would, if properly installed and operated, meet the Standards in the absence of pollutants in the intake waters.
- b. Credit for generic pollutants such as biochemical oxygen demand (BOD), total suspended solids (TSS), and oil and grease should not be granted unless the Industrial User demonstrates that the constituents of the generic measure in the User's effluent are substantially similar to the constituents of the generic measure in the intake water or unless appropriate additional limits are placed on process water pollutants either at the outfall or elsewhere.
- c. Credit shall be granted only to the extent necessary to meet the applicable categorical Pretreatment Standard(s), up to a maximum value equal to the influent value. Additional monitoring may be necessary to determine eligibility for credits and compliance with Standard(s) adjusted under this Section.
- d. Credit shall be granted only if the User demonstrates that the intake water is drawn from the same body of water as that into which the POTW discharges. The City may waive this requirement if it finds that no environmental degradation will result.

**E. When a categorical Pretreatment Standard is expressed only in terms of pollutant concentrations, an Industrial User may request that The City convert the limits to equivalent mass limits. The determination to convert concentration limits to mass limits is within the discretion of the Superintendent. The City may establish equivalent mass limits only if the Industrial User meets all the conditions set forth in Sections 2.2E(1)(a) through 2.2E(1)(e) below.**

- (1) To be eligible for equivalent mass limits, the Industrial User must:**
  - a. Employ, or demonstrate that it will employ, water conservation methods and technologies that substantially reduce water use during the term of its individual wastewater discharge permit;
  - b. Currently use control and treatment technologies adequate to achieve compliance with the applicable categorical Pretreatment Standard, and not have used dilution as a substitute for treatment;
  - c. Provide sufficient information to establish the facility's actual average daily flow rate for all waste streams, based on data from a continuous



effluent flow monitoring device, as well as the facility's long-term average production rate. Both the actual average daily flow rate and the long-term average production rate must be representative of current operating conditions;

- d. Not have daily flow rates, production levels, or pollutant levels that vary so significantly that equivalent mass limits are not appropriate to control the Discharge; and
  - e. Have consistently complied with all applicable categorical Pretreatment Standards during the period prior to the Industrial User's request for equivalent mass limits.
- (2) An Industrial User subject to equivalent mass limits must:
- a. Maintain and effectively operate control and treatment technologies adequate to achieve compliance with the equivalent mass limits;
  - b. Continue to record the facility's flow rates through the use of a continuous effluent flow monitoring device;
  - c. Continue to record the facility's production rates and notify the Superintendent whenever production rates are expected to vary by more than 20 percent from its baseline production rates determined in paragraph 2.2E(1)(c) of this Section. Upon notification of a revised production rate, the Superintendent will reassess the equivalent mass limit and revise the limit as necessary to reflect changed conditions at the facility; and
  - d. Continue to employ the same or comparable water conservation methods and technologies as those implemented pursuant to paragraphs 2.2E(1)(a) of this Section so long as it discharges under an equivalent mass limit.
- (3) When developing equivalent mass limits, the Superintendent:
- a. Will calculate the equivalent mass limit by multiplying the actual average daily flow rate of the regulated process(es) of the Industrial User by the concentration-based Daily Maximum and Monthly Average Standard for the applicable categorical Pretreatment Standard and the appropriate unit conversion factor;
  - b. Upon notification of a revised production rate, will reassess the equivalent mass limit and recalculate the limit as necessary to reflect changed conditions at the facility; and
  - c. May retain the same equivalent mass limit in subsequent individual wastewater discharger permit terms if the Industrial User's actual average daily flow rate was reduced solely as a result of the implementation of water conservation methods and technologies, and the actual average daily flow rates used in the original calculation of the equivalent mass limit were not based on the use of dilution as a substitute

for treatment pursuant to Section 2.6. The Industrial User must also be in compliance with Section 16.2 regarding the prohibition of bypass.

**F. The Superintendent may convert the mass limits of the categorical Pretreatment Standards of 40 CFR Parts 414, 419, and 455 to concentration limits for purposes of calculating limitations applicable to individual Industrial Users. The conversion is at the discretion of the Superintendent.**

**G. Once included in its permit, the Industrial User must comply with the equivalent limitations developed in this Section (2.2) in lieu of the promulgated categorical Standards from which the equivalent limitations were derived. [Note: See 40 CFR 403.6(c)(7)]**

**H. Many categorical Pretreatment Standards specify one limit for calculating maximum daily discharge limitations and a second limit for calculating maximum Monthly Average, or 4-day average, limitations. Where such Standards are being applied, the same production or flow figure shall be used in calculating both the average and the maximum equivalent limitation. [Note: See 40 CFR 403.6(c)(8)]**

**I. Any Industrial User operating under a permit incorporating equivalent mass or concentration limits calculated from a production-based Standard shall notify the Superintendent within two (2) business days after the User has a reasonable basis to know that the production level will significantly change within the next calendar month. Any User not notifying the Superintendent of such anticipated change will be required to meet the mass or concentration limits in its permit that were based on the original estimate of the long term average production rate. [Note: See 40 CFR 403.6(c)(9)]**

## **2.3 State Pretreatment Standards**

**Users must comply with Illinois State Pretreatment Standards codified at Illinois Administrative Code Title 35, Subtitle C, Chapter I, Part 310.**

## **2.4 Local Limits**

**A. The Superintendent is authorized to establish Local Limits pursuant to 40 CFR 403.5(c).**

**B. The following pollutant limits are established to protect against Pass Through and Interference. No person shall discharge wastewater containing in excess of the following Daily Maximum Limits or where indicated Instantaneous Limits or Monthly Average Limits apply.**

Pollutant	Concentration ____(mg/l)____
Arsenic	0.5
Barium	11.0
Cadmium	1.0
Chromium	9.0
Copper	3.0
Lead	0.5
Manganese	7.0
Mercury	0.001 daily max 0.0005 monthly avg.
Nickel	2.6
Selenium	3.0
Silver	0.4
Total Phenols	2.5
Zinc	5.0
* Cyanide	0.25

\* Except as otherwise specifically provided, proof of violation of the numerical standards of this pollutant shall be on the basis of one or more of the following averaging rules:

- 1) No monthly average shall exceed the prescribed numerical standard.
- 2) No daily composite shall exceed two times the prescribed numerical standard.
- 3) No grab sample shall exceed five (5) times the prescribed numerical standard.

**The above limits apply at the point where the wastewater is discharged to the POTW. All concentrations for metallic substances are for total metal unless indicated otherwise. The Superintendent may impose mass limitations in addition to the concentration-based limitations above.**

- C. The Superintendent may develop Best Management Practices (BMPs), by ordinance or in individual wastewater discharge permits, to implement Local Limits and the requirements of Section 2.1.

## 2.5 City's Right of Revision

**The City reserves the right to establish, by ordinance or in individual wastewater discharge permits, more stringent Standards or Requirements on discharges to the POTW consistent with the purpose of this ordinance.**

## **2.6 Dilution**

**No User shall ever increase the use of process water, or in any way attempt to dilute a discharge, as a partial or complete substitute for adequate treatment to achieve compliance with a discharge limitation unless expressly authorized by an applicable Pretreatment Standard or Requirement. The Superintendent may impose mass limitations on Users who are using dilution to meet applicable Pretreatment Standards or Requirements, or in other cases when the imposition of mass limitations is appropriate.**

## **SECTION 3 - USE OF CITY'S WASTEWATER FACILITIES**

### **3.1 Waste Disposal**

It shall be unlawful for any person, deposit, or permit to be placed or deposited in any unsanitary manner on public or private property within the City, or in any area under the jurisdiction of said City, any human or animal excrement, animal remains, garbage, or other objectionable waste.

### **3.2 Wastewater Discharges**

It shall be unlawful to discharge, without an NPDES permit to any natural outlet within the City, or in any area under its jurisdiction. Wastewater discharges to the City's wastewater facilities are not authorized unless approved by the Superintendent in accordance with provisions of this Ordinance.

### **3.3 Wastewater Disposal**

Except as provided in this Ordinance, it shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool, or other facilities intended or used for the disposal of wastewater.

### **3.4 Connection to Wastewater Sewer Required**

The owner of any house, building, or property used for human occupancy, employment, recreation, or other purposes, situated within the City, is hereby required at the owner's expense to install suitable toilet facilities therein, and to connect such facilities directly to the proper public sewer in accordance with the provisions of this Ordinance, within ninety (90) days after the date of official notice to do so, provided that said public sewer is within one hundred (100) feet (30.5 meters) of the property line.

## SECTION 4 - PRIVATE WASTEWATER DISPOSAL

### 4.1 General

This section shall apply to any private system that does not discharge to wastewater facilities of the City or that does not discharge directly to a natural outlet by authority of a separate NPDES permit and in compliance with applicable State and Federal laws. An example of a private system would be a septic tank for an individual household.

### 4.2 Private System Required

All houses, buildings, or properties that are required by other authority to have sanitary or industrial wastewater facilities, are subject to the jurisdiction of this Ordinance, and are located where a proper wastewater sewer is not available as specified by the provisions of paragraph 3.4 of this Ordinance, shall be equipped at the owner's expense with suitable wastewater facilities connected to a private wastewater disposal system that complies with the provisions of this section and all requirements of the Illinois EPA.

### 4.3 Permit

Before commencement of construction of a private wastewater disposal system, the owner shall first obtain a written permit signed by the Superintendent. The application for such permit shall be made on a form furnished by the City, which the applicant shall supplement by any plans, specifications, and other information relevant to wastewater discharges as are deemed necessary by the Superintendent. A permit and inspection fee of fifty (50) dollars shall be paid to the City at the time the application is filed.

A permit for a private wastewater disposal system shall not become effective until the installation is completed to the satisfaction of the Superintendent. The Superintendent shall be allowed to inspect the work at any stage of construction, and, in any event, the applicant for the permit shall notify the Superintendent when the work is ready for final inspection, and before any underground portions are covered. The inspection shall be made within 30 normal business hours after receipt of notice by Superintendent.

### 4.4 Sanitary Operation Required

The owner shall operate and maintain the private wastewater disposal facilities in a sanitary manner at all times in accordance with the conditions of the permit, and at no expense to the City. Such facilities shall be subject to inspection by the Superintendent at reasonable times. The owner shall not allow the effluent to discharge to any natural outlet unless specifically authorized in writing by the Superintendent. Should any defect exist or occur in any private wastewater disposal system that

would cause the system to not meet the requirements of this section and cause an unsanitary condition, the defect shall be corrected immediately by the owner. Failure to do so shall be a violation of this Ordinance, and the violator shall be subject to the penalties and **enforcement measures** prescribed in this Ordinance.

#### 4.5 Connection to City's System When Available

At such time as a wastewater sewer becomes available as defined in paragraph 3.4 to a property served by a private wastewater disposal system, a direct connection shall be made to the wastewater sewer within sixty (60) days, and any septic tanks, cesspools, and similar wastewater disposal facilities shall be physically disconnected from the building sewer, emptied, and filled with clean earth or bank-run gravel or sand.

#### 4.6 Further Requirements

No statement contained in this section shall be construed to interfere with any additional requirements that may be imposed by the City or County Health Officer of the Illinois EPA.

### SECTION 5 - BUILDING SEWERS AND CONNECTIONS

#### 5.1 Connection Permit

No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the Superintendent. Unauthorized tampering or connection is punishable by a fine as defined in Sections **13 and 14** of this Ordinance.

No building sewer shall be installed, altered, repaired, or connected to a public sewer except under the supervision of a person or persons licensed by the City to do such work.

There shall be two (2) classes of building sewer permits: (1) for residential and commercial service, and (2) for service to establishments producing industrial wastes. In either case, the owner of the property shall make application on a special form furnished by the Superintendent. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent in the judgment of the Superintendent. A permit and inspection fee of twenty dollars (\$20.00) for a residential or commercial building sewer permit and fifty dollars (\$50.00) for an industrial building sewer permit shall be paid to the City at the time the application is filed. The fees cover inspections performed by both the Superintendent and plumbing inspectors.

In addition, the inspection fee requirement applies to persons occupying a remodeled building, if the existing connection is affected by the modifications.

The Superintendent may authorize another City employee to assume the duties described in this section. In all cases, reference to Superintendent shall also apply to his duly authorized representative.

## 5.2 Connection Costs

All costs and expenses incident to the installation and connection of the building sewer shall be borne by the owner. The owner shall indemnify the City from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.

## 5.3 Separate Connections Required

A separate and independent building sewer shall be provided for every building, except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, courtyard, or driveway. In such a case, the building sewer from the front building may be extended to the rear building and the whole considered as one building sewer. Other exceptions will be allowed only by special permission in writing from the Superintendent.

## 5.4 Existing Building Sewers

Existing building sewers or portions thereof may be used in connection with new buildings only when they are found, on examination and test by the Superintendent, to meet all requirements of this Ordinance. Tests will be administered by the Superintendent or his authorized representative at the expense of the owner.

## 5.5 Building Sewer Design

The size, slope, alignment, and construction materials of a building sewer, and the methods to be used in excavating, placing of the pipe, jointing, testing, and backfilling the trench, shall conform to the requirements of this Ordinance, the Illinois plumbing code, and other applicable rules and regulations of the City. In the absence of ordinance or code provisions or in amplification thereof, the materials and procedures set forth in appropriate specifications of the ASTM and the WPCF Manual of Practice No. 9 shall apply.

The building sewer shall be constructed of any of the following materials or as directed by the Superintendent in special cases:

- a) Vitrified clay sewer pipe, ASTM C-700, with compression joints, ASTM C-425, and installed in accordance with ASTM C-12.

b) Cast iron soil pipe, ASTM A-74, with caulked lead joints consisting of jute or hemp with at least one-inch-deep pure molten lead.

c) Cast iron water pipe, AWWA C-106, lined or unlined, with mechanical joints, AWWA C-111 with neoprene gaskets.

d) Cast iron water pipe, bell and spigot, AWWA C-106, with self-centering shoulder, with caulked lead joints consisting of jute or hemp and at least one-inch-deep pure molten lead.

e) Asbestos-cement pipe, ASTM C-644, for 6" pipe and ASTM C-428 for 8" and larger pipe. Joints shall be made with asbestos-cement couplings sealed with neoprene rubber rings. Joints between asbestos-cement pipe and other pipe material shall be made with an asbestos-cement adapter coupling for the specific use and caulked with oakum and lead or neoprene rubber rings as required.

f) Polyvinyl chloride (PVC) pipe, ASTM Spec. D-3034-73, with solvent welded joints or elastomeric rubber gaskets joints.

g) Pipe shall be laid in a bed of granular material that shall be a minimum of four (4) inches deep under the bells of the pipe. The granular bedding shall be laid on the firm undisturbed trench bottom. Where the trench bottom is muck or unstable, such material shall be removed and replaced with granular material. Such replacement shall be as directed by the Superintendent. When the pipe is laid on new or unstable fill, it shall be laid in a bed of 2000 psi concrete with a minimum thickness under the bell equal to the pipe diameter.

Where rock is encountered, the pipe shall be bedded in a layer of granular material of a minimum thickness under the bell equal to the diameter of the pipe.

In all cases, ample bell holes shall be dug to insure that the bells are completely free and to not carry any load.

The trench width at the top of the pipe shall in no case be greater than two and one-half feet (2 1/2 ft.). The granular bedding material shall be brought up even with the spring line of the pipe. The backfill to one foot over the top of the pipe shall be granular material or well-compacted earth free from clods, frozen lumps, vegetable matter, solid particles larger than two inches in the greatest dimension, cinders, or other objectionable materials.

The backfill under street or alley pavements, or when directed by the Superintendent, shall be of 100% granular materials compacted in place. Puddling or flooding of the trench will not be allowed.

Pavement replacement shall match in thickness and kind of pavement adjacent to the trench, unless otherwise required by the Superintendent.

h) Maximum depths of trench for the various types of pipes shall be as follows:



1. Vitrified Clay Pipe  
Single Strength - 8'  
Double Strength - 19'
2. Asbestos-Cement Pipe  
Class 1500 - 14'  
Class 2400 - 30'
3. 18/40 Cast-Iron Water Pipe  
All classes, 6" and 8" - 30'
4. Cast-Iron Soil Pipe  
Service Weight - 8'  
Extra heavy - 30'
5. PVC Pipe  
13-30' depending on soil type and compaction

Where the trench depth is greater than allowed for the pipe, a higher strength class or different type of pipe shall be used, as necessary, or the Superintendent will allow the use of concrete bedding or concrete encasement, as required. Where pipe is subject to vehicular traffic, it shall have a minimum of four feet of cover. Where this is not possible, the pipe shall be encased in concrete at least six inches thick on all sides of the pipe.

- i) The size of the building sewer shall be as required by the plumbing code, but in no case shall be less than 4 inches in diameter.
- j) Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. Six-inch pipe shall be laid at a grade of one-quarter ( $1/4$ ) inch per foot where practical. Where this is not possible, and when allowed by the Superintendent, the pipe may be laid at a lesser grade, but in no case at a grade of less than one-eighth ( $1/8$ ) inch per foot. Eight-inch pipe shall be laid at a grade of one-sixteenth ( $1/16$ ) inch per foot, where practical, but in no case at a grade of less than four-tenths (0.4) per cent.

All pipe shall be laid at a uniform pitch from the building to the public sewer. Where the building sewer is more than ten feet deep at the property line, the building sewer shall be laid to a uniform pitch to the property line and then at a steeper, uniform pitch to the public sewer. In all cases, the building sewer shall be at least eight feet deep at the property line, when possible.

- k) Pipe shall be laid in a direct, straight line from the building drain to the wye in the public sewer, if at all possible. Any deviations from a straight line shall be made only as approved by the Superintendent. Where, because of location problems, it is not possible to use the wye in the public

sewer that has been designated for that property, a new connection will be made to the public sewer, but only when approved by the Superintendent. In such cases, the new connection will be made by the use of a saddle wye expressly manufactured for that purpose.

l) The spigot end of the last length of pipe of the building sewer at the building drain shall be cut off and the gasket refitted on the cut end. A suitable gasket shall be placed on the end of the building drain and the last piece of the building sewer shall be "buckled-in" to the line in such a manner that the joint will be tight, waterproof, and root proof.

m) Where a new building sewer is being constructed, or when an existing building sewer is being rebuilt or repaired, a tee fitting shall be installed in the building sewer at the property line. This fitting shall serve for applying the smoke test during inspection of the building sewer. After testing, a riser of the same material and joints as the building sewer shall be inserted in this fitting and brought to within twelve (12) inches of the ground surface. The top of this riser shall be sealed in a watertight manner with a stopper or plug fitted with the same type of joint as used on the riser pipe. Care shall be exercised to support the riser adequately and secure during back-fill operations.

When cast-iron pipe is used for the building sewer, the same procedure shall be followed at the property line or at the public sewer as appropriate.

## 5.6 Building Sewer Elevation

In all buildings in which any sanitary building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by mechanical means approved by the Superintendent and discharged to the public sewer.

## 5.7 Connection Inspection

The applicant for the public sewer permit shall notify the Superintendent when the building sewer is ready for inspection and connection to the public sewer. The Superintendent will then make such tests as he deems necessary. The connection and backfilling of the trench shall be made under the supervision of the Superintendent or his representative. Underground work shall not be backfilled or covered until inspected by the Superintendent. This inspection shall be in addition to inspections required by the Illinois plumbing code.

## 5.8 Surface Runoff and Groundwater Drains

No person shall make connection of roof downspouts, foundation drains, areaway drains, or other sources of surface water runoff or groundwater to a building sewer or building drain that in turn is connected directly or indirectly to a public sanitary sewer. This prohibition does not apply to combined sewers. Any such existing connections shall be completely and permanently disconnected within thirty (30) days after notification in writing by the City to do so. Where such

connections to a private sewage disposal system exist, such connections shall be permanently disconnected from the building sewer before the building sewer is connected to the public sewer.

#### **5.9 Excavation Guards and Property Restoration**

All excavations for building sewer installations shall be adequately guarded with barricades and lights to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the City and in accordance with existing ordinances.

### **SECTION 6—PRETREATMENT OF WASTEWATER**

#### **6.1 Pretreatment Facilities**

**Users shall provide wastewater treatment as necessary to comply with this ordinance and shall achieve compliance with all categorical Pretreatment Standards, Local Limits, and the prohibitions set out in Section 2.1 of this ordinance within the time limitations specified by EPA, the State, or The Superintendent, whichever is more stringent. Any facilities necessary for compliance shall be provided, operated, and maintained at the User's expense. Detailed plans describing such facilities and operating procedures shall be submitted to The Superintendent for review, and shall be acceptable to The Superintendent before such facilities are constructed. The review of such plans and operating procedures shall in no way relieve the User from the responsibility of modifying such facilities as necessary to produce a discharge acceptable to The City under the provisions of this ordinance.**

#### **6.2 Additional Pretreatment Measures**

**A. Whenever deemed necessary, The Superintendent may require Users to restrict their discharge during peak flow periods, designate that certain wastewater be discharged only into specific sewers, relocate and/or consolidate points of discharge, separate sewage waste streams from industrial waste streams, and such other conditions as may be necessary to protect the POTW and determine the User's compliance with the requirements of this ordinance.**

**B. The Superintendent may require any person discharging into the POTW to install and maintain, on their property and at their expense, a suitable storage and flow-control facility to ensure equalization of flow. An individual wastewater discharge permit may be issued solely for flow equalization which may include reporting and monitoring requirements.**

**C. Grease, oil, and sand interceptors shall be provided when, in the opinion of The Superintendent, they are necessary for the proper handling of wastewater containing**

excessive amounts of grease and oil, or sand; except that such interceptors shall not be required for residential users. All interception units shall be of a type and capacity approved by The Superintendent, shall be so located to be easily accessible for cleaning and inspection. Such interceptors shall be inspected, cleaned, and repaired by the User at their expense. An individual wastewater discharge permit may be issued solely for grease, oil, and sand interceptors which may include reporting and monitoring requirements.

**D. Users with the potential to discharge flammable substances may be required to install and maintain an approved combustible gas detection meter.**

### **6.3 Accidental Discharge/Slug Discharge Control Plans**

The Superintendent shall evaluate whether each SIU needs an accidental discharge/slug discharge control plan or other action to control Slug Discharges. The Superintendent may require any User to develop, submit for approval, and implement such a plan or take such other action that may be necessary to control Slug Discharges. Alternatively, the Superintendent may develop such a plan for any User. An accidental discharge/slug discharge control plan shall address, at a minimum, the following:

- A. Description of discharge practices, including non-routine batch discharges;**
- B. Description of stored chemicals;**
- C. Procedures for immediately notifying The Superintendent of any accidental or Slug Discharge, as required by Section 9.7 of this ordinance; and**
- D. Procedures to prevent adverse impact from any accidental or Slug Discharge. Such procedures include, but are not limited to, inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site runoff, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants, including solvents, and/or measures and equipment for emergency response.**

### **6.4 Hauled Wastewater**

- A. Introduction of hauled wastewater into the POTW that is classified as a RCRA Hazardous waste is prohibited.**

**B. Septic tank waste may be introduced into the POTW only at locations designated by The Superintendent, and at such times as are established by The Superintendent. Such waste shall not violate Section 2 of this ordinance or any other requirements established by The City. The Superintendent may require septic tank waste haulers to obtain individual wastewater discharge permits.**

**C. The Superintendent may require haulers of industrial waste to obtain individual wastewater discharge permits. The Superintendent may require generators of hauled industrial waste to obtain individual wastewater discharge permits. The Superintendent also may prohibit the disposal of hauled industrial waste. The discharge of hauled industrial waste is subject to all other requirements of this ordinance.**

**D. Industrial waste haulers may discharge loads only at locations designated by The Superintendent. No load may be discharged without prior consent of The Superintendent. The Superintendent may collect samples of each hauled load to ensure compliance with applicable Standards. The Superintendent may require the industrial waste hauler to provide a waste analysis of any load prior to discharge.**

**E. Industrial waste haulers must provide a waste-tracking form for every load. This form shall include, at a minimum, the name and address of the industrial waste hauler, permit number, truck identification, names and addresses of sources of waste, and volume and characteristics of waste. The form shall identify the type of industry, known or suspected waste constituents, and whether any wastes are RCRA hazardous wastes.**

## **SECTION 7 INDIVIDUAL WASTEWATER DISCHARGE PERMITS**

### **7.1 Wastewater Analysis**

**When requested by The Superintendent, a User must submit information on the nature and characteristics of its wastewater within Thirty (30) days of the request. The Superintendent is authorized to prepare a form for this purpose and may periodically require Users to update this information.**

### **7.2 Individual Wastewater Discharge Permit Requirement**

**A. No Significant Industrial User shall discharge wastewater into the POTW without first obtaining an individual wastewater discharge permit from The Superintendent, except that a Significant Industrial User that has filed a timely application pursuant to Section 7.3 of this ordinance may continue to discharge for the time period specified therein.**

**B. The Superintendent may require other Users to obtain individual wastewater discharge permits as necessary to carry out the purposes of this ordinance.**

**C. Any violation of the terms and conditions of an individual wastewater discharge permit shall be deemed a violation of this ordinance and subjects the wastewater discharge permittee to the sanctions set out in Sections 13 through 15 of this ordinance.**

**Obtaining an individual wastewater discharge permit does not relieve a permittee of its obligation to comply with all Federal and State Pretreatment Standards or Requirements or with any other requirements of Federal, State, and local law.**

### **7.3 Individual Wastewater Discharge Permitting: Existing Connections**

**Any User required to obtain an individual wastewater discharge permit who was discharging wastewater into the POTW prior to the effective date of this ordinance and who wishes to continue such discharges in the future, shall, within Sixty (60) days after said date, apply to The Superintendent for an individual wastewater discharge permit in accordance with Section 7.5 of this ordinance, and shall not cause or allow discharges to the POTW to continue after Ninety (90) days of the effective date of this ordinance except in accordance with an individual wastewater discharge permit issued by The Superintendent.**

### **7.4 Individual Wastewater Discharge Permitting: New Connections**

**Any User required to obtain an individual wastewater discharge permit who proposes to begin or recommence discharging into the POTW must obtain such permit prior to the beginning or recommencing of such discharge. An application for this individual wastewater discharge permit, in accordance with Section 7.5 of this ordinance, must be filed at least Ninety (90) days prior to the date upon which any discharge will begin or recommence.**

### **7.5 Individual Wastewater Discharge Permit Application Contents**

**A. All Users required to obtain an individual wastewater discharge permit must submit a permit application. The Superintendent may require Users to submit all or some of the following information as part of a permit application:**

**(1) Identifying Information.**

- a. The name and address of the facility, including the name of the operator and owner.**
- b. Contact information, description of activities, facilities, and plant production processes on the premises;**

**(2) Environmental Permits.** A list of any environmental control permits held by or for the facility.

**(3) Description of Operations.**

- a. A brief description of the nature, average rate of production (including each product produced by type, amount, processes, and rate of production), and standard industrial classifications of the operation(s) carried out by such User. This description should include a schematic process diagram, which indicates points of discharge to the POTW from the regulated processes.
- b. Types of wastes generated, and a list of all raw materials and chemicals used or stored at the facility which are, or could accidentally or intentionally be, discharged to the POTW;
- c. Number and type of employees, hours of operation, and proposed or actual hours of operation;
- d. Type and amount of raw materials processed (average and maximum per day);
- e. Site plans, floor plans, mechanical and plumbing plans, and details to show all sewers, floor drains, and appurtenances by size, location, and elevation, and all points of discharge;

**(4) Time and duration of discharges;**

**(5) The location for monitoring all wastes covered by the permit;**

**(6) Flow Measurement.** Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from regulated process streams and other streams, as necessary, to allow use of the combined waste stream formula set out in Section 2.2C (40 CFR 403.6(e)).

**(7) Measurement of Pollutants.**

- a. The categorical Pretreatment Standards applicable to each regulated process and any new categorically regulated processes for Existing Sources.
- b. The results of sampling and analysis identifying the nature and concentration, and/or mass, where required by the Standard or by The Superintendent, of regulated pollutants in the discharge from each regulated process.
- c. Instantaneous, Daily Maximum, and long-term average concentrations, or mass, where required, shall be reported.
- d. The sample shall be representative of daily operations and shall be analyzed in accordance with procedures set out in Section 9.11 of this ordinance. Where the Standard requires compliance with a BMP or

**pollution prevention alternative, the User shall submit documentation as required by the Superintendent or the applicable Standards to determine compliance with the Standard.**

- e. Sampling must be performed in accordance with procedures set out in Section 9.12 of this ordinance.**

**(8) Any requests for a monitoring waiver (or a renewal of an approved monitoring waiver) for a pollutant neither present nor expected to be present in the discharge based on Section 9.5 B [40 CFR 403.12(e)(2)].**

**(9) Any other information as may be deemed necessary by The Superintendent to evaluate the permit application.**

**B. Incomplete or inaccurate applications will not be processed and will be returned to the User for revision.**

#### **7.6 Application Signatories and Certifications**

**A. All wastewater discharge permit applications, User reports and certification statements must be signed by an Authorized Representative of the User and contain the certification statement in Section 9.15 A.**

**B. If the designation of an Authorized Representative is no longer accurate because a different individual or position has responsibility for the overall operation of the facility or overall responsibility for environmental matters for the company, a new written authorization satisfying the requirements of this Section must be submitted to The Superintendent prior to or together with any reports to be signed by an Authorized Representative.**

- C. A facility determined to be a Non-Significant Categorical Industrial User by The Superintendent pursuant to 1.4 (73)(3) must annually submit the signed certification statement in Section 9.15 B. [Note: See 40 CFR 403.3(v)(2)]**

#### **7.7 Individual Wastewater Discharge Permit Decisions**

**The Superintendent will evaluate the data furnished by the User and may require additional information. Within Thirty (30) days of receipt of a complete permit application, the Superintendent will determine whether to issue an individual wastewater discharge permit. The Superintendent may deny any application for an individual wastewater discharge permit.**



## **SECTION 8 INDIVIDUAL WASTEWATER DISCHARGE PERMIT ISSUANCE**

### **8.1 Individual Wastewater Discharge Permit Duration**

An individual wastewater discharge permit shall be issued for a specified time period, not to exceed five (5) years from the effective date of the permit. An individual wastewater discharge permit may be issued for a period less than five (5) years, at the discretion of The Superintendent. Each individual wastewater discharge permit will indicate a specific date upon which it will expire.

### **8.2 Individual Wastewater Discharge Permit Contents**

An individual wastewater discharge permit shall include such conditions as are deemed reasonably necessary by The Superintendent to prevent Pass Through or Interference, protect the quality of the water body receiving the treatment plant's effluent, protect worker health and safety, facilitate sludge management and disposal, and protect against damage to the POTW.

#### **A. Individual wastewater discharge permits must contain:**

- (1) A statement that indicates the wastewater discharge permit issuance date, expiration date and effective date; [Note: See Section 8.1.]**
- (2) A statement that the wastewater discharge permit is nontransferable without prior notification to The City in accordance with Section 8.4 of this ordinance, and provisions for furnishing the new owner or operator with a copy of the existing wastewater discharge permit;**
- (3) Effluent limits, including Best Management Practices, based on applicable Pretreatment Standards;**
- (4) Self monitoring, sampling, reporting, notification, and record-keeping requirements. These requirements shall include an identification of pollutants (or best management practice) to be monitored, sampling location, sampling frequency, and sample type based on Federal, State, and local law.**
- (5) The process for seeking a waiver from monitoring for a pollutant neither present nor expected to be present in the Discharge in accordance with Section 9.5 B.**

**(6) A statement of applicable civil and criminal penalties for violation of Pretreatment Standards and Requirements, and any applicable compliance schedule. Such schedule may not extend the time for compliance beyond that required by applicable Federal, State, or local law.**

**(7) Requirements to control Slug Discharge, if determined by the Superintendent to be necessary.**

**(8) Any grant of the monitoring waiver by the Superintendent (Section 9.5 B) must be included as a condition in the User's permit.**

**B. Individual wastewater discharge permits may contain, but need not be limited to, the following conditions:**

**(1) Limits on the average and/or maximum rate of discharge, time of discharge, and/or requirements for flow regulation and equalization;**

**(2) Requirements for the installation of pretreatment technology, pollution control, or construction of appropriate containment devices, designed to reduce, eliminate, or prevent the introduction of pollutants into the treatment works;**

**(3) Requirements for the development and implementation of spill control plans or other special conditions including management practices necessary to adequately prevent accidental, unanticipated, or non-routine discharges;**

**(4) Development and implementation of waste minimization plans to reduce the amount of pollutants discharged to the POTW;**

**(5) The unit charge or schedule of User charges and fees for the management of the wastewater discharged to the POTW;**

**(6) Requirements for installation and maintenance of inspection and sampling facilities and equipment, including flow measurement devices;**

**(7) A statement that compliance with the individual wastewater discharge permit does not relieve the permittee of responsibility for compliance with all applicable Federal and State Pretreatment Standards, including those which become effective during the term of the individual wastewater discharge permit; and**

**(8) Other conditions as deemed appropriate by The Superintendent to ensure compliance with this ordinance, and State and Federal laws, rules, and regulations.**

### **8.3 Permit Modification**

**The Superintendent may modify an individual wastewater discharge permit for good cause, including, but not limited to, the following reasons:**

- (1) To incorporate any new or revised Federal, State, or local Pretreatment Standards or Requirements;**
- (2) To address significant alterations or additions to the User's operation, processes, or wastewater volume or character since the time of the individual wastewater discharge permit issuance;**
- (3) A change in the POTW that requires either a temporary or permanent reduction or elimination of the authorized discharge;**
- (4) Information indicating that the permitted discharge poses a threat to the City's POTW, City personnel, or the receiving waters;**
- (5) Violation of any terms or conditions of the individual wastewater discharge permit;**
- (6) Misrepresentations or failure to fully disclose all relevant facts in the wastewater discharge permit application or in any required reporting;**
- (7) Revision of or a grant of variance from categorical Pretreatment Standards pursuant to 40 CFR 403.13;**
- (8) To correct typographical or other errors in the individual wastewater discharge permit; or**
- (9) To reflect a transfer of the facility ownership or operation to a new owner or operator where requested in accordance with Section 8.4.**

#### **8.4 Individual Wastewater Discharge Permit Transfer**

**Individual wastewater discharge permits may be transferred to a new owner or operator only if the permittee gives at least thirty (30) days advance notice to The Superintendent and the Superintendent approves the individual wastewater discharge permit transfer. The notice to the Superintendent must include a written certification by the new owner or operator which:**

- A. States that the new owner and/or operator has no immediate intent to change the facility's operations and processes;**
- B. Identifies the specific date on which the transfer is to occur; and**
- C. Acknowledges full responsibility for complying with the existing individual wastewater discharge permit.**

**Failure to provide advance notice of a transfer renders the individual wastewater discharge permit void as of the date of facility transfer.**

#### **8.5 Individual Wastewater Discharge Permit Revocation**

**The Superintendent may revoke an individual wastewater discharge permit for good cause, including, but not limited to, the following reasons:**

- A. Failure to notify The Superintendent of significant changes to the wastewater prior to the changed discharge;**
- B. Failure to provide prior notification to The Superintendent of changed conditions pursuant to Section 9.6 of this ordinance;**
- C. Misrepresentation or failure to fully disclose all relevant facts in the wastewater discharge permit application;**
- D. Falsifying self-monitoring reports and certification statements;**
- E. Tampering with monitoring equipment;**
- F. Refusing to allow The Superintendent timely access to the facility premises and records;**
- G. Failure to meet effluent limitations;**
- H. Failure to pay fines;**

- I. Failure to pay sewer charges;**
- J. Failure to meet compliance schedules;**
- K. Failure to complete a wastewater survey or the wastewater discharge permit application;**
- L. Failure to provide advance notice of the transfer of business ownership of a permitted facility; or**
- M. Violation of any Pretreatment Standard or Requirement, or any terms of the wastewater discharge permit or this ordinance.**

**Individual wastewater discharge permits shall be voidable upon cessation of operations or transfer of business ownership. All individual wastewater discharge permits issued to a User are void upon the issuance of a new individual wastewater discharge permit to that User.**

#### **8.6 Individual Wastewater Discharge Permit Reissuance**

**A User with an expiring individual wastewater discharge permit shall apply for individual wastewater discharge permit reissuance by submitting a complete permit application, in accordance with Section 7.5 of this ordinance, a minimum of one hundred eighty (180) days prior to the expiration of the User's existing individual wastewater discharge permit .**

#### **8.7 Individual Wastewater Discharge Permit Appeals**

Any person, including the user, may petition the City to reconsider the terms of a wastewater discharge permit within forty-five (45) days of its issuance.

- A. Failure to submit a timely petition for review shall be deemed to be a waiver of the administrative appeal.**
- B. In its petition, the appealing party must indicate the wastewater discharge permit provisions objected to, the reasons of this objection, and the alternative condition, if any, it seeks to place in the wastewater discharge permit.**
- C. The effectiveness of the wastewater discharge permit shall not be stayed pending the appeal.**
- D. If the City fails to act within forty-five (45) days, a request for reconsideration shall be deemed to be denied. Decisions not to reconsider a wastewater discharge permit, not to issue a wastewater discharge permit, or not to modify a wastewater discharge permit shall be considered final administrative actions for purposes of judicial review.**
- E. Aggrieved parties seeking judicial review of the final administrative wastewater discharge permit decision must do so by filing a complaint with the Circuit Court of the county.**

## 8.8 Variances

The Superintendent may grant individual variances (or interim limits) in conjunction with compliance schedules established through enforcement actions. Variances shall not exceed 2.5 times the limitation on discharge for specific pollutants. No variance shall be granted that exceeds the duration of the compliance schedule and in no case shall it exceed three years. In no case shall interim limits developed for **users** cause an exceedance of the City's maximum allowable head works loadings for pollutants regulated under its local limits.

## 8.9 Special Permits

### Temporary Discharges

The Superintendent is authorized to issue special permits for one time or temporary discharges. Users required to obtain a temporary discharge permit shall file with the City wastewater information deemed necessary by the Superintendent for determination of compliance with this Ordinance, the City's NPDES permit conditions, and State and Federal law.

The Superintendent will evaluate the data furnished by the user and may require additional information. After evaluation and acceptance of the data furnished, the Superintendent may issue a temporary discharge permit subject to the terms and conditions provided herein.

## 8.10 Monitoring Facilities

The owner of any property serviced by a building sewer carrying industrial wastes **or other waste that the Superintendent determines necessary**, shall install a suitable control manhole **or structure**, together with necessary meters and other appurtenances, in the building sewer to facilitate observation, sampling, and measurement of the wastewater. All Class V (Industrial) dischargers shall provide such monitoring facilities unless specifically exempted by the Superintendent. The exemption shall be by written permit only. **All others shall be at the Superintendent's discretion.**

The manhole **or structure** shall be accessible, safely located, and constructed at the owner's expense in accordance with plans approved by the Superintendent. The monitoring facility should normally be situated on the owner's premises, but the Superintendent may, when such a location would be impractical or cause undue hardship on the owner, allow the facility to be constructed in the public street or sidewalk area and located so that it will not be obstructed by landscaping or parked vehicles. There shall be ample room in or near such sampling manhole or facility to allow accurate sampling and preparation of samples for analysis. The facility, sampling, and measuring equipment shall be maintained at all times in a safe and proper operating condition at the expense of the owner.

Whether constructed on public or private property, the sampling and monitoring facilities shall be provided in accordance with the Superintendent's requirements and all applicable local construction standards and specifications. Construction shall be completed within 90 days following written notification by the Superintendent.

In determining whether a user should be exempted from providing monitoring facilities, the Superintendent shall consider such factors as the volume and strength of discharge, rate of discharge, quantities of toxic materials in the discharge, wastewater treatment facility removal capabilities, and cost effectiveness.

Where the Superintendent determines access and equipment for monitoring or measuring industrial wastewater discharges are not practical, reliable, or cost effective, the Superintendent may specify alternative methods of determining the characteristics of the wastewaters discharged that will, in the Superintendent's judgment, provide an equitable measurement of such characteristics.

#### 8.11 Determination of System Use

The use of the City's wastewater facilities shall be based upon actual measurement and analysis of each user's wastewater discharge, in accordance with provisions of paragraph 8.10 of this section, to the extent such measurement and analysis are considered by the Superintendent to be feasible and cost-effective.

Where measurement and analysis are considered not feasible, determination of each user's use of the facilities shall be based upon the quantity of water used whether purchased from a public water utility or obtained from a private source, or an alternative means as provided below.

The Superintendent, when determining actual use of the City's wastewater facilities based on water use, shall consider consumptive, evaporative, or other use of water that results in a significant difference between a discharger's water use and wastewater discharge. Where appropriate, such consumptive water use may be metered to aid in determining actual use of the wastewater facilities.

The meters used to measure such water uses shall be of a type and installed in a manner approved by the Superintendent.

## SECTION 9 —REPORTING REQUIREMENTS

### 9.1 Baseline Monitoring Reports

**[Note: Users that become subject to new or revised categorical Pretreatment Standards are required to comply with the following reporting requirements even if they have been designated as Non-Significant Categorical Industrial Users]**

**A. Within either one hundred eighty (180) days after the effective date of a categorical Pretreatment Standard, or the final administrative decision on a category determination under 40 CFR 403.6(a)(4), whichever is later, existing Categorical Industrial Users currently discharging to or scheduled to discharge to the POTW shall submit to The Superintendent a report which contains the information listed in paragraph B, below. At least ninety (90) days prior to commencement of their discharge, New Sources, and sources that become Categorical Industrial Users subsequent to the promulgation of an applicable categorical Standard, shall submit to The Superintendent a report which contains the information listed in paragraph B, below. A New Source shall report the method of pretreatment it intends to use to meet applicable categorical Standards. A New Source also shall give estimates of its anticipated flow and quantity of pollutants to be discharged.**

**B. Users described above shall submit the information set forth below.**

**(1) All information required in Section 7.5 A (1) (a), Section 7.5A (2), Section 7.5A (3) (a), and Section 7.5 A (6). [Note: See 40 CFR 403.12(b)(1)-(7)]**

**(2) Measurement of pollutants.**

- a. The User shall provide the information required in Section 7.5 A (7) (a) through (d).**
- b. The User shall take a minimum of one representative sample to compile that data necessary to comply with the requirements of this paragraph.**
- c. Samples should be taken immediately downstream from pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists. If other wastewaters are mixed with the regulated wastewater prior to pretreatment the User should measure the flows and concentrations necessary to allow use of the combined waste stream formula in 40 CFR 403.6(e) to evaluate compliance with the Pretreatment Standards. Where an alternate concentration or mass limit has been calculated in accordance with 40 CFR 403.6(e) this adjusted limit along with supporting data shall be submitted to the Control Authority;**
- d. Sampling and analysis shall be performed in accordance with Section 9.11;**
- e. The Superintendent may allow the submission of a baseline report which utilizes only historical data so long as the data provides information sufficient to determine the need for industrial pretreatment measures;**
- f. The baseline report shall indicate the time, date and place of sampling and methods of analysis, and shall certify that such sampling and analysis is representative of normal work cycles and expected pollutant Discharges to the POTW.**



**(3) Compliance Certification.** A statement, reviewed by the User's Authorized Representative as defined in Section 1.4 (5) and certified by a qualified professional, indicating whether Pretreatment Standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional pretreatment is required to meet the Pretreatment Standards and Requirements.

**(4) Compliance Schedule.** If additional pretreatment and/or O&M will be required to meet the Pretreatment Standards, the shortest schedule by which the User will provide such additional pretreatment and/or O&M must be provided. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard. A compliance schedule pursuant to this Section must meet the requirements set out in Section 9.4 of this ordinance.

**(5) Signature and Report Certification.** All baseline monitoring reports must be certified in accordance with Section 9.15 A of this ordinance and signed by an Authorized Representative as defined in Section 1.4 (5).

## **9.2 Reports on Compliance with Categorical Pretreatment Standard Deadline**

- (1)** Within ninety (90) days following the date for final compliance with applicable categorical Pretreatment Standards, or in the case of a New Source following commencement of the introduction of wastewater into the POTW, any User subject to such Pretreatment Standards and Requirements shall submit to The Superintendent a report containing the information described in Section 7.5 A (6) and (7) and 9.1 (B) (2) of this ordinance. For Users subject to equivalent mass or concentration limits established in accordance with the procedures in Section 2.2 [Note: See 40 CFR 403.6(c)], this report shall contain a reasonable measure of the User's long-term production rate. For all other Users subject to categorical Pretreatment Standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation), this report shall include the User's actual production during the appropriate sampling period. All compliance reports must be signed and certified in accordance with Section 9.15 A of this ordinance. All sampling will be done in conformance with Section 9.12.

**9.3** The Superintendent may require the development of a compliance schedule for any User for the installation of technology required to meet the conditions of this Ordinance and applicable Pretreatment Standards and Requirements.

#### **9.4 Compliance Schedules for meeting applicable pretreatment standards**

- A. The schedule shall contain progress increments in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the User to meet the applicable Pretreatment Standards (such events include, but are not limited to, hiring an engineer, completing preliminary and final plans, executing contracts for major components, commencing and completing construction, and beginning and conducting routine operation);**
- B. No increment referred to above shall exceed nine (9) months;**
- C. The User shall submit a progress report to The Superintendent no later than fourteen (14) days following each date in the schedule and the final date of compliance including, as a minimum, whether or not it complied with the increment of progress, the reason for any delay, and, if appropriate, the steps being taken by the User to return to the established schedule; and**
- D. In no event shall more than nine (9) months elapse between such progress reports to The Superintendent.**

#### **9.5 Periodic Compliance Reports**

**A. All Significant Non-categorical Industrial Users and any industrial users subject to a categorical Pretreatment Standard (except a non-significant categorical user as defined in 40 CFR 403.3(v)(2)) shall comply with all requirements of 40 CFR 403.12 and must, at a frequency determined by the Superintendent submit no less than twice per year during January and July, reports indicating the nature, concentration of pollutants in the discharge which are limited by Pretreatment Standards and the measured or estimated average and maximum daily flows for the reporting period.**

**The report shall include a record of the concentrations (and mass if specified in the wastewater discharge permit) of pollutants listed in the wastewater discharge permit that were measured and a record of all flow measurements (average and maximum) taken at the designated sampling locations and shall also include any additional information required by this ordinance or the wastewater discharge permit. Production data shall be reported if required by the wastewater discharge**

**permit. Both daily maximum and average concentration (or mass, where required) shall be reported.**

**In cases where the Pretreatment Standard requires compliance with a Best Management Practice (BMP) or pollution prevention alternative, the User must submit documentation required by The Superintendent or the Pretreatment Standard necessary to determine the compliance status of the User.**

**B. The City may authorize an Industrial User subject to a categorical Pretreatment Standard to forego sampling of a pollutant regulated by a categorical Pretreatment Standard if the Industrial User has demonstrated through sampling and other technical factors that the pollutant is neither present nor expected to be present in the Discharge, or is present only at background levels from intake water and without any increase in the pollutant due to activities of the Industrial User. [see 40 CFR 403.12(e)(2)] This authorization is subject to the following conditions:**

- (1) The waiver may be authorized where a pollutant is determined to be present solely due to sanitary wastewater discharged from the facility provided that the sanitary wastewater is not regulated by an applicable categorical Standard and otherwise includes no process wastewater.**
- (2) The monitoring waiver is valid only for the duration of the effective period of the individual wastewater discharge permit, but in no case longer than 5 years. The User must submit a new request for the waiver before the waiver can be granted for each subsequent individual wastewater discharge permit. See Section 7.5A (8).**
- (3) In making a demonstration that a pollutant is not present, the Industrial User must provide data from at least one sampling of the facility's process wastewater prior to any treatment present at the facility that is representative of all wastewater from all processes.**
- (4) The request for a monitoring waiver must be signed in accordance with Section 1.4(5), and include the certification statement in 9.15 A (40 CFR 403.6(a)(2)(ii)).**
- (5) Non-detectable sample results may be used only as a demonstration that a pollutant is not present if the EPA approved method from 40 CFR Part 136 with the lowest minimum detection level for that pollutant was used in the analysis.**

**(6) Any grant of the monitoring waiver by the Superintendent must be included as a condition in the User's permit. The reasons supporting the waiver and any information submitted by the User in its request for the waiver must be maintained by the Superintendent for 3 years after expiration of the waiver.**

**(7) Upon approval of the monitoring waiver and revision of the User's permit by the Superintendent, the Industrial User must certify on each report with the statement in Section 9.15 C below, that there has been no increase in the pollutant in its waste stream due to activities of the Industrial User.**

**(8) In the event that a waived pollutant is found to be present or is expected to be present because of changes that occur in the User's operations, the User must immediately: Comply with the monitoring requirements of Section 6.4 9.5 A, or other more frequent monitoring requirements imposed by the Superintendent, and notify the Superintendent.**

**(9) This provision does not supersede certification processes and requirements established in categorical Pretreatment Standards, except as otherwise specified in the categorical Pretreatment Standard.**

**C. All periodic compliance reports must be signed and certified in accordance with Section 9.15 A of this ordinance.**

**D. All wastewater samples must be representative of the User's discharge. Wastewater monitoring and flow measurement facilities shall be properly operated, kept clean, and maintained in good working order at all times. The failure of a User to keep its monitoring facility in good working order shall not be grounds for the User to claim that sample results are unrepresentative of its discharge.**

**E. If a User subject to the reporting requirement in this section monitors any regulated pollutant at the appropriate sampling location more frequently than required by the Superintendent, using the procedures prescribed in Section 9.12 of this ordinance, the results of this monitoring shall be included in the report.**

**F. Proper chain-of-custody procedures shall be maintained**

## **9.6 Reports of Changed Conditions**

**Each User must notify The Superintendent of any significant changes to the User's operations or system which might alter the nature, quality, or volume of its wastewater at least Thirty (30) days before the change.**

- A. The Superintendent may require the User to submit such information as may be deemed necessary to evaluate the changed condition, including the submission of a wastewater discharge permit application under Section 7.5 of this ordinance.**
- B. The Superintendent may issue an individual wastewater discharge permit under Section 8.6 of this ordinance or modify an existing wastewater discharge permit under Section 8.3 of this ordinance in response to changed conditions or anticipated changed conditions.**
- C. The Superintendent may deny or condition new or increased contributions of pollutants, or changes in the nature of pollutants, to the POTW by Users where such contributions would cause the POTW to violate its NPDES permit.**

#### **9.7 Reports of Potential Problems**

- A. In the case of any discharge, including, but not limited to, accidental discharges, discharges of a non-routine, episodic nature, a non-customary batch discharge, a Slug Discharge or Slug Load, that might cause potential problems for the POTW, the User shall immediately telephone and notify The Superintendent of the incident. This notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective actions taken by the User.**
- B. Within five (5) days following such discharge, the User shall, unless waived by The Superintendent, submit a detailed written report describing the cause(s) of the discharge and the measures to be taken by the User to prevent similar future occurrences. Such notification shall not relieve the User of any expense, loss, damage, or other liability which might be incurred as a result of damage to the POTW, natural resources, or any other damage to person or property; nor shall such notification relieve the User of any fines, penalties, or other liability which may be imposed pursuant to this ordinance.**
- C. A notice shall be permanently posted on the User's bulletin board or other prominent place advising employees who to call in the event of a discharge described in paragraph A, above. Employers shall ensure that all employees, who could cause such a discharge to occur, are advised of the emergency notification procedure.**

**D. Significant Industrial Users are required to notify the Superintendent immediately of any changes at its facility affecting the potential for a Slug Discharge.**

#### **9.8 Reports from Unpermitted Users**

**All Users not required to obtain an individual wastewater discharge permit shall provide appropriate reports to the Superintendent as the Superintendent may require.**

#### **9.9 Notice of Violation/Repeat Sampling and Reporting**

**If sampling performed by a User indicates a violation, the User must notify The Superintendent within twenty-four (24) hours of becoming aware of the violation. The User shall also repeat the sampling and analysis and submit the results of the repeat analysis to The Superintendent within thirty (30) days after becoming aware of the violation. Resampling by the Industrial User is not required if The City performs sampling at the User's facility at least once a month, or if The City performs sampling at the User between the time when the initial sampling was conducted and the time when the User or The City receives the results of this sampling, or if The City has performed the sampling and analysis in lieu of the Industrial User.**

#### **9.10 Notification of the Discharge of Hazardous Waste**

**A. Any User who commences the discharge of hazardous waste shall notify the POTW, the EPA Regional Waste Management Division Director, and State hazardous waste authorities, in writing, of any discharge into the POTW of a substance which, if otherwise disposed of, would be a hazardous waste under 40 CFR Part 261. Such notification must include the name of the hazardous waste as set forth in 40 CFR Part 261, the EPA hazardous waste number, and the type of discharge (continuous, batch, or other). If the User discharges more than one hundred (100) kilograms of such waste per calendar month to the POTW, the notification also shall contain the following information to the extent such information is known and readily available to the User: an identification of the hazardous constituents contained in the wastes, an estimation of the mass and concentration of such constituents in the waste stream discharged during that calendar month, and an estimation of the mass of constituents in the waste stream expected to be discharged during the following twelve (12) months. All notifications must take place no later than one hundred and eighty (180) days after the discharge commences. Any notification under this paragraph need be submitted only once for each hazardous waste discharged. However, notifications of changed conditions must be submitted under Section 9.6 of this ordinance. The notification requirement in this Section does not apply to pollutants already reported by Users**

subject to categorical Pretreatment Standards under the self-monitoring requirements of Sections 9.1, 9.2, and 9.5 of this ordinance.

B. Dischargers are exempt from the requirements of paragraph A, above, during a calendar month in which they discharge no more than fifteen (15) kilograms of hazardous wastes, unless the wastes are acute hazardous wastes as specified in 40 CFR 261.30(d) and 261.33(e). Discharge of more than fifteen (15) kilograms of non-acute hazardous wastes in a calendar month, or of any quantity of acute hazardous wastes as specified in 40 CFR 261.30(d) and 261.33(e), requires a one-time notification. Subsequent months during which the User discharges more than such quantities of any hazardous waste do not require additional notification.

C. In the case of any new regulations under section 3001 of RCRA identifying additional characteristics of hazardous waste or listing any additional substance as a hazardous waste, the User must notify The Superintendent, the EPA Regional Waste Management Waste Division Director, and State hazardous waste authorities of the discharge of such substance within ninety (90) days of the effective date of such regulations.

D. In the case of any notification made under this Section, the User shall certify that it has a program in place to reduce the volume and toxicity of hazardous wastes generated to the degree it has determined to be economically practical.

E. This provision does not create a right to discharge any substance not otherwise permitted to be discharged by this ordinance, a permit issued thereunder, or any applicable Federal or State law.

#### **9.11 Analytical Requirements**

All pollutant analyses, including sampling techniques, to be submitted as part of a wastewater discharge permit application or any required report shall be performed in accordance with the techniques prescribed in 40 CFR Part 136 and amendments thereto, unless otherwise specified in an applicable categorical Pretreatment Standard. If 40 CFR Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the Superintendent or other parties approved by EPA. Proper chain-of-custody procedures shall be followed. Chain-of-custody forms shall be submitted with all monitoring data submitted as part of a wastewater discharge permit application or any required report.

## **9.12 Sample Collection**

**Samples collected to satisfy reporting requirements must be based on data obtained through appropriate sampling and analysis performed during the period covered by the report, based on data that is representative of conditions occurring during the reporting period.**

**A. Except as indicated in Section B and C below, the User must collect wastewater samples using 24-hour flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by The Superintendent. Where time-proportional composite sampling or grab sampling is authorized by The City, the samples must be representative of the discharge. Using protocols (including appropriate preservation) specified in 40 CFR Part 136 and appropriate EPA guidance, multiple grab samples collected during a 24-hour period may be composited prior to the analysis as follows: for cyanide, total phenols, and sulfides the samples may be composited in the laboratory or in the field; for volatile organics and oil and grease, the samples may be composited in the laboratory. Composite samples for other parameters unaffected by the compositing procedures as documented in approved EPA methodologies may be authorized by The City, as appropriate. In addition, grab samples may be required to show compliance with Instantaneous Limits.**

**B. Samples for oil and grease, temperature, pH, cyanide, total phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.**

**C. For sampling required in support of baseline monitoring and 90-day compliance reports required in Section 9.1 and 9.2 [40 CFR 403.12(b) and (d)], a minimum of four (4) grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide and volatile organic compounds for facilities for which historical sampling data do not exist; for facilities for which historical sampling data are available, The Superintendent may authorize a lower minimum. For the reports required by paragraphs Section 9.5 (40 CFR 403.12(e) and 403.12(h)), the Industrial User is required to collect the number of grab samples necessary to assess and assure compliance by with applicable Pretreatment Standards and Requirements.**

## **9.13 Date of Receipt of Reports**

**Written reports will be deemed to have been submitted on the date postmarked. For reports, which are not mailed, postage prepaid, into a mail facility serviced by the United States Postal Service, the date of receipt of the report shall govern.**

## **9.14 Recordkeeping**



Users subject to the reporting requirements of this ordinance shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this ordinance, any additional records of information obtained pursuant to monitoring activities undertaken by the User independent of such requirements, and documentation associated with Best Management Practices established under Section 2.4 C. Records shall include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses. These records shall remain available for a period of at least three (3) years. This period shall be automatically extended for the duration of any litigation concerning the User or the City, or where the User has been specifically notified of a longer retention period by The Superintendent.

#### **9.15 Certification Statements**

**A. Certification of Permit Applications, User Reports and Initial Monitoring Waiver.** The following certification statement is required to be signed and submitted by Users submitting permit applications in accordance with Section 7.6; Users submitting baseline monitoring reports under Section 9.1 B (5); Users submitting reports on compliance with the categorical Pretreatment Standard deadlines under Section 9.2; Users submitting periodic compliance reports required by Section 6.4 9.5 A–D, and Users submitting an initial request to forego sampling of a pollutant on the basis of Section 9.5 B(4). The following certification statement must be signed by an Authorized Representative as defined in Section 1.4 (5):

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

**B. Annual Certification for Non-Significant Categorical Industrial Users.** A facility determined to be a Non-Significant Categorical Industrial User by The Superintendent pursuant to 1.4 (73)(3) must annually submit the following certification statement signed by the duly authorized representative of the user. This certification must accompany an alternative report required by The Superintendent:

Based on my inquiry of the person or persons directly responsible for managing compliance with the categorical Pretreatment Standards under 40 CFR \_\_\_\_\_, I certify that, to the best of my knowledge and belief that during the period from \_\_\_\_\_, \_\_\_\_\_ to \_\_\_\_\_, \_\_\_\_\_ [months, days, year]:

(a) The facility described as \_\_\_\_\_  
[ facility name] met the definition of a Non-Significant Categorical Industrial User as described in 1.4 (73)(3);

(b) The facility complied with all applicable Pretreatment Standards and requirements during this reporting period; and (c) the facility never discharged more than 100 gallons of total categorical wastewater on any given day during this reporting period.

This compliance certification is based on the following information.

\_\_\_\_\_  
\_\_\_\_\_

#### **C. Certification of Pollutants Not Present**

Users that have an approved monitoring waiver based on Section 6.4 9.5 B must certify on each report with the following statement that there has been no increase in the pollutant in its waste stream due to activities of the User.

Based on my inquiry of the person or persons directly responsible for managing compliance with the Pretreatment Standard for 40 CFR \_\_\_\_\_ [specify applicable National Pretreatment Standard part(s)], I certify that, to the best of my knowledge and belief, there has been no increase in the level of \_\_\_\_\_ [list pollutant(s)] in the wastewaters due to the activities at the facility since filing of the last periodic report under Section 9.5 A.

### **SECTION 10 COMPLIANCE MONITORING**

#### **10.1 Right of Entry: Inspection and Sampling**

The Superintendent or his duly authorized representatives shall have the right to enter the premises of any User to determine whether the User is in Compliance with all requirements of this ordinance and any individual wastewater discharge permit or order issued hereunder. Users shall allow The Superintendent reasonable and timely access to all parts

of the premises for the purposes of inspection, sampling, records examination, and the performance of any additional duties. The Superintendent or his duly authorized representatives shall have access to and copy, at reasonable times, any records that must be kept under the conditions of this Ordinance or Pretreatment Standards. The Superintendent or his duly authorized representatives shall have the right to randomly sample and analyze the effluent from Users and conduct surveillance activities in order to identify, independent of information supplied by Users, occasional and continuing noncompliance with conditions of this Ordinance or Pretreatment Standards.

A. Where a User has security measures in force which require proper identification and clearance before entry into its premises, the User shall make necessary arrangements with its security guards so that, upon presentation of suitable identification, The Superintendent shall be permitted to enter without delay for the purposes of performing specific responsibilities.

B. The Superintendent shall have the right to set up on the User's property, or require installation of, such devices as are necessary to conduct sampling and/or metering of the User's operations.

C. The Superintendent may require the User to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the User at its own expense. All devices used to measure wastewater flow and quality shall be calibrated at least once per year or at any frequency the Superintendent deems necessary to ensure their accuracy.

D. Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the User at the written or verbal request of the Superintendent and shall not be replaced. The costs of clearing such access shall be born by the User.

E. Unreasonable delays in allowing The Superintendent access to the User's premises shall be a violation of this ordinance.

## 10.2 Easements

The Superintendent and his duly authorized representatives, bearing proper credentials and identification, shall be permitted to enter all private properties through which the City holds a duly negotiated easement for the purposes of, but not limited to, inspection, observation, measurement, sampling, repair, and maintenance of any portion of the POTW lying within said easement. All entry and subsequent work, if any, on said easement, shall be done in full accordance with the terms of the duly negotiated easement pertaining to the private property involve. Provisions of this

section shall not limit the authority granted in the previous section of this ordinance; 10.1 Right of Entry.

## **SECTION 11 CONFIDENTIAL INFORMATION**

Information and data on a User obtained from reports, surveys, wastewater discharge permit applications, individual wastewater discharge permits, and monitoring programs, and from the Superintendent's inspection and sampling activities, shall be available to the public without restriction, unless the User specifically requests, and is able to demonstrate to the satisfaction of The Superintendent, that the release of such information would divulge information, processes, or methods of production entitled to protection as trade secrets under applicable State law. Any such request must be asserted at the time of submission of the information or data. When requested and demonstrated by the User furnishing a report that such information should be held confidential, the portions of a report which might disclose trade secrets or secret processes shall not be made available for inspection by the public, but shall be made available immediately upon request to governmental agencies for uses related to the NPDES program or pretreatment program, and in enforcement proceedings involving the person furnishing the report. Wastewater constituents and characteristics and other effluent data, as defined at 40 CFR 2.302 shall not be recognized as confidential information and shall be available to the public without restriction.

## **SECTION 12 — PUBLICATION OF USERS IN SIGNIFICANT NONCOMPLIANCE**

The Superintendent shall publish annually, in a newspaper of general circulation that provides meaningful public notice within the jurisdictions served by the POTW, a list of the Users which, at any time during the previous twelve (12) months, were in Significant Noncompliance with applicable Pretreatment Standards and Requirements. The term Significant Noncompliance shall be applicable to all Significant Industrial Users (or any other Industrial User that violates paragraphs (C), (D) or (H) of this Section) and shall mean:

- A. Chronic violations of wastewater discharge limits, defined here as those in which sixty-six percent (66%) or more of all the measurements taken for the same pollutant parameter taken during a six- (6-) month period exceed (by any magnitude) a numeric Pretreatment Standard or Requirement, including Instantaneous Limits as defined in Section 1;
- B. Technical Review Criteria (TRC) violations, defined here as those in which thirty-three percent (33%) or more of wastewater measurements taken for each pollutant parameter during a six- (6-) month period equals or exceeds the product of the numeric Pretreatment Standard or Requirement including Instantaneous

Limits, as defined by Section 1 multiplied by the applicable criteria (1.4 for BOD, TSS, fats, oils and grease, and 1.2 for all other pollutants except pH);

C. Any other violation of a Pretreatment Standard or Requirement as defined by Section 1 (Daily Maximum, long-term average, Instantaneous Limit, or narrative standard) that The Superintendent determines has caused, alone or in combination with other discharges, Interference or Pass Through, including endangering the health of POTW personnel or the general public;

D. Any discharge of a pollutant that has caused imminent endangerment to the public or to the environment, or has resulted in the Superintendent's exercise of its emergency authority to halt or prevent such a discharge;

E. Failure to meet, within ninety (90) days of the scheduled date, a compliance schedule milestone contained in an individual wastewater discharge permit or enforcement order for starting construction, completing construction, or attaining final compliance;

F. Failure to provide within forty-five (45) days after the due date, any required reports, including baseline monitoring reports, reports on compliance with categorical Pretreatment Standard deadlines, periodic self-monitoring reports, and reports on compliance with compliance schedules;

G. Failure to accurately report noncompliance; or

H. Any other violation(s), which may include a violation of Best Management Practices, which The Superintendent determines will adversely affect the operation or implementation of the local pretreatment program.

## **SECTION 13 - ENFORCEMENT**

### **Administrative Enforcement Remedies**

#### **13.1 Notification of Violation**

When The Superintendent finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, The Superintendent may serve upon that User a written Notice of Violation. Within ten (10) days of the receipt of such notice, an explanation of the violation and a plan for the satisfactory correction and prevention thereof, to include specific required actions, shall be submitted by the User to the Superintendent. Submission of such a plan in no way relieves the User of liability for any violations occurring before or

**after receipt of the Notice of Violation. Nothing in this Section shall limit the authority of the Superintendent to take any action, including emergency actions or any other enforcement action, without first issuing a Notice of Violation**

### **13.2 Consent Orders**

**The Superintendent may enter into Consent Orders, assurances of compliance, or other similar documents establishing an agreement with any User responsible for noncompliance. Such documents shall include specific action to be taken by the User to correct the noncompliance within a time period specified by the document. Such documents shall have the same force and effect as the administrative orders issued pursuant to Sections 13.4 and 13.5 of this ordinance and shall be judicially enforceable.**

### **13.3 Show Cause Hearing**

When a violation is not resolved through conciliatory measures, the Superintendent may file a formal complaint with the Sewage Treatment Plant Committee. The committee may cause to have issued and served on the user a written notice specifying the time and place of a meeting to be held by the committee regarding the violation, the reasons why the action is to be taken, the proposed enforcement action, and directing the user to show cause before the committee why the proposed enforcement action should not be taken. The meeting shall be scheduled within 30 days of the date of the formal complaint.

The notice of the meeting shall be served personally or by registered or certified mail (return receipt requested) at least ten days before the meeting. Service may be made on any agent or officer of a corporation.

At the meeting, the committee shall hear the arguments of the user and the Superintendent. The committee shall determine if any provisions of this Ordinance or the user's discharge permit are being violated. The City Attorney shall be present at these meetings.

After due consideration of the written and oral statements, and arguments that shall be submitted at the meeting, or upon default in appearance of the respondent on the date specified in the notice, the committee shall make such final determination as it shall deem appropriate. The committee shall recommend appropriate action to the Superintendent and shall immediately notify the respondent of this recommendation in writing by registered mail. The order may direct that, following a specified time period, the sewer service be discontinued unless adequate treatment facilities, devices, or other related appurtenances are installed or existing treatment facilities, devices, or other related appurtenances are properly operated. The order may provide a variance from the specific permit, prohibition, limitation, or requirement being violated, provided such variance is consistent with Section 1.1 of this Ordinance, any Federal Categorical Pretreatment Standard, and any State of Illinois dis-

charge requirement. Further orders and directives as are necessary and appropriate may be issued.

#### Compliance Order

### 13.4 Compliance Order

When the Superintendent finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Superintendent may issue an order to the User responsible for the discharge directing that the User come into compliance within a specified time. If the User does not come into compliance within the time provided, sewer service may be discontinued unless adequate treatment facilities, devices, or other related appurtenances are installed and properly operated. Compliance orders also may contain other requirements to address the noncompliance, including additional self-monitoring and management practices designed to minimize the amount of pollutants discharged to the sewer. A compliance order may not extend the deadline for compliance established for a Pretreatment Standard or Requirement, nor does a compliance order relieve the User of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the User.

### 13.5 Cease and Desist Orders

When The Superintendent finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, or that the User's past violations are likely to recur, The Superintendent may issue an order to the User directing it to cease and desist all such violations and directing the User to:

- A. Immediately comply with all requirements; and
- B. Take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting/reducing operations and/or terminating the discharge. Issuance of a cease and desist order shall not be a bar against, or a prerequisite for, taking any other action against the User.

### 13.6 Administrative Fines

**A. When The Superintendent finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, The Superintendent may fine such User in an amount not to exceed one thousand dollars (\$1000). Such fines shall be assessed on a per-violation, per-day basis. In the case of monthly or other long-term average discharge limits, fines shall be assessed for each day during the period of violation. Such assessments may be added to the user's next scheduled sewer service charge and the Superintendent shall have such other collection remedies as he has to collect other service charges.**

**B. Unpaid charges, fines, and penalties shall constitute a lien against the individual user's property. Unpaid charges, fines, and penalties shall be assessed an additional penalty in accordance with fees established under section 17 of this ordinance.**

**C. Users desiring to dispute such fines must file a written request for The Superintendent to reconsider the fine along with full payment of the fine amount within thirty (30) days of being notified of the fine. Where a request has merit, The Superintendent shall convene a hearing on the matter. In the event the User's appeal is successful, the payment shall be returned to the User. The Superintendent may add the costs of preparing administrative enforcement actions, such as notices and orders, to the fine.**

**D. Issuance of an administrative fine shall not be a bar against, or a prerequisite for, taking any other action against the User.**

### **13.7 Costs of Damage**

If the drainage or discharge from any establishment causes a deposit, obstruction, or damage to any of the City's wastewater facilities, the Superintendent shall cause the deposit or obstruction to be promptly removed or cause the damage to be promptly repaired. The cost for such work, including materials, labor, and supervision, shall be borne by the person causing such deposit, obstruction, or damage.

### **13.8 Emergency Suspensions**

**The Superintendent may immediately suspend a User's discharge, after informal notice to the User, whenever such suspension is necessary to stop an actual or threatened discharge, which reasonably appears to present, or cause an imminent or substantial endangerment to the health or welfare of persons. The Superintendent may also immediately suspend a User's discharge, after notice and opportunity to respond, that threatens to interfere with the proper operation of the POTW, or which presents, or may present, an endangerment to the environment.**



**A. Any User notified of a suspension of its discharge shall immediately stop or eliminate its contribution. In the event of a User's failure to immediately comply voluntarily with the suspension order, The Superintendent may take such steps as deemed necessary, including immediate severance of the sewer connection, to prevent or minimize damage to the POTW, its receiving stream, or endangerment to any individuals. The Superintendent may allow the User to recommence its discharge when the User has demonstrated to the satisfaction of The Superintendent that the period of endangerment has passed, unless the termination proceedings in Section 13.9 of this ordinance are initiated against the User.**

**B. A User that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful contribution and the measures taken to prevent any future occurrence, to The Superintendent prior to the date of any show cause or termination hearing under Sections 13.3 or 13.9 of this ordinance.**

**Nothing in this Section shall be interpreted as requiring a hearing prior to any Emergency Suspension under this Section.**

### **13.9 Termination of Discharge**

**In addition to the provisions in Section 8.5 of this ordinance, any User who violates the following conditions is subject to discharge termination:**

- A. Violation of individual wastewater discharge permit conditions;**
- B. Failure to accurately report the wastewater constituents and characteristics of its discharge;**
- C. Failure to report significant changes in operations or wastewater volume, constituents, and characteristics prior to discharge;**
- D. Refusal of reasonable access to the User's premises for the purpose of inspection, monitoring, or sampling; or**
- E. Violation of the Pretreatment Standards in Section 2 of this ordinance.**

**Such User will be notified of the proposed termination of its discharge and be offered an opportunity to show cause under Section 13.3 of this ordinance why the proposed action should not be taken. Exercise of this option by The Superintendent shall not be a bar to, or a prerequisite for, taking any other action against the User.**

## **SECTION 14 JUDICIAL ENFORCEMENT REMEDIES**

### **14.1 Injunctive Relief**

When The Superintendent finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, The Superintendent may petition the Circuit Court of the county through the City Attorney for the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the individual wastewater discharge permit, order, or other requirement imposed by this ordinance on activities of the User. The Superintendent may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the User to conduct environmental remediation. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against a User.

### **14.2 Civil Penalties**

A. A User who has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement shall be liable to The City for a maximum civil penalty of not less than one thousand dollars (\$1,000) nor more than ten thousand dollars (\$10,000) per violation, per day. In the case of a monthly or other long-term average discharge limit, penalties shall accrue for each day during the period of the violation.

B. The Superintendent may recover reasonable attorneys' fees, court costs, and other expenses associated with enforcement activities, including sampling and monitoring expenses, and the cost of any actual damages incurred by The City.

C. In determining the amount of civil liability, the Court shall take into account all relevant circumstances, including, but not limited to, the extent of harm caused by the violation, the magnitude and duration of the violation, any economic benefit gained through the User's violation, corrective actions by the User, the compliance history of the User, and any other factor as justice requires.

D. Filing a suit for civil penalties shall not be a bar against, or a prerequisite for, taking any other action against a User.

### **14.3 Criminal Prosecution**

#### **14.3.1 Violations - Generally**

a) Any person who willfully or negligently violates any provision of this Ordinance, Federal or State Pretreatment Requirements, or any order or permits issued hereunder shall, upon conviction, be punished by a fine of not less than \$1,000.00 per violation per day or imprisonment for not more than six (6) months or both.

b) In the event of a second conviction, the person shall be punishable by a fine not less than \$3,000.00 per violation per day or imprisonment for not more than two (2) years or both.

#### **14.3.2 Falsifying Information**

a) Any person who knowingly makes any false statements, representation, or certification in any application, record, report, plan, or other document filed or required to be maintained pursuant to this Ordinance, or Wastewater Discharge Permit, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this Ordinance, shall, upon conviction, be punished by a fine of not less than \$1,000 per violation per day or by imprisonment for not more than six (6) months, or by both.

b) In the event of a second conviction, the person shall be punishable by a fine not less than \$3,000.00 per violation per day or imprisonment for not more than two (2) years or both.

#### **14.4 Remedies Nonexclusive**

**The remedies provided for in this ordinance are not exclusive. The Superintendent may take any, all, or any combination of these actions against a noncompliant User.**

**Enforcement of pretreatment violations will generally be in accordance with the City's enforcement response plan. However, the Superintendent may take other action against any User when the circumstances warrant. Further, the Superintendent is empowered to take more than one enforcement action against any noncompliant User.**

### **SECTION 15 SUPPLEMENTAL ENFORCEMENT ACTION**

#### **15.1 Penalties for Late Reports**

**A penalty of \$100 shall be assessed to any User for each day that a report required by this ordinance, a permit or order issued hereunder is late, beginning five days after the date the report is due. A penalty of \$500 shall be assessed to any User for each day that a report required by this ordinance, a permit or order issued hereunder is late, beginning forty five days after the date the report is due. Actions taken by The Superintendent to collect late reporting penalties shall not limit the Superintendent's authority to initiate other enforcement actions that may include penalties for late reporting violations.**

## **15.2 Performance Bonds**

The Superintendent may decline to issue or reissue an individual wastewater discharge permit to any User who has failed to comply with any provision of this ordinance, a previous individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, unless such User first files a satisfactory bond, payable to The City, in a sum not to exceed a value determined by The Superintendent to be necessary to achieve consistent compliance.

## **15.3 Financial Assurance**

The Superintendent may decline to issue or reissue an individual wastewater discharge to any User who has failed to comply with any provision of this ordinance, a previous individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, unless the User first submits proof that it has obtained financial assurances sufficient to restore or repair damage to the POTW caused by its discharge.

## **15.4 Payment of Outstanding Fees and Penalties**

The Superintendent may decline to issue or reissue an individual wastewater discharge permit to any User who has failed to pay any outstanding fees, fines or penalties incurred as a result of any provision of this ordinance, a previous individual wastewater discharge permit, or order issued hereunder.

# **SECTION 16 AFFIRMATIVE DEFENSES TO DISCHARGE VIOLATIONS**

## **16.1 Upset**

A. For the purposes of this Section, upset means an exceptional incident in which there is unintentional and temporary noncompliance with categorical Pretreatment Standards because of factors beyond the reasonable control of the User. An upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance, or careless or improper operation.

B. An upset shall constitute an affirmative defense to an action brought for noncompliance with categorical Pretreatment Standards if the requirements of paragraph (C), below, are met.

**C. A User who wishes to establish the affirmative defense of upset shall demonstrate, through properly signed, contemporaneous operating logs, or other relevant evidence that:**

- (1) An upset occurred and the User can identify the cause(s) of the upset;**
- (2) The facility was at the time being operated in a prudent and workman-like manner and in compliance with applicable operation and maintenance procedures; and**
- (3) The User has submitted the following information to The Superintendent within twenty-four (24) hours of becoming aware of the upset [if this information is provided orally, a written submission must be provided within five (5) days]:**
  - (a) A description of the indirect discharge and cause of noncompliance;**
  - (b) The period of noncompliance, including exact dates and times or, if not corrected, the anticipated time the noncompliance is expected to continue; and**
  - (c) Steps being taken and/or planned to reduce, eliminate, and prevent recurrence of the noncompliance.**

**D. In any enforcement proceeding, the User seeking to establish the occurrence of an upset shall have the burden of proof.**

**E. Users shall have the opportunity for a judicial determination on any claim of upset only in an enforcement action brought for noncompliance with categorical Pretreatment Standards.**

**F. Users shall control production of all discharges to the extent necessary to maintain compliance with categorical Pretreatment Standards upon reduction, loss, or failure of its treatment facility until the facility is restored or an alternative method of treatment is provided. This requirement applies in the situation where, among other things, the primary source of power of the treatment facility is reduced, lost, or fails.**

## **16.2 Bypass**

**A. For the purposes of this Section,**

**(1) Bypass means the intentional diversion of waste streams from any portion of a User's treatment facility.**

**(2) Severe property damage means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.**

**B. A User may allow any bypass to occur which does not cause Pretreatment Standards or Requirements to be violated, but only if it also is for essential maintenance to assure efficient operation. These bypasses are not subject to the provision of paragraphs (C) and (D) of this Section.**

**C. Bypass Notifications**

**(1) If a User knows in advance of the need for a bypass, it shall submit prior notice to The Superintendent, at least ten (10) days before the date of the bypass, if possible.**

**(2) A User shall submit oral notice to The Superintendent of an unanticipated bypass that exceeds applicable Pretreatment Standards within twenty-four (24) hours from the time it becomes aware of the bypass. A written submission shall also be provided within five (5) days of the time the User becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass. The Superintendent may waive the written report on a case-by-case basis if the oral report has been received within twenty-four (24) hours.**

**D. Bypass**

**(1) Bypass is prohibited, and The Superintendent may take an enforcement action against a User for a bypass, unless**

**(a) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;**

**(b) There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been**

**installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventive maintenance; and**

**(c) The User submitted notices as required under paragraph (C) of this section.**

**(2) The Superintendent may approve an anticipated bypass, after considering its adverse effects, if The Superintendent determines that it will meet the three conditions listed in paragraph (D)(1) of this Section.**

## **SECTION 17 - FEES**

### **17.1 Purpose**

It is the purpose of this section to provide for the recovery of costs from users of the City's wastewater disposal system for the implementation of the program established herein. The applicable charges or fees shall be set forth in the latest edition of the City's Ordinance Establishing Rates and Charges for the Treatment of Sewage.

### **17.2 Charges and Fees**

The City may adopt charges and fees that include the following:

- a) Fees to cover costs of POTW operation and maintenance;
- b) Surcharges for discharge of BOD and suspended solids in excess of normal domestic sewage levels;
- c) Fees for treatment of any trucked and hauled wastewaters including fees to recover the costs of any monitoring, inspection, and surveillance required for trucked and hauled wastewaters.
- d) Fees for reimbursement of costs of setting up and operating the City's Pretreatment Program;
- e) Fees for monitoring, inspections, and surveillance procedures;
- f) Fees for permit applications;
- g) Fees for filing appeals; and
- h) Other fees as the City may deem necessary to carry out the requirements contained herein.

These fees relate solely to the matters covered by this Ordinance and are separate from all other fees chargeable by the City.

#### SECTION 18 - SEVERABILITY

If any provision, paragraph, word, section, or article of this Ordinance is invalidated by any court of competent jurisdiction, the remaining provisions, paragraphs, words, sections, and chapters shall not be affected and shall continue in full force and effect.

#### SECTION 19 - CONFLICT

All other Ordinances and parts of other Ordinances inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of such inconsistency or conflict.

#### SECTION 20 - EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its passage, approval, publication, and recording as provided by law.

PASSED by the City Council of the City of Granite City,

Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, A. D., 2016.

APPROVED by the Mayor of the City of Granite City,

Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, A. D., 2016.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

86109



RESOLUTION TO PURCHASE PROPERTY, WIND, HAIL, AND EARTHQUAKE  
INSURANCE  
COVERAGE FOR 2017

WHEREAS, the City of Granite City is a Home Rule unit pursuant to Article VII, Section 6, of the Illinois State Constitution of 1970.

WHEREAS, the City selected an Insurance Producer to provide property coverage and earthquake coverage in 2016, after determining said Insurance Producer to be the lowest responsible bidder, following a competitive bid process; and

WHEREAS, following competitive bidding, the Granite City City Council proposes it purchase property, wind, hail, and earthquake insurance coverages for the City for calendar 2017, with an increase of approximately 8.2% (\$11,280.00) in the City's total annual premium for a new total annual premium of approximately \$137,340.00.

NOW, THEREFORE, be it resolved by the City Council of the City of Granite City, Madison County, Illinois, that the Office of the Mayor is authorized to contract with Zurich Insurance for coverages for the City's risk for property, wind, hail, and earthquake claims, for calendar 2017, for an annual premium not to exceed approximately \$137,340.00.

APPROVED this \_\_\_\_\_ day of December, 2016.

APPROVED: \_\_\_\_\_  
Mayor Edward Hagnauer

ATTEST: \_\_\_\_\_  
Judy Whitaker, City Clerk

RESOLUTION TO PURCHASE LIABILITY INSURANCE  
COVERAGE FOR 2017

WHEREAS, the City of Granite City is a Home Rule unit pursuant to Article VII, Section 6, of the Illinois State Constitution of 1970.

WHEREAS, the City selected an Insurance Producer to provide liability coverage in 2016, after determining said Insurance Producer to be the lowest responsible bidder, following a competitive bid process; and

WHEREAS, following competitive bidding, the Granite City City Council proposes it purchase liability insurance coverage for the City for calendar 2017, with an increase in deductible (SIR) to \$250,000.00, and all other terms of coverage similar to current coverage, with a decrease of approximately 18.85% (\$41,534.00) in the City's total annual premium, for a new total annual premium of approximately \$178,839.00.

NOW, THEREFORE, be it resolved by the City Council of the City of Granite City, Madison County, Illinois, that the Office of the Mayor is authorized to contract for liability insurance coverage with Old Republic Insurance, for coverage in calendar 2017, for an annual premium not to exceed approximately \$178,839.00.

APPROVED this \_\_\_\_\_ day of December, 2016.

APPROVED: \_\_\_\_\_  
Mayor Edward Hagnauer

ATTEST: \_\_\_\_\_  
Judy Whitaker, City Clerk

RESOLUTION TO PURCHASE WORKERS COMPENSATION INSURANCE  
COVERAGE FOR 2017

WHEREAS, the City of Granite City is a Home Rule unit pursuant to Article VII, Section 6, of the Illinois State Constitution of 1970.

WHEREAS, the City selected an Insurance Producer to provide workers compensation coverage in 2016, after determining said Insurance Producer to be the lowest responsible bidder, following a competitive bid process; and

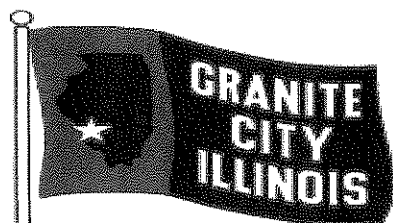
WHEREAS, following competitive bidding, the Granite City City Council proposes it purchase renewed workers compensation insurance coverage for the City in calendar 2017, with an increase in deductible (SIR) to \$850,000.00, with other terms of coverage substantially the same, and a decrease of approximately 3.0% (\$2,839.00) in the City's total annual premium, for a new total annual premium of approximately \$91,826.00.

NOW, THEREFORE, be it resolved by the City Council of the City of Granite City, Madison County Illinois, that the Office of the Mayor is authorized to contract for workers compensation coverage with the City's existing carrier, Safety National Insurance, for calendar 2017, for an annual premium not to exceed approximately \$91,826.00.

APPROVED this \_\_\_\_\_ day of December, 2016.

APPROVED: \_\_\_\_\_  
Mayor Edward Hagnauer

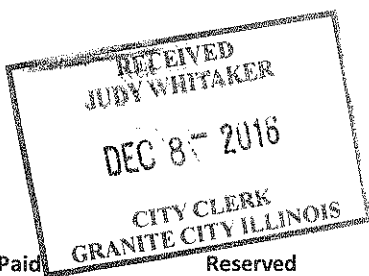
ATTEST: \_\_\_\_\_  
Judy Whitaker, City Clerk



*Office of Risk Management  
Lynnette Kozer, Risk Manager  
City of Granite City, IL. 62040  
Worker's Compensation Report  
12/1/2016*

**Fire Department**

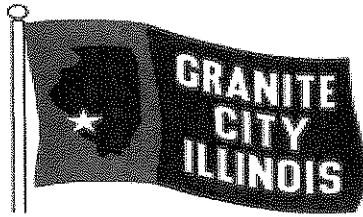
**11 Claims**

Alleged Description	Alleged Body Part			
Training exercise	Wrist			
Hit ceiling of cab on truck	Neck , Back			
Working condition contributed	Cardiac Condition			
Stepped in ditch during fire	Foot			
Pulling on hose	Right elbow			
Twisted knee at fire	LT Knee ,Achilles			
Fell holding charged hose	Both shoulders			
Assisting with house fire	Back			
Tripped on truck step	Knee			
Working conditions contributed	PTSD			
Pulling Hose at fire	Back, upper			
				
		Paid	Reserved	Total
<b>Fire Department Totals</b>		<b>\$ 385,145.15</b>	<b>\$ 750,465.86</b>	<b>\$1,135,611.01</b>

**Police Department**

**14 Claims**

Alleged Description	Alleged Body Part			
Auto accident	Neck , Shoulder			
Subduing suspect	Chest, Neck			
Auto Accident	Neck			
Subduing suspect	Shoulder			
Fell on stairs	Arm, Shoulder			
Auto Accident	Arm, Neck			
Arresting suspect, struck by chair	Back			
Crawling through a window	Neck, Shoulder			
Repetitive trauma	Arm			
Subduing suspect	Back			
Scaling a fence	Wrist, Right			
Subduing suspect	Neck			
Subduing suspect	Neck			
Puncture wound	Rt. Hand			
		Paid	Reserved	Total
<b>Police Department Totals</b>		<b>\$ 1,397,735.85</b>	<b>\$ 1,076,555.15</b>	<b>\$2,474,291.00</b>



*Office of Risk Management  
Lynnette Kozar, Risk Manager  
City of Granite City, IL. 62040  
Worker's Compensation Report  
12/1/2016*

**Public Works**

**4 Claims**

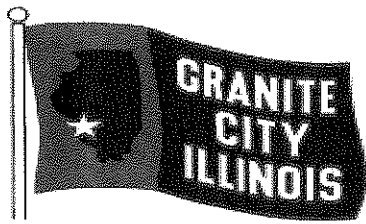
<b>Alleged Description</b>	<b>Alleged Body Part</b>			
Stepped on manhole, flipped	Knees			
Alleges opening gate	Low Back			
Slipped on wet step, exiting truck	Shoulder			
Pulling cord on Weed trimmer	Shoulder			
		<b>Paid</b>	<b>Reserved</b>	<b>Total</b>
	<b>Public Works Totals</b>	<b>\$ 229,775.82</b>	<b>\$ 189,659.18</b>	<b>\$ 419,435.00</b>

**Waste Water Treatment**

**4 Claims**

<b>Alleged Description</b>	<b>Alleged Body Part</b>			
Lifting heater	Shoulder			
Opening valve	Back			
Tripped over pipe	Arm, Back			
Working under sink	Neck			
		<b>Paid</b>	<b>Reserved</b>	<b>Total</b>
	<b>WWTP Totals</b>	<b>\$ 338,493.00</b>	<b>\$ 418,821.00</b>	<b>\$ 757,314.00</b>

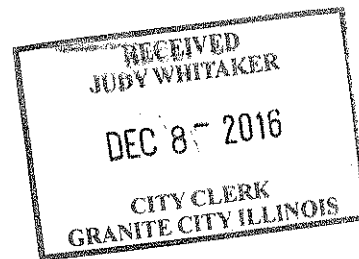
	<b>Paid</b>	<b>Reserved</b>	<b>Total</b>
<b>Worker's Compensation Totals All Department</b>	<b>\$ 2,351,149.82</b>	<b>\$ 2,435,501.19</b>	<b>\$ 4,786,651.01</b>

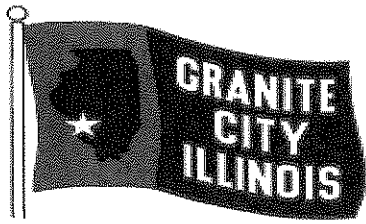


**Office of Risk Management**  
**Lynnette Kozar, Risk Manager**  
**City of Granite City, IL. 62040**  
**Liability, Property and Auto Report**  
**12/1/2016**

**13 Claims**

Alleged Description	Complaint			
Trip and Fall	Liability			
Alleges information released	Civil			
Fell on manhole cover	Liability			
Class Action Tow Fee Dispute	Constitution Rights			
Alleges inadequate lighting / walkway	Liability			
Squad struck IDOT cable barricade	Property			
Manhole cover hit car	Liability			
Sewer Back up	Liability			
Fell on pavers at PD	Liability			
Lost patient found, K-9 bite	Liability			
Alleges overbilling	Civil			
Ambulance backed into parked car	Liability			
Civil Rights Violations	Citation			
		Paid	Reserved	Total
<b>Total All Liability, Property and Auto</b>		<b>\$ 80,574.79</b>	<b>\$ 317,768.21</b>	<b>\$ 398,343.00</b>





*Office of Risk Management  
Lynnette Kozer, Risk Manager  
City of Granite City, IL. 62040  
12/1/2016*

**Summary all Open Files  
Total Open Claims 54**

	Paid	Reserve	Total
Fire Totals	385,145.15	750,465.86	1,135,611.01
Police Totals	1,397,735.85	1,076,555.15	2,474,291.00
Public Works Totals	229,775.82	189,659.18	419,435.00
WWTP Totals	338,493.00	418,821.00	757,314.00
Liability Totals	80,574.79	317,768.21	398,343.00
All Open Files Totals	\$2,431,724.61	\$ 2,753,269.40	\$ 5,184,994.01

RESOLUTION  
A RESOLUTION TO EXTEND TIME GIVEN TO RELEASE LIEN ON  
3001 MARSHALL AVE., GRANITE CITY, IL

WHEREAS, the City of Granite City is a Home Rule Unit pursuant to Article 7, Section 6, of the Illinois State Constitution of 1970; and

WHEREAS, David M. Ramey, is believed to be the owner of record of the property commonly known as 3001 Marshall Ave., Granite City, IL, permanent parcel ID# 22-2-20-17-07-203-045 more fully described as Lot 30 in Block 15 in Community Heights 3 a 40 ft. x 125 ft. Lot; and

WHEREAS, on or about August 23, 2011, a second mortgage was recorded on said property in favor of the City of Granite City and Madison County Community Development, securing a loan in the principle amount of \$7,494.00, to fund basic improvements to the residential structure located at 3001 Marshall Ave.; and

WHEREAS, the Office of the Assessor values the 3001 Marshall Ave. property, including improvements, at approximately \$39,520.00 fair market value; and

WHEREAS, the Granite City City Council has been informed that the outstanding first mortgage balance owed to The Bank of Edwardsville on said real estate is approximately \$40,000.00; and

WHEREAS, the owner of the property reports he has no equity in the property and wishes to tender a deed in lieu of foreclosure back to the first mortgage lender, The Bank of Edwardsville; and

WHEREAS, the City Council of Granite City further finds the property owner is unemployed and, on information and belief, lives on social security disability payments; and

WHEREAS, the Granite City City Council finds the outstanding balance owed on the Madison County Community Development and City of Granite City loan and mortgage is \$7,359.00; and

WHEREAS, the owner of the property requests the City assist him in tendering the property back to the purchase money mortgage lender, The Bank of Edwardsville; and

WHEREAS, the City Council of Granite City approved the release of said lien contingent on the below listed items on July 5, 2016; and

WHEREAS, the contingent conditions listed were not timely met by the homeowner after the prior resolution's passage thereby voiding the prior approval to release the lien and requiring further



action of the City Council of Granite City, see attached prior resolution; and

WHEREAS, the homeowner now believes he is able to comply with the prior conditions given by the City Council of Granite City, and restated herein, to allow for the release of the lien as previously passed and will be able to provide same within a timely manner

Now, therefore, be it resolved by the City Council of the City of Granite City, Madison County, Illinois, as follows.

1. The City Council of Granite City hereby resolves to release its mortgage lien on the property commonly known as 3001 Marshall Ave., Granite City, IL, recorded on August 23, 2011, subject to and conditioned upon, each and all of the following.
  - A. Madison County Community Development must agree with the City of Granite City to release said mortgage lien; and
  - B. The property owner, David M. Ramey, must tender a deed in lieu of foreclosure to his purchase money mortgage lender, The Bank of Edwardsville; and
  - C. Said purchase money mortgage lender must accept the owner's deed in lieu of foreclosure, and said deed in lieu of foreclosure must be recorded with the Office of the Madison County Recorder, all no later than 120 days from the date of this resolution.
2. In the event any of the contingencies identified above in this resolution are not timely met, this resolution shall lapse and be void and of no further effect, without further action of the Granite City City Council, and the mortgage lien of the City of Granite City and Madison County Community Development, recorded August 23, 2011, shall remain in full force and effect.
3. In any event the full balance of \$7,359.00 owing and payable under the loan contract referenced in the recorded mortgage of Madison County Community Development and the City of Granite City, recorded as Document# 2011R30663, shall remain the personal obligation and debt of David M. Ramey.
4. This resolution shall take effect upon passage. The office of the Mayor and the Office of the Treasurer shall have the power to execute all documents consistent with the intent of this resolution.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

APPROVED: \_\_\_\_\_  
Mayor Edward Hagnauer

ATTEST: \_\_\_\_\_  
City Clerk, Judy Whitaker

86506-2

RESOLUTION NO. \_\_\_\_\_  
A RESOLUTION AUTHORIZING THE OFFICE OF THE TREASURER  
TO RELEASE SEWER LIEN ON 1438 GRAND AVE, GRANITE CITY, IL 62040

WHEREAS, the City of Granite City is a home rule unit pursuant to Article 7, Section 6, of the Illinois State Constitution of 1970, and

WHEREAS, the City of Granite City recorded a sewer lien on December 7, 2015, on the property commonly known as 1438 Grand Ave, Granite City, Illinois; and

WHEREAS, the current owner of the vacant lot known as 1438 Grand Ave, Granite City, Illinois, is the Madison County Trustee who obtained the property through a tax deed in 2011 and now proposes to tender and transfer ownership of said lot to a third party purchaser, provided the sewer lien is released by the City; and

WHEREAS, the Granite City City Council finds it will be in the best interest of the City of Granite City to release the lien, in the originally-recorded amount of \$1350.00, provided the vacant lot known as 1438 Grand Ave, Granite City, IL 62040 is sold to a third party purchaser.

NOW, THEREFORE, be it resolved by the City Council of the City of Granite City, Madison County, Illinois as follows.

The Office of the Granite City Treasurer is hereby authorized to compromise and release the Sewer Lien recorded on December 7, 2015, on the property commonly known as 1438 Grand Ave, Granite City, Illinois, 62040, subject to and contingent upon all of the following:

\*\*Documentation and proof in the form of a recorded deed sufficient to transfer title from the Madison County Trustee to the new third party owner of 1438 Grand Ave, Granite City, IL 62040.

This resolution shall take effect upon passage. The Office of the Treasurer is directed to report back to the Granite City City Council, as to whether said demolition lien was released.

ADOPTED by the Granite City City Council this \_\_\_\_ day of \_\_\_\_\_, 2016.

APPROVED: \_\_\_\_\_  
MAYOR ED HAGNAUER

ATTEST: \_\_\_\_\_  
CITY CLERK JUDY WHITAKER

87521

RESOLUTION NO. \_\_\_\_\_  
A RESOLUTION AUTHORIZING THE OFFICE OF THE TREASURER  
TO RELEASE SEWER LIEN ON 1436 GRAND AVE, GRANITE CITY, IL 62040

WHEREAS, the City of Granite City is a home rule unit pursuant to Article 7, Section 6, of the Illinois State Constitution of 1970, and

WHEREAS, the City of Granite City recorded a sewer lien on December 7, 2015, on the property commonly known as 1436 Grand Ave, Granite City, Illinois; and

WHEREAS, the current owner of the vacant lot known as 1436 Grand Ave, Granite City, Illinois, is the Madison County Trustee who obtained the property through a tax deed in 2009 and now proposes to tender and transfer ownership of said lot to a third party purchaser, provided the sewer lien is released by the City; and

WHEREAS, the Granite City City Council finds it will be in the best interest of the City of Granite City to release the lien, in the originally-recorded amount of \$550.00, provided the vacant lot known as 1436 Grand Ave, Granite City, IL 62040 is sold to a third party purchaser.

NOW, THEREFORE, be it resolved by the City Council of the City of Granite City, Madison County, Illinois as follows.

The Office of the Granite City Treasurer is hereby authorized to compromise and release the Sewer Lien recorded on December 7, 2015, on the property commonly known as 1436 Grand Ave, Granite City, Illinois, 62040, subject to and contingent upon all of the following:

\*\*Documentation and proof in the form of a recorded deed sufficient to transfer title from the Madison County Trustee to the new third party owner of 1436 Grand Ave, Granite City, IL 62040.

This resolution shall take effect upon passage. The Office of the Treasurer is directed to report back to the Granite City City Council, as to whether said demolition lien was released.

ADOPTED by the Granite City City Council this \_\_\_\_ day of \_\_\_\_\_, 2016.

APPROVED: \_\_\_\_\_  
MAYOR ED HAGNAUER

ATTEST: \_\_\_\_\_  
CITY CLERK JUDY WHITAKER

87522

RESOLUTION NO. \_\_\_\_\_  
A RESOLUTION AUTHORIZING THE OFFICE OF THE TREASURER TO COMPROMISE  
LIENS AGAINST 123 BRIARCLIFF DRIVE

WHEREAS, The City of Granite City is a home rule unit pursuant to article 7, section 6, of the Illinois State Constitution of 1970; and

WHEREAS, the City of Granite City asserts liens for sewer service, grass cutting, and claims for violations of City Ordinance, totaling \$5,878.58 or more, against the property commonly known as 123 Briarcliff Drive, Granite City, Illinois; and

WHEREAS, a homeowner in the next block of Briarcliff Drive proposes to purchase the property commonly known as 123 Briarcliff Drive, for the purpose of moving his immediate kin in to reside in that property; and

WHEREAS, the Granite City City Council hereby finds the property at 123 Briarcliff Drive has been owned by a private investor for at least three (3) years, without apparent maintenance to benefit the property appearance, and that of the neighborhood generally.

NOW, THEREFORE, be it resolved by the City Council of the City of Granite City, Madison County, Illinois, as follows:

1. The Granite City City Council agrees to waive and forgive all liens asserted against the property commonly known as 123 Briarcliff Drive, except sewer use liens, sewer late fees, and interest for said sewer service.
2. This agreement to waive liens for weeds, grass cutting, and claims for administrative citations, against 123 Briarcliff Drive, is contingent upon each and all of the following:
  - A. The proposed new owner, Scott Coleman, must close on the purchase of the property commonly known as 123 Briarcliff Drive within ninety (90) days of

this resolution;

- B. The proposed purchaser, a homeowner residing in the 100 block of Briarcliff Drive, shall promptly pay in full and keep current, the entire sewer lien and all past and future sewer bills owed the City;
  - C. The proposed purchaser must provide documentation after one (1) year to the Office of the City Treasurer that his immediate kin has continuously resided at the property commonly known as 123 Briarcliff Drive throughout that year, said one (1) year beginning within ninety (90) days of this resolution, and concluding no later than March, 2018;
  - D. This agreement shall be void, and all liens and claims deemed immediately due and owing to the City by the proposed purchaser, should the proposed purchaser list, contract, or offer to sell the property commonly known as 123 Briarcliff Drive before March, 2018. The Office of the Treasurer shall not release the liens until all terms of this resolution have been fully satisfied by the proposed purchaser.
3. This resolution must be countersigned by the proposed purchaser, Scott Coleman, within ninety (90) days of the date of this resolution, as acknowledgment that the proposed purchaser has read this entire resolution, agrees with all of its terms, and promises to follow all of its terms. Time is of the essence in this compromise and agreement. By signing below, the proposed purchaser accepts personal responsibility for compliance with all terms of this resolution.
4. Should the proposed purchaser fail to comply with each and every term of this resolution as described above, this compromise and settlement of liens will be void,



without further notice or action by the City of Granite City, thus allowing the City to pursue without further notice the entire principle, all late fees, accrued interest, and liens referenced above, in the City's sole discretion.

5. This resolution shall take effect upon passage.

ADOPTED by the Granite City City Council this \_\_\_\_\_ day of December, 2016.

APPROVED: \_\_\_\_\_  
Mayor Ed Hagnauer

ACKNOWLEDGED: \_\_\_\_\_  
Purchaser: Scott Coleman

ATTEST: \_\_\_\_\_  
City Clerk Judy Whitaker

**Resolution Approving Agreement with CGI Communications, Inc. to Provide Community Video Services to the City of Granite City**

**WHEREAS**, the City of Granite City, Illinois, is a Home Rule Unit pursuant to the provisions of Section 6 of Article VII of the 1970 Illinois Constitution; and

**WHEREAS**, The City of Granite City is desirous of entering into an Independent Contractor Agreement ("Agreement") with CGI Communications, Inc. ("CGI") a copy of which is attached to this Resolution; and

**WHEREAS**, the City of Granite City has ongoing media outreach campaigns in an effort to keep the Granite City community informed and up to date on various programs, events, people and places that best highlight the Granite City community; and

**WHEREAS**, CGI shall provide Community Video services to the City of Granite City including but not limited to:

- Producing video content with subject matter that includes, Welcome, Education, Healthy Living, Homes/Real Estate, and two additional videos whose subject matter is to be determined by the City; and
- Promotion of charities, nonprofits and community development organizations.

**WHEREAS**, the Agreement for services will be for three (3) years from the date of execution of the Agreement and may be terminated by either party at anytime with written notice subject to the conditions set forth in the Independent Contractor Agreement.

**WHEREAS**, CGI will assume all costs of the Community Video Program and will solicit business sponsors from the community as well as afford businesses the opportunity to purchase various digital media products and services from CGI and its affiliates; and

**WHEREAS**, the City Council must approve the Agreement prior to its execution and authorize the Mayor and the Legal Department to finalize the details on behalf of the City of Granite City.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Granite City finds the Agreement to Provide Community Video Services to the City of Granite City, Illinois to be satisfactory in the form provided, subject to changes that may be proposed by the City of Granite City Mayor and Legal Department, and authorizes the Mayor to finalize the details and execute the Agreement.

Passed by the City Council of the City of Granite City this \_\_\_\_ day of December 20, 2016.

Approved by the Mayor of the City of Granite City this \_\_\_\_ day of December 20, 2016.

\_\_\_\_\_  
Mayor Edward Hagnauer

\_\_\_\_\_  
City Clerk/87431

## **INDEPENDENT CONTRACTOR AGREEMENT (City of Granite City)**

This Independent Contractor Agreement ("**Agreement**") is entered into as of \_\_\_\_\_, \_\_\_\_\_, by and between The City of Granite City, with a principal place of business at 2000 Edison Avenue, Granite City, Illinois 62040 ("**City**"), and CGI Communications, Inc., with a principal place of business at 130 East Main Street, 5<sup>th</sup> Floor, Rochester, New York 14604 ("**Contractor**").

### **1. Services.**

**1.1 Nature of Services.** Contractor will perform the services, as more particularly described on Exhibit A, for the City as an independent contractor (the "**Services**"). The Services have been specially ordered and commissioned by City. To the extent the Services include materials subject to copyright, Contractor agrees that the Services are done as "work made for hire" as that term is defined under U.S. copyright law, and that as a result, the City will share all copyrights in the Services. While City will share all copyrights in the service, the City agrees upon termination, in accordance with the provisions of Section 3.1, the City will not employ use the Community Video for any purposes. Contractor will perform all services in a diligent and workmanlike manner and in accordance with the schedule, if any, set forth in Exhibit A. The content, style, form and format of any work product of the Services shall be completely satisfactory to City and shall be consistent with City's standards and in accordance with the Community Video Tour Sponsorship Policy attached as Exhibit B. Except as specified on Exhibit A, the City agrees that Contractor's services need not be rendered at any specific location and may be rendered at any location selected by Contractor.

**1.2 Relationship of the Parties.** Contractor enters into this Agreement as, and shall continue to be, an independent contractor. All Services shall be performed only by Contractor and Contractor's employees. Under no circumstances shall Contractor, or any of Contractor's employees, look to City as his/her employer, or as a partner, agent or principal. Neither Contractor, nor any of Contractor's employees, shall be entitled to any benefits accorded to City's employees, including without limitation worker's compensation, disability insurance, vacation or sick pay. Contractor shall be responsible for providing, at Contractor's expense, and in Contractor's name, unemployment, disability, worker's compensation and other insurance, as well as licenses and permits usual or necessary for conducting the Services.

**1.3 Compensation and Reimbursement.** Contractor shall be compensated and reimbursed for the Services as set forth on Exhibit A. Completeness of work product shall be determined by City in its sole discretion, and Contractor agrees to make all revisions, additions, deletions or alterations as requested by City. No other fees and/or expenses will be paid to Contractor, unless such fees and/or expenses have been approved in advance by the City Council in writing. Contractor shall be solely responsible for any and all taxes, Social Security contributions or payments, disability insurance, unemployment taxes, and other payroll type taxes applicable to such compensation. Contractor hereby indemnifies and holds City harmless from, any claims, losses, costs, fees, liabilities, damages or injuries suffered by City arising out of Contractor's failure with respect to its obligations in this Section 1.3. The City is named an additional insured on a primary and non-contributory basis with respect to CGI general liability and commercial automobile insurance in the amount of \$1 million per occurrence as noted on Exhibit C.

**1.4 Personnel.** Contractor represents and warrants to City that its employees performing Services hereunder will have (a) sufficient expertise, training and experience to accomplish the Services.

## **2. Protection of City's Confidential Information.**

**2.1 Confidential Information.** The City now owns and will hereafter develop, compile confidential information which have great value in its business (collectively, "**City Information**"). City will be disclosing City Information to Contractor during Contractor's performance of the Services. City Information includes not only information disclosed by City, but also information developed or learned by Contractor during Contractor's performance of the Services. City Information is to be broadly defined and includes all information which has or could have value or other utility in the business in which City is engaged or contemplates engaging or the unauthorized disclosure of which could be detrimental to the interests of City, whether or not such information is identified by City. By way of example and without limitation, City Information includes any and all information concerning developments, designs, improvements, know-how, data, marketing, financial or business information, and all derivatives, improvements and enhancements to any of the above.

**2.2 Protection of City Information.** Contractor agrees that at all times during or subsequent to the performance of the Services, Contractor will keep confidential and not divulge, communicate, or use City Information, except for Contractor's own use during the Term of this Agreement to the extent necessary to perform the Services. Contractor further agrees not to cause the transmission, removal or transport of tangible embodiments of, or electronic files containing, City Information from City's principal place of business, without prior written approval of City.

**2.3 Exceptions.** Contractor's obligations with respect to any portion of the City Information as set forth above shall not apply when Contractor can document that (i) it was in the public domain at the time it was communicated to Contractor by City; (ii) it entered the public domain subsequent to the time it was communicated to Contractor by City through no fault of Contractor; (iii) it was in Contractor's possession free of any obligation of confidence at the time it was communicated to Contractor by City; or (iv) it was rightfully communicated to Contractor free of any obligation of confidence subsequent to the time it was communicated to Contractor by City.

**2.4 City Property.** All materials which are furnished to Contractor by City or which are developed in the process of performing the Services, or embody or relate to the Services, the City Information, are the property of City, and shall be returned by Contractor to City promptly at City's request together with any copies thereof, and in any event promptly upon expiration or termination of this Agreement for any reason. Contractor is granted no rights in or to such Materials, the City Information, except as necessary to fulfill its obligations under this Agreement. Contractor shall not use or disclose the Materials, City Information to any third party.

## **3. Termination of Agreement.**

**3.1 Term.** This Agreement shall be effective from the date executed for a term of three (3) years, unless sooner terminated by either party in accordance with the terms and conditions of this Agreement ("**Term**"). This Agreement is terminable by either party at any time, upon 30 days notice to the other party with the understanding that the City continue to provide the Community Video Program linkage from its homepage for the duration of business sponsorship fulfillment.. If the City exercises its right to terminate the Agreement, any obligation it may otherwise have under this Agreement shall cease upon CGI's business sponsorship fulfillment. If Contractor exercises its right to terminate the Agreement, any obligation the City may otherwise have under this Agreement shall cease immediately.

**3.2 Continuing Obligations of Contractor.** The provisions of Sections 1.1 (as relates to creation and ownership of copyright), 1.2, 1.3, 2, and 4 shall survive expiration or termination of this Agreement for any reason.

4. **Additional Provisions.**

4.1 **Governing Law and Attorney's Fees.** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. The parties consent to exclusive jurisdiction and venue in the federal and state courts sitting in Madison County, Illinois.

4.2 **Binding Effect.** This Agreement shall be binding upon, and inure to the benefit of, the successors, executors, heirs, representatives, administrators and permitted assigns of the parties hereto. Contractor shall have no right to (a) assign this Agreement, by operation of law or otherwise; or (b) subcontract or otherwise delegate the performance of the Services without City's prior written consent which may be withheld as City determines in its sole discretion. Any such purported assignment shall be void.

4.3 **Severability.** If any provision of this Agreement shall be found invalid or unenforceable, the remainder of this Agreement shall be interpreted so as best to reasonably effect the intent of the parties.

4.4 **Entire Agreement.** This Agreement, including the Exhibits, constitutes the entire understanding and agreement of the parties with respect to its subject matter and supersedes all prior and contemporaneous agreements or understandings, inducements or conditions, express or implied, written or oral, between the parties.

4.5 **Injunctive Relief.** Contractor acknowledges and agrees that in the event of a breach or threatened breach of this Agreement by Contractor, City will suffer irreparable harm and will therefore be entitled to injunctive relief to enforce this Agreement.

4.6 **Contractor's Remedy.** Contractor's remedy, if any, for any breach of this Agreement shall be solely in damages and Contractor shall look solely to City for recover of such damages. Contractor waives and relinquishes any right Contractor may otherwise have to obtain injunctive or equitable relief against any third party with respect to any dispute arising under this Agreement. Contractor shall look solely to City for any compensation which may be due to Contractor hereunder.

4.7 **Agency.** Contractor is not City's agent or representative and has no authority to bind or commit City to any agreements or other obligations.

4.8 **Amendment and Waivers.** Any term or provision of this Agreement may be amended, and the observance of any term of this Agreement may be waived, only by a writing signed by the party to be bound. The waiver by a party of any breach or default in performance shall not be deemed to constitute a waiver of any other or succeeding breach or default. The failure of any party to enforce any of the provisions hereof shall not be construed to be a waiver of the right of such party thereafter to enforce such provisions.

4.9 **Time.** Contactor agrees that time is of the essence in this Agreement.

4.10 **Notices.** Any notice, demand, or request with respect to this Agreement shall be in writing and shall be effective only if it is delivered by personal service, by air courier with receipt of delivery, or mailed, certified mail, return receipt requested, postage prepaid, to the address set forth above. Such communications shall be effective when they are received by the addressee; but if sent by certified mail in the manner set forth above, they shall be effective five (5) days after being deposited in the mail. Any party may change its address for such communications by giving notice to the other party in conformity with this section.

CAUTION: THIS AGREEMENT AFFECTS YOUR RIGHTS TO INNOVATIONS YOU MAKE PERFORMING YOUR SERVICES, AND RESTRICTS YOUR RIGHT TO DISCLOSE OR USE CITY'S CONFIDENTIAL INFORMATION DURING OR SUBSEQUENT TO YOUR SERVICES.

CONTRACTOR HAS READ THIS AGREEMENT CAREFULLY AND UNDERSTANDS ITS TERMS. CONTRACTOR HAS COMPLETELY FILLED OUT EXHIBIT D TO THIS AGREEMENT.

**CONTRACTOR**

**CITY**

\_\_\_\_\_  
CONTRACTOR (Print Name)

By: \_\_\_\_\_  
Its: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF CONTRACTOR

86382



## INDEPENDENT CONTRACTOR AGREEMENT (City of Granite City)

This Independent Contractor Agreement ("Agreement") is entered into as of \_\_\_\_\_, \_\_\_\_\_, by and between The City of Granite City, with a principal place of business at 2000 Edison Avenue, Granite City, Illinois 62040 ("City"), and CGI Communications, Inc., with a principal place of business at 130 East Main Street, 5<sup>th</sup> Floor, Rochester, New York 14604 ("Contractor").

### 1. Services.

**1.1 Nature of Services.** Contractor will perform the services, as more particularly described on Exhibit A, for the City as an independent contractor (the "Services"). The Services have been specially ordered and commissioned by City. To the extent the Services include materials subject to copyright, Contractor agrees that the Services are done as "work made for hire" as that term is defined under U.S. copyright law, and that as a result, the City will share all copyrights in the Services. While City will share all copyrights in the service, the City agrees upon termination, in accordance with the provisions of Section 3.1, the City will not employ use the Community Video for any purposes. Contractor will perform all services in a diligent and workmanlike manner and in accordance with the schedule, if any, set forth in Exhibit A. The content, style, form and format of any work product of the Services shall be completely satisfactory to City and shall be consistent with City's standards and in accordance with the Community Video Tour Sponsorship Policy attached as Exhibit B. Except as specified on Exhibit A, the City agrees that Contractor's services need not be rendered at any specific location and may be rendered at any location selected by Contractor.

**1.2 Relationship of the Parties.** Contractor enters into this Agreement as, and shall continue to be, an independent contractor. All Services shall be performed only by Contractor and Contractor's employees. Under no circumstances shall Contractor, or any of Contractor's employees, look to City as his/her employer, or as a partner, agent or principal. Neither Contractor, nor any of Contractor's employees, shall be entitled to any benefits accorded to City's employees, including without limitation worker's compensation, disability insurance, vacation or sick pay. Contractor shall be responsible for providing, at Contractor's expense, and in Contractor's name, unemployment, disability, worker's compensation and other insurance, as well as licenses and permits usual or necessary for conducting the Services.

**1.3 Compensation and Reimbursement.** Contractor shall be compensated and reimbursed for the Services as set forth on Exhibit A. Completeness of work product shall be determined by City in its sole discretion, and Contractor agrees to make all revisions, additions, deletions or alterations as requested by City. No other fees and/or expenses will be paid to Contractor, unless such fees and/or expenses have been approved in advance by the City Council in writing. Contractor shall be solely responsible for any and all taxes, Social Security contributions or payments, disability insurance, unemployment taxes, and other payroll type taxes applicable to such compensation. Contractor hereby indemnifies and holds City harmless from, any claims, losses, costs, fees, liabilities, damages or injuries suffered by City arising out of Contractor's failure with respect to its obligations in this Section 1.3. The City is named an additional insured on a primary and non-contributory basis with respect to CGI general liability and commercial automobile insurance as noted on Exhibit C.

**1.4 Personnel.** Contractor represents and warrants to City that its employees performing Services hereunder will have (a) sufficient expertise, training and experience to accomplish the Services.



## **2. Protection of City's Confidential Information.**

**2.1 Confidential Information.** The City now owns and will hereafter develop, compile confidential information which have great value in its business (collectively, "**City Information**"). City will be disclosing City Information to Contractor during Contractor's performance of the Services. City Information includes not only information disclosed by City, but also information developed or learned by Contractor during Contractor's performance of the Services. City Information is to be broadly defined and includes all information which has or could have value or other utility in the business in which City is engaged or contemplates engaging or the unauthorized disclosure of which could be detrimental to the interests of City, whether or not such information is identified by City. By way of example and without limitation, City Information includes any and all information concerning developments, designs, improvements, know-how, data, marketing, financial or business information, and all derivatives, improvements and enhancements to any of the above.

**2.2 Protection of City Information.** Contractor agrees that at all times during or subsequent to the performance of the Services, Contractor will keep confidential and not divulge, communicate, or use City Information, except for Contractor's own use during the Term of this Agreement to the extent necessary to perform the Services. Contractor further agrees not to cause the transmission, removal or transport of tangible embodiments of, or electronic files containing, City Information from City's principal place of business, without prior written approval of City.

**2.3 Exceptions.** Contractor's obligations with respect to any portion of the City Information as set forth above shall not apply when Contractor can document that (i) it was in the public domain at the time it was communicated to Contractor by City; (ii) it entered the public domain subsequent to the time it was communicated to Contractor by City through no fault of Contractor; (iii) it was in Contractor's possession free of any obligation of confidence at the time it was communicated to Contractor by City; or (iv) it was rightfully communicated to Contractor free of any obligation of confidence subsequent to the time it was communicated to Contractor by City.

**2.4 City Property.** All materials which are furnished to Contractor by City or which are developed in the process of performing the Services, or embody or relate to the Services, the City Information, are the property of City, and shall be returned by Contractor to City promptly at City's request together with any copies thereof, and in any event promptly upon expiration or termination of this Agreement for any reason. Contractor is granted no rights in or to such Materials, the City Information, except as necessary to fulfill its obligations under this Agreement. Contractor shall not use or disclose the Materials, City Information to any third party.

## **3. Termination of Agreement.**

**3.1 Term.** This Agreement shall be effective from the date executed for a term of three (3) years, unless sooner terminated by either party in accordance with the terms and conditions of this Agreement ("**Term**"). This Agreement is terminable by either party at any time, upon 30 days notice to the other party with the understanding that the City continue to provide the Community Video Program linkage from its homepage for the duration of business sponsorship fulfillment.. If the City exercises its right to terminate the Agreement, any obligation it may otherwise have under this Agreement shall cease upon CGI's business sponsorship fulfillment. If Contractor exercises its right to terminate the Agreement, any obligation the City may otherwise have under this Agreement shall cease immediately.

**3.2 Continuing Obligations of Contractor.** The provisions of Sections 1.1 (as relates to creation and ownership of copyright), 1.2, 1.3, 2, and 4 shall survive expiration or termination of this Agreement for any reason.

**4. Additional Provisions.**

**4.1 Governing Law and Attorney's Fees.** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. The parties consent to exclusive jurisdiction and venue in the federal and state courts sitting in Madison County, Illinois.

**4.2 Binding Effect.** This Agreement shall be binding upon, and inure to the benefit of, the successors, executors, heirs, representatives, administrators and permitted assigns of the parties hereto. Contractor shall have no right to (a) assign this Agreement, by operation of law or otherwise; or (b) subcontract or otherwise delegate the performance of the Services without City's prior written consent which may be withheld as City determines in its sole discretion. Any such purported assignment shall be void.

**4.3 Severability.** If any provision of this Agreement shall be found invalid or unenforceable, the remainder of this Agreement shall be interpreted so as best to reasonably effect the intent of the parties.

**4.4 Entire Agreement.** This Agreement, including the Exhibits, constitutes the entire understanding and agreement of the parties with respect to its subject matter and supersedes all prior and contemporaneous agreements or understandings, inducements or conditions, express or implied, written or oral, between the parties.

**4.5 Injunctive Relief.** Contractor acknowledges and agrees that in the event of a breach or threatened breach of this Agreement by Contractor, City will suffer irreparable harm and will therefore be entitled to injunctive relief to enforce this Agreement.

**4.6 Contractor's Remedy.** Contractor's remedy, if any, for any breach of this Agreement shall be solely in damages and Contractor shall look solely to City for recover of such damages. Contractor waives and relinquishes any right Contractor may otherwise have to obtain injunctive or equitable relief against any third party with respect to any dispute arising under this Agreement. Contractor shall look solely to City for any compensation which may be due to Contractor hereunder.

**4.7 Agency.** Contractor is not City's agent or representative and has no authority to bind or commit City to any agreements or other obligations.

**4.8 Amendment and Waivers.** Any term or provision of this Agreement may be amended, and the observance of any term of this Agreement may be waived, only by a writing signed by the party to be bound. The waiver by a party of any breach or default in performance shall not be deemed to constitute a waiver of any other or succeeding breach or default. The failure of any party to enforce any of the provisions hereof shall not be construed to be a waiver of the right of such party thereafter to enforce such provisions.

**4.9 Time.** Contactor agrees that time is of the essence in this Agreement.

**4.10 Notices.** Any notice, demand, or request with respect to this Agreement shall be in writing and shall be effective only if it is delivered by personal service, by air courier with receipt of delivery, or mailed, certified mail, return receipt requested, postage prepaid, to the address set forth above. Such communications shall be effective when they are received by the addressee; but if sent by certified mail in the manner set forth above, they shall be effective five (5) days after being deposited in the mail. Any party may change its address for such communications by giving notice to the other party in conformity with this section.

CAUTION: THIS AGREEMENT AFFECTS YOUR RIGHTS TO INNOVATIONS YOU MAKE PERFORMING YOUR SERVICES, AND RESTRICTS YOUR RIGHT TO DISCLOSE OR USE CITY'S CONFIDENTIAL INFORMATION DURING OR SUBSEQUENT TO YOUR SERVICES.

CONTRACTOR HAS READ THIS AGREEMENT CAREFULLY AND UNDERSTANDS ITS TERMS. CONTRACTOR HAS COMPLETELY FILLED OUT EXHIBIT D TO THIS AGREEMENT.

**CONTRACTOR**

**CITY**

\_\_\_\_\_  
CONTRACTOR (Print Name)

By: \_\_\_\_\_  
Its: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF CONTRACTOR

86382

## EXHIBIT A

# *2016 Community Video Program* **SERVICES**

CGI Communications, Inc.  
130 East Main Street, 5th Floor  
Rochester, NY 14604  
(800) 398-3029 phone  
(866) 429-8611 fax

### During the term of this Agreement, CGI shall:

- Produce video content with subject matter that includes, but is not limited to: *Welcome, Education, Healthy Living, Homes / Real Estate*, and two additional videos with City's choice of subject matter
- Provide one *Community Organizations* chapter to promote charities, nonprofits and community development organizations
- Provide SnapGraniteCity interactive map
- Provide script writing and video content consultation
- Send a videographer to City locations to shoot footage for the videos
- Reserve the right to use still images and photos for video production
- Provide all aspects of video production and editing, from raw footage to final video including professional voiceovers and background music
- Provide a final draft of Community Video Program content subject to City's approval (up to 3 sets of revisions allowed). CGI's request for approval of content or revision, including final draft, shall be deemed approved if no response is received by us within 30 days of request
- Provide our patented OneClick™ Technology and encode all videos into multiple streaming digital formats to play on all computer systems, browsers, and Internet connection speeds; recognized player formats include WindowsMedia™ and QuickTime™
- Store and stream all videos on CGI's dedicated server
- Feature business sponsors around the perimeter of video panels
- Be solely responsible for sponsorship fulfillment including all related aspects of marketing, production, printing, and distribution
- Facilitate viewer access of the Community Video Program from City website, including any alternate versions of City's homepage, for different devices, by providing HTML source code for a graphic link to be prominently displayed on the [www.granitecity.illinois.gov](http://www.granitecity.illinois.gov) website
- Grant to City a license to use CGI's Line of Code to link to and/or stream the videos
- Share with the City copyrights of the master Community Video Program
- Assume all costs for the Community Video Program
- Afford businesses the opportunity to purchase various digital media products and services from CGI and its affiliates

### Program add-ons will include:

- The GoCast™ recording app and up to three (3) instant GoCast™ video widgets for placement on the City website. Each Cast allows for up to two (2) minutes of video which can be replaced or updated anytime

### During the term of this Agreement, the City shall:

- Provide a letter of introduction for the program on City's letterhead
- Assist with the content and script for the Community Video Program
- Grant CGI the right to use City's name in connection with the preparation, production, and marketing of the Program
- Display the "Community Video Program" link prominently on its [www.granitecity.illinois.gov](http://www.granitecity.illinois.gov) homepage, including any alternate versions of your home page, for viewer access on different devices for the entire term of this agreement
- Ensure that this agreement remains valid and in force until the agreed upon expiration date, regardless of change in administration
- Grant full and exclusive streaming video rights for CGI and its subsidiaries, affiliates, successors and assigns to stream all video content produced by CGI for the Community Video Program
- Agree that CGI and the City each represent and warrant that any and all photographs, videos, and other content it each submits for use in any video or other display comprising this program does not infringe on any third party's copyright, trademark or other intellectual property, privacy or publicity rights and shall defend and indemnify the other from any such claim or action



### **Community Video Tour Sponsorship Policy**

It is the policy of CGI Communications/e-LocalLink not to solicit or otherwise provide sponsorship opportunities to any business or organization that may be perceived as offensive. These types of establishments include, but are not limited to, adult bookstores/entertainment, pawnshops, and tattoo/piercing parlors.

Additionally, the participating community may advise CGI Communications/e-LocalLink of specific businesses to be disallowed as sponsors. The participating community must advise CGI Communications/e-LocalLink of this information in writing PRIOR to the beginning of the sponsorship solicitation campaign.

As a privately owned company, independent of the participating community, CGI/e-LocalLink can eliminate from consideration those companies and organizations it deems inappropriate. The participating community is not responsible for actions taken by CGI/e-LocalLink in eliminating from consideration those businesses and organizations CGI/e-LocalLink has deemed inappropriate.



# CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)  
**12/7/2016**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # BR-904760 Lawley-Andolina-Verdi, LLC 30 North Union Street Rochester, NY 14607		CONTACT NAME: <b>Kathy Sweers</b> PHONE (A/C, No, Ext): <b>1 (585) 454-1600</b> E-MAIL: <b>ksweers@lawleyinsurance.com</b> ADDRESS: <b>ksweers@lawleyinsurance.com</b>		FAX (A/C, No): <b>1 (866) 211-4683</b>	
INSURED		INSURER(S) AFFORDING COVERAGE		NAIC #	
CGI Communications Inc 130 E Main Street Rochester, NY 14604		INSURER A : <b>Great Northern Insurance Co.</b>		<b>20303</b>	
		INSURER B : <b>Federal Insurance Co</b>		<b>20281</b>	
		INSURER C : <b>Chubb Indemnity Insurance Company</b>		<b>12777</b>	
		INSURER D :			
		INSURER E :			
		INSURER F :			

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	36039157	12/31/2015	12/31/2016	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>1,000,000</b> MED EXP (Any one person) \$ <b>10,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		73592102	12/31/2015	12/31/2016	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ <b>10,000</b>		93646492	12/31/2015	12/31/2016	EACH OCCURRENCE \$ <b>5,000,000</b> AGGREGATE \$ <b>5,000,000</b> \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	71755910	12/31/2015	12/31/2016	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ <b>1,000,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Certificate holder is an additional insured as respects general liability insurance, when required by written contract.

## CERTIFICATE HOLDER

## CANCELLATION

City of Granite City  
 James B Amos, Economic Development Director  
 2000 Edison Avenue  
 Granite City, IL 62040

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

A RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE ILLINOIS  
DEPARTMENT OF PUBLIC HEALTH, CONCERNING DEATH CERTIFICATE FEES

WHEREAS, the City of Granite City is a Home Rule unit pursuant to Article VII, Section 6, of the Illinois State Constitution of 1970; and

WHEREAS, per 440 ILCS 535/7, the city clerks of Illinois cities typically serve as local registrars of State vital records; and

WHEREAS, per 410 ILCS 535/25.5, a \$2.00 fee is collected for certified copies of death certificates by local registrars and county clerks, to be deposited in the Illinois State Death Certificate Surcharge Fund, a special fund created in the Illinois State Treasury; and

WHEREAS, effective January 1, 2016, the Illinois statute known as Public Act 99-408, codified at 410 ILCS 535/25.5, directs that, subject to appropriation of funds by the Illinois State Legislature, 25% of the monies in the Illinois State Death Certificate Surcharge Fund may be distributed by the Illinois Department of Public Health to local registrars who initially collected those same fees deposited in the Illinois State Death Certificate Surcharge Fund; and

WHEREAS, the Illinois Department of Public Health, in correspondence dated November 10, 2016, informed the City of Granite City that to be eligible for distributions from the Illinois State Death Certificate Surcharge Fund in Fiscal Years 2016, 2017, and 2018, the City of Granite City must adopt the attached intergovernmental agreement; and

WHEREAS, the Granite City City Council finds it is in the best interest of the residents of the City of Granite City that the attached intergovernmental agreement proposed by the Illinois Department of Public Health, be executed; and

NOW, THEREFORE, be it hereby resolved by the City Council of the City of Granite City, Madison County, Illinois, that the Office of the Granite City City Clerk, as local Registrar,

is authorized and directed to enter into the attached intergovernmental agreement with the Illinois Department of Public Health, and to comply with the terms of that intergovernmental agreement.

ADOPTED this \_\_\_\_ day of December, 2016.

APPROVED:

---

Mayor Edward Hagnauer

ATTEST:

---

Judy Whitaker, City Clerk

87435



**Intergovernmental Agreement  
Between  
Illinois Department of Public Health  
And  
City of Granite City**

The Illinois Department of Public Health (DPH) and City of Granite City, pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, hereby enter into this Interagency Agreement (Agreement) in Sangamon County, Illinois. DPH and City of Granite City are collectively referred to herein as "Parties" or individually as a "Party." To fulfill the terms of this Agreement the Parties agree to the following:

**ARTICLE I  
INTRODUCTION**

1.1 Background. The Vital Records Act (410 ILCS 535/25) provides for a two dollar surcharge fee for obtaining a certified copy of a death certificate and a fetal death certificate. This fee is mandated to be deposited into the Death Certificate Surcharge Fund, a special fund created in the State treasury.

1.2 Purpose. Subject to appropriation, 25 percent of the monies in the Death Certificate Surcharge Fund may be used for grants by DPH to local registrars. (Source P.A. 99-408, eff. 1-1-16).

**ARTICLE II  
DUTIES AND OBLIGATIONS OF THE PARTIES**

2.1 Per 410 ILCS 535/25.5, a \$2 fee is collected for the first and for each additional death or fetal death certified copy issued by the local registrar and/or county clerk. The local registrar and/or county clerk are required to keep track of the number of certified death copies issued by their office. This \$2 fee must be transmitted monthly to DPH, Division of Vital Records, and will be subsequently deposited into the Death Certificate Surcharge Fund.

2.2 The Death Certificate Surcharge Fund received may be used for expenses that support death registration, such as contractual costs, commodities/supplies, printing and/or equipment.

2.3 Party must report receipt of Funds to its county treasurer and provide satisfactory written proof to DPH upon request.

2.4 DPH will distribute FY15 and FY16 funds in FY17 and FY18 under this Agreement, utilizing electronic funds transfer where available, in accordance with DPH's spending authority. In subsequent years, DPH will annually distribute funds collected from the previous fiscal year.

**ARTICLE III  
EXPENDITURE OF FUNDS**

3.1 Expenditures. DPH shall be responsible for reimbursing local registrars for their share of the Death Certificate Surcharge Fund for monies collected during the preceding fiscal year. Payments shall be made to the order of the County and not to any specific individual.

**ARTICLE IV  
TERM**

4.1 Term. This Agreement shall commence upon execution and, unless otherwise terminated by the Parties, shall continue through December 31, 2021.

INTERGOVERNMENTAL AGREEMENT  
Page 2 of 3

**ARTICLE V  
TERMINATION**

5.1 Termination on Notice. This Agreement may be terminated by either Party for any or no reason upon thirty (30) days' prior written notice to the other Party.

5.2 Termination for Breach. In the event either Party breaches this Agreement and fails to cure such breach within ten (10) days' written notice thereof from the non-breaching Party, the non-breaching Party may terminate this Agreement upon written notice to the breaching Party.

**ARTICLE VI  
MISCELLANEOUS**

6.1 Renewal. This Agreement may be renewed for additional periods by mutual consent of the Parties, expressed in writing and signed by the Parties.

6.2 Amendments. This Agreement shall not be modified verbally. This agreement shall only be modified or amended during its term by mutual consent of the Parties, expressed in writing and signed by the Parties.

6.3 Applicable Law and Severability. This Agreement shall be governed in all respects by the laws of the State of Illinois. If any provision of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all cases because it conflicts with any other provision or provisions hereof or any constitution, statute, ordinance, rule of law or public policy, or for any reason, such circumstance shall not have the effect of rendering any other provision or provisions contained herein invalid, inoperative or unenforceable to any extent whatsoever. The invalidity of any one or more phrases, sentences, clauses, or sections contained in this Agreement shall not affect the remaining portions of this Agreement or any part thereof. In the event that this Agreement is determined to be invalid by a court of competent jurisdiction, it shall be terminated immediately. The exclusive venue of any action filed against DPH shall be in the Illinois Court of Claims.

6.4 Records Retention. The Parties shall maintain for a minimum of five (5) years from the later of the date of final payment under this Agreement, or the expiration of this Agreement, adequate books, records and supporting documents. If an audit, litigation or other action involving the records is begun before the end of the five-year period, the records shall be retained until all issues arising out of the action are resolved.

6.5 No Personal Liability. No member, official, director, employee or agent of DPH or City of Granite City shall be individually or personally liable in connection with this Agreement, except for personal mis-appropriation of funds distributed under this agreement.

6.6 Assignment; Binding Effect. This Agreement, or any portion thereof, shall not be assigned by any of the Parties without the prior written consent of the other Party. This Agreement shall inure to the benefit of and shall be binding upon DPH and City of Granite City and their respective successors and permitted assigns.

6.7 Precedence. In the event there is a conflict between this Agreement and any of the exhibits hereto, this Agreement shall control. In the event there is a conflict between this Agreement and relevant statute(s) or Administrative Rule(s), the Illinois Vital Records Act (410 ILCS 535) and Vital Records Administrative Code (77 Ill Adm. Code 500) shall be given precedence.

6.8 Entire Agreement. This Agreement constitutes the entire agreement between the Parties; no promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, shall be binding upon either Party.

INTERGOVERNMENTAL AGREEMENT  
Page 3 of 3

IDPH Agreement # 72700204E

6.9 Notices. All written notices, requests and communications may be made by mail to the addresses set forth below.

To DPH:

Joseph T. Aiello  
Deputy State Registrar  
Division of Vital Records  
925 E. Ridgely Avenue  
Springfield, Illinois 62702

To Local Registrar:

City of Granite City  
2000 Edison Ave.  
Granite City, IL 62040

6.10 Availability of Appropriations. The Parties' respective obligations hereunder shall cease immediately, without penalty, if: (a) the Illinois General Assembly fails to make an appropriation sufficient to pay such obligations; (b) adequate funds are not appropriated or granted to the respective Parties by the Illinois General Assembly to allow the respective Parties to fulfill their obligations under this Agreement; or (c) funds appropriated are swept, de-appropriated, re-allocated, or not allocated.

6.11 Headings. Section and other headings contained in this Agreement are for reference purposes only and are not intended to describe, interpret, define or limit the scope, extent or intent of this Agreement or any provision hereof.

6.12 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Further, duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document shall be deemed original for all purposes.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

**LOCAL REGISTRAR**

\_\_\_\_\_  
Local Registrar (Printed Name)

\_\_\_\_\_  
Local Registrar (Signature)

\_\_\_\_\_  
Federal Employer Identification Number (FEIN)

Date: \_\_\_\_\_

**ILLINOIS DEPARTMENT OF PUBLIC HEALTH**

\_\_\_\_\_  
Nirav D. Shah, M.D., J.D.  
Director

Date: \_\_\_\_\_



925 East Ridgely Avenue • Springfield, Illinois 62702-2737 • [www.dph.illinois.gov](http://www.dph.illinois.gov)

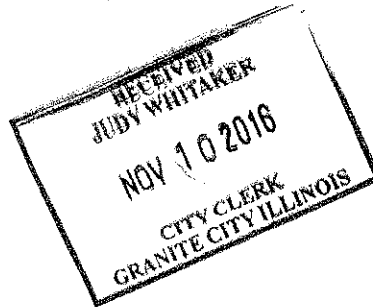
MEMORANDUM

TO: Local Registrars

FROM: Joseph Aiello, Deputy State Registrar  
Division of Vital Records

DATE: November 10, 2016

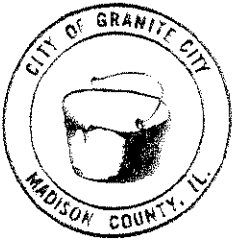
SUBJECT: Death Surcharge Fund



Pursuant to Public Act 99-408, a portion of the monies deposited into the Death Certificate Surcharge Fund are to be shared with you.

In the past, your portion of the fund was distributed after completing an Illinois Department of Public Health (DPH) grant application. We recognize that the grant application process is not an appropriate fit for the distribution of these funds. Therefore, we have developed a 5-year intergovernmental agreement allowing for a more efficient and timely distribution of funds. DPH will distribute FY15 and FY16 funds in FY17 and FY18 under this Agreement, utilizing electronic funds transfer where available, in accordance with DPH's spending authority. In subsequent years, DPH will annually distribute funds collected from the previous fiscal year.

Along with completing the attached W-9 form (must be typed), please sign, date and enter your Federal Employer Identification Number (FEIN) on the last page of the attached intergovernmental agreement and return to Phyllis Fornoff by Friday, December 16, 2016 in the enclosed self-addressed envelope. If you have any questions, please contact Phyllis at 217/785-3164. Thank you.



# Office of City Treasurer

GAIL VALLE, TREASURER

Office: 618-452-6207

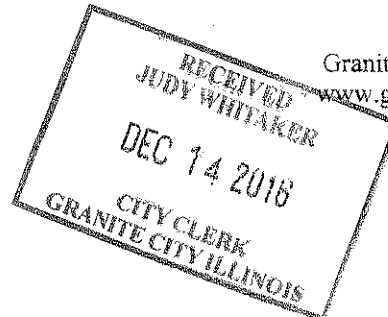
Fax: 618-452-6263

gvalle@granitecity.illinois.gov

2000 Edison Avenue

Granite City, Illinois 62040

www.granitecity.illinois.gov



## TREASURER'S REPORT NOVEMBER 2018

		BEG BALANCE	REVENUE	DISBURSEMENTS	BALANCE
<b>GENERAL FUND</b>					
10-1-11100	CASH REGULAR	\$ 5,792,122.39	\$ 1,448,068.12	\$ (1,879,409.28)	\$ 5,360,781.23
<b>GRANITE CITY CINEMA</b>					
15-1-11100	CASH	\$ (32,715.18)	\$ 47,808.25	\$ (41,285.91)	\$ (26,192.84)
<b>DRUG TRAFFIC PREVENTION FD</b>					
25-1-11100	DRUG FD	\$ 70,211.95	\$ 835.14	\$ (2,541.34)	\$ 68,505.75
	FEDERAL SEIZER FD	\$ 126,296.61	\$ 3,868.51	\$ (7,933.18)	\$ 122,231.94
	TOTAL FD 25	\$ 196,508.56	\$ 4,703.65	\$ (10,474.52)	\$ 190,737.69
<b>MOTOR FUEL TAX FD</b>					
30-1-11100	CASH REGULAR	\$ 285,498.39	\$ 66,269.85	\$ (9,412.82)	\$ 342,355.42
<b>HEALTH FUND</b>					
40-1-11100	CASH REGULAR	\$ 765,172.28	\$ 127,758.58	\$ -	\$ 892,930.86
<b>BELLMORE VILLAGE</b>					
64-1-11100	CASH REGULAR	\$ 5,354.05	\$ 4,018.63	\$ (3,929.61)	\$ 5,443.07
<b>DOWNTOWN TIF</b>					
65-1-11100	CASH REGULAR	\$ (52,600.90)	\$ 118,138.25	\$ (313,747.98)	\$ (248,210.63)
65-1-11120	Bond Fund	\$ -	\$ -	\$ -	\$ -
65-1-11130	UMB RESERVE	\$ -	\$ -	\$ -	\$ -
65-1-11135	UMB SPEC TAX ALL	\$ 1,013,228.54	\$ -	\$ -	\$ 1,013,228.54
65-1-11140	UMB P&I	\$ -	\$ -	\$ -	\$ -
65-1-11500	2012 BOND PROCEE	\$ 6,574,221.23	\$ -	\$ -	\$ 6,574,221.23
65-1-11510	2012 BOND RESERV	\$ 982,000.00	\$ -	\$ -	\$ 982,000.00
65-1-11550	2012 BOND EXPENS	\$ 6,412.21	\$ -	\$ -	\$ 6,412.21
65-1-11556	2012 BOND P&I	\$ 151,151.61	\$ -	\$ -	\$ 151,151.61
	FUND 65 TOTAL	\$ 8,674,412.69	\$ 118,138.25	\$ (313,747.98)	\$ 8,478,802.96

**RTE 3 TIF'S**

66 -1-11100	CASH REGULAR	\$	578,508.66	\$	12,390.51	\$	-	\$	590,899.17
66 -1-11110	UMB BANK-SPEC AL	\$	486,622.49	\$	-	\$	-	\$	486,622.49
66 -1-11115	UMB BANK - 2009C	\$	10,031.96	\$	-	\$	-	\$	10,031.96
66 -1-11116	UMB BANK - RESER	\$	287,000.00	\$	-	\$	-	\$	287,000.00
66 -1-11117	UMB BANK - P&I 2	\$	64,957.98	\$	-	\$	-	\$	64,957.98
66 -1-11118	UMB-SPECIAL ALLO	\$	24.79	\$	-	\$	-	\$	24.79
66 -1-11120	UMB BANK RESERVE	\$	364,000.00	\$	-	\$	-	\$	364,000.00
66 -1-11121	UMB BANK P&I	\$	7.17	\$	-	\$	-	\$	7.17
66 -1-11122	UMB BOND GENERAL	\$	6,198.17	\$	-	\$	-	\$	6,198.17
<b>FUND 66 TOTAL</b>		\$	1,797,351.22	\$	12,390.51	\$	-	\$	1,809,741.73

**TIF NAMEOKI COMMON**

67 -1-11100	CASH REGULAR	\$	6,251.06	\$	8,738.25	\$	(6,230.28)	\$	8,759.03
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**TIF PORT DISTRICT**

68 -1-11100	CASH REGULAR	\$	67,750.05	\$	5,263.19	\$	(1,193.40)	\$	71,819.84
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**RTE 203 TIF FUND**

69 -1-11100	CASH REGULAR	\$	1,495,924.33	\$	306.56	\$	(1,123,904.78)	\$	372,326.11
69 -1-11105	CASH UMB	\$	524,324.04	\$	-	\$	-	\$	524,324.04
69 -1-11106	CASH UMB P&I	\$	13,666.58	\$	-	\$	-	\$	13,666.58
69 -1-11107	CASH UMB RESERV	\$	300,000.00	\$	-	\$	-	\$	300,000.00
<b>FUND 69 TOTAL</b>		\$	2,333,914.95	\$	306.56	\$	(1,123,904.78)	\$	1,210,316.73

**SEWAGE TREATMENT PLANT FD**

70 -1-11100	CASH REGULAR	\$	2,331,262.48	\$	651,103.43	\$	(410,131.50)	\$	2,572,234.41
70 -1-11125	CONSTRUCTION FUN	\$	910,447.44	\$	-	\$	-	\$	910,447.44
70 -1-11130	BOND RESERVE ACC	\$	363,052.06	\$	-	\$	-	\$	363,052.06
<b>FUND 70 TOTAL</b>		\$	3,604,761.98	\$	651,103.43	\$	(410,131.50)	\$	3,845,733.91

**SEWER SYSTEM FUND**

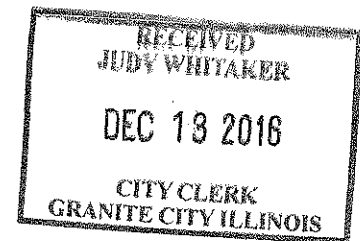
71 -1-11100	CASH REGULAR	\$	1,386,868.44	\$	561,341.13	\$	(485,986.25)	\$	1,462,223.32
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RESPECTFULLY SUBMITTED:



GAIL VALLE, CITY TREASURER

DEPARTMENT TOTALS										
DEPARTMENT: 10 -01 MAYOR										
1ST - QUARTER TOTALS			2ND - QUARTER TOTALS		3RD - QUARTER TOTALS		4TH - QUARTER TOTALS		** TOTAL **	
0 CHECK(S)			0 CHECK(S)		0 CHECK(S)		9 CHECK(S)		9 CHECK(S)	
NBR CHECKS										
NET	-	0.00		0.00		0.00		12259.84		12259.84
*EARNINGS*										
GROSS	-	0.00		0.00		0.00		17270.16		17270.16
SALARY	-	0.00	0.00	0.00	0.00	0.00	508.30	16620.16	508.30	16620.16
TIF ADMIN	-	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00
DECLINE	-	0.00	0.00	0.00	0.00	0.00	0.00	150.00	0.00	150.00
*DEDUCTIONS*										
OPTUM FUNDI	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT
HLTH FAM PR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HLTH SNG PR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	0.00	200.00
HLTH SNG AF-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00
HLTH FML AF-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ST FARM INS-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IPPFA 457 P-	0.00	0.00	0.00	0.00	0.00	0.00	3.84	3.81	3.84	3.81
AFSCME 31 -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UNITED WAY -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46.56	0.00	46.56
BAS 125 PLA-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.00	0.00	24.00
DIVERS 457%-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
I.M.R.F -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105.24	0.00	105.24
							1639.62	623.17	1639.62	623.17
*TAXES*										
FEDERAL W/H-	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	16316.75	2073.11	16316.75	2073.11
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	16316.75	605.47	16316.75	605.47
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	17045.16	1056.80	17045.16	1056.80
EIC CREDIT -	0.00	0.00	0.00	0.00	0.00	0.00	17045.16	247.16	17045.16	247.16
		0.00		0.00		0.00		0.00		0.00



DEPARTMENT TOTALS  
 DEPARTMENT: 10 -02 CITY CLERK

		1ST - QUARTER TOTALS		2ND - QUARTER TOTALS		3RD - QUARTER TOTALS		4TH - QUARTER TOTALS		** TOTAL **	
		0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		4 CHECK(S)		4 CHECK(S)	
NBR CHECKS -											
NET -		0.00		0.00		0.00		5252.62		5252.62	
*EARNINGS*											
GROSS -	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	
GROSS -		0.00		0.00		0.00		8034.31		8034.31	
SALARY -	0.00	0.00	0.00	0.00	0.00	0.00	346.64	7884.31	346.64	7884.31	
DECLINE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	0.00	150.00	
*DEDUCTIONS*	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	
OPTUM FUNDI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
HLTH FAM PR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	100.00	
HLTH FML AF-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	50.00	
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
ST FARM INS-	0.00	0.00	0.00	0.00	0.00	0.00	5.12	5.08	5.12	5.08	
IPPFA 457 P-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
AFSCME 31 -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	93.12	0.00	93.12	
UNITED WAY -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
BAS 125 PLA-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
CHAPTER 13 -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
GARN FEE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
GARNISHMENT-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
I.M.R.F -	0.00	0.00	0.00	0.00	0.00	0.00	951.26	361.55	951.26	361.55	
VOL ADD CON-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	104.17	0.00	104.17	
HSA FUND -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
MELLON ADD -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	164.58	0.00	164.58	
OPTUM ADD -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
REIMBURSE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
*TAXES*	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	
FEDERAL W/H-	0.00	0.00	0.00	0.00	0.00	0.00	7408.18	1015.97	7408.18	1015.97	
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	7408.18	292.84	7408.18	292.84	
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	7769.73	481.72	7769.73	481.72	
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	7769.73	112.66	7769.73	112.66	
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00	



DEPARTMENT TOTALS  
DEPARTMENT: 10 -03 LEGISLATIVE - ALDERM

	1ST - QUARTER TOTALS		2ND - QUARTER TOTALS		3RD - QUARTER TOTALS		4TH - QUARTER TOTALS		** TOTAL **	
NBR CHECKS -	0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		10 CHECK(S)		10 CHECK(S)	
NET -		0.00		0.00		0.00		2079.47		2079.47
*EARNINGS*	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT
GROSS -		0.00		0.00		0.00		2633.30		2633.30
SALARY -	0.00	0.00	0.00	0.00	0.00	0.00	45.00	2633.30	45.00	2633.30
*DEDUCTIONS*	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT
ST FARM INS	0.00	0.00	0.00	0.00	0.00	0.00	1.28	1.27	1.28	1.27
I.M.R.F -	0.00	0.00	0.00	0.00	0.00	0.00	155.90	59.25	155.90	59.25
*TAXES*	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX
FEDERAL W/H-	0.00	0.00	0.00	0.00	0.00	0.00	2574.05	190.46	2574.05	190.46
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	2574.05	101.35	2574.05	101.35
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	2633.30	163.30	2633.30	163.30
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	2633.30	38.20	2633.30	38.20
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00

DEPARTMENT TOTALS  
 DEPARTMENT: 10 -04 TREASURER

	1ST - QUARTER TOTALS		2ND - QUARTER TOTALS		3RD - QUARTER TOTALS		4TH - QUARTER TOTALS		** TOTAL **	
	0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		4 CHECK(S)		4 CHECK(S)	
NBR CHECKS -										
NET -		0.00		0.00		0.00		5170.43		5170.43
*EARNINGS*	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT
GROSS -		0.00		0.00		0.00		7928.48		7928.48
SALARY -	0.00	0.00	0.00	0.00	0.00	0.00	346.65	7778.48	346.65	7778.48
DECLINE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	0.00	150.00
*DEDUCTIONS*	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT
OPTUM FUNDI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HLTH FAM PR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HLTH SNG AF-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00
HLTH FML AF-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	100.00
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	54.08	0.00	54.08
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.48	0.00	17.48
ST FARM INS-	0.00	0.00	0.00	0.00	0.00	0.00	2.56	2.54	2.56	2.54
IPPFA 457 P-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	220.20	0.00	220.20
AFSCME 31 -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	93.12	0.00	93.12
UNITED WAY -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00	0.00	20.00
EAS 125 PLA-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
I.M.R.F -	0.00	0.00	0.00	0.00	0.00	0.00	938.73	356.78	938.73	356.78
MELLON ADD -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23.72	0.00	23.72
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.35	0.00	32.35
REIMBURSE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TAXES*	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX
FEDERAL W/H-	0.00	0.00	0.00	0.00	0.00	0.00	7351.50	937.37	7351.50	937.37
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	7351.50	268.89	7351.50	268.89
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	7928.48	491.56	7928.48	491.56
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	7928.48	114.96	7928.48	114.96
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00

DEPARTMENT TOTALS  
 DEPARTMENT: 10 -05 FINANCIAL ADMINISTRA

		1ST - QUARTER TOTALS		2ND - QUARTER TOTALS		3RD - QUARTER TOTALS		4TH - QUARTER TOTALS		** TOTAL **	
		0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		3 CHECK(S)		3 CHECK(S)	
NBR CHECKS -											
NET -		0.00		0.00		0.00		3573.46		3573.46	
*EARNINGS*	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	
GROSS -		0.00		0.00		0.00		5083.74		5083.74	
SALARY -	0.00	0.00	0.00	0.00	0.00	0.00	216.62	4858.74	216.62	4858.74	
WC ED -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	225.00	0.00	225.00	
*DEDUCTIONS*	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	
OPTUM FUNDI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
HLTH FAM PR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	100.00	
HLTH SNG PR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
ST FARM INS-	0.00	0.00	0.00	0.00	0.00	0.00	1.28	1.27	1.28	1.27	
AFSCME 31 -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46.56	0.00	46.56	
UNITED WAY -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	0.00	5.00	
I.M.R.F -	0.00	0.00	0.00	0.00	0.00	0.00	601.92	228.77	601.92	228.77	
MELLON ADD -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00	0.00	20.00	
REIMBURSE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
*TAXES*	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	
FEDERAL W/H-	0.00	0.00	0.00	0.00	0.00	0.00	4734.97	551.38	4734.97	551.38	
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	4734.97	177.57	4734.97	177.57	
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	4963.74	307.76	4963.74	307.76	
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	4963.74	71.97	4963.74	71.97	
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00	

DEPARTMENT TOTALS  
 DEPARTMENT: 10 -06 IT DEPARTMENT

		1ST - QUARTER TOTALS		2ND - QUARTER TOTALS		3RD - QUARTER TOTALS		4TH - QUARTER TOTALS		** TOTAL **	
		0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		2 CHECK(S)		2 CHECK(S)	
NER CHECKS -											
NET -		0.00		0.00		0.00		4074.96		4074.96	
*EARNINGS*	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	
GROSS -		0.00		0.00		0.00		6125.00		6125.00	
SALARY -	0.00	0.00	0.00	0.00	0.00	0.00	173.32	6125.00	173.32	6125.00	
*DEDUCTIONS*	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	
OPTUM FUNDI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
HLTH FAM PR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	50.00	
HLTH SNG AF-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00	
HLTH FML AF-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
UNITED WAY -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	42.31	0.00	42.31	
I.M.R.F -	0.00	0.00	0.00	0.00	0.00	0.00	725.20	275.62	725.20	275.62	
MELLON ADD -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80.00	0.00	80.00	
*TAXES*	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	
FEDERAL W/H-	0.00	0.00	0.00	0.00	0.00	0.00	5719.38	904.01	5719.38	904.01	
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	5719.38	214.48	5719.38	214.48	
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	5995.00	371.69	5995.00	371.69	
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	5995.00	86.93	5995.00	86.93	
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00	

DEPARTMENT TOTALS  
 DEPARTMENT: 10 -07 POLICE

1ST - QUARTER TOTALS 2ND - QUARTER TOTALS 3RD - QUARTER TOTALS 4TH - QUARTER TOTALS \*\* TOTAL \*\*

NBR CHECKS -		0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		75 CHECK(S)		75 CHECK(S)	
NET -		0.00		0.00		0.00		177561.63		177561.63	
*EARNINGS*		HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT
GROSS -			0.00		0.00		0.00		269558.97		269958.97
SALARY -		0.00	0.00	0.00	0.00	0.00	0.00	5850.73	192566.29	5850.73	192566.29
HOURLY PAY -		0.00	0.00	0.00	0.00	0.00	0.00	83.50	688.88	83.50	688.88
SHORT/CHG -		0.00	0.00	0.00	0.00	0.00	0.00	36.00	911.89	36.00	911.89
REIM OT -		0.00	0.00	0.00	0.00	0.00	0.00	30.00	1532.05	30.00	1532.05
OVERTIME PA-		0.00	0.00	0.00	0.00	0.00	0.00	99.50	4369.82	99.50	4369.82
COURT TIME -		0.00	0.00	0.00	0.00	0.00	0.00	11.50	772.83	11.50	772.83
C O R -		0.00	0.00	0.00	0.00	0.00	0.00	202.00	8080.00	202.00	8080.00
HOLIDAY -		0.00	0.00	0.00	0.00	0.00	0.00	392.00	19233.25	392.00	19233.25
RANK DIFF -		0.00	0.00	0.00	0.00	0.00	0.00	271.00	694.87	271.00	694.87
DISPATCH 2 -		0.00	0.00	0.00	0.00	0.00	0.00	284.00	284.00	284.00	284.00
SHIF/DIFF3 -		0.00	0.00	0.00	0.00	0.00	0.00	1192.00	774.80	1192.00	774.80
WC ED -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	87.50	0.00	87.50
INJURED -		0.00	0.00	0.00	0.00	0.00	0.00	16.00	1535.59-	16.00	1535.59-
DECLINE -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00	0.00	450.00
SICK--CASH -		0.00	0.00	0.00	0.00	0.00	0.00	505.00	22208.89	505.00	22208.89
VAC - CASH -		0.00	0.00	0.00	0.00	0.00	0.00	340.00	14952.52	340.00	14952.52
RETRO--OTH -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	83.45	0.00	83.45
LIEU OF -		0.00	0.00	0.00	0.00	0.00	0.00	96.00	2057.52	96.00	2057.52
TUTION FR -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	1746.00	0.00	1746.00
*DEDUCTIONS*		EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT
OPTUM FUNDI		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HLTH FAM PR-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	0.00	150.00
HLTH SNG PR-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00
HLTH SNG AF-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	50.00
HLTH FML AF-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	100.00
PBPA CHIEF -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	0.00	60.00
LOAN PAYMEN-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	1014.95	0.00	1014.95
LOAN PAYMEN-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	318.77	0.00	318.77
LOAN PAYMEN-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	326.74	0.00	326.74
ST FARM INS-		0.00	0.00	0.00	0.00	0.00	0.00	56.32	55.88	56.32	55.88
IPPPA 457 P-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	1776.00	0.00	1776.00
PBPA LABOR -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	2565.00	0.00	2565.00
AFSCME 31 -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	512.16	0.00	512.16
UNITED WAY -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FRINGE BFTS-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	1746.00	0.00	1746.00
BAS 125 PLA-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00	0.00	125.00
POLICE/FIRE-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	138.74	0.00	138.74
CHILD SUPPT-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	1838.01	0.00	1838.01
DIVERS 457%-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	1245.45	0.00	1245.45
GARN FEE -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	0.00	0.10
GARNISHMENT-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GARNISHMENT-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.65	0.00	4.65
GARNISHMENT-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PRIN LOAN -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	57.68	0.00	57.68
LOAN PYMT -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PRINCIPAL -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	615.00	0.00	615.00
I.M.R.F -		0.00	0.00	0.00	0.00	0.00	0.00	3467.48	1317.89	3467.48	1317.89
POL PENSION-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	16712.81	0.00	16712.81

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PAYROLL NO#: 01 - City of Granite City

SORTED BY DEPARTMENT

DATE: 12/01/2016 THRU 12/15/2016

MELLON ADD -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	139.20	0.00	139.20
REIMBURSE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TAXES*	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX
FEDERAL W/H-	0.00	0.00	0.00	0.00	0.00	0.00	247991.82	46536.88	247991.82	46536.88
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	247991.82	9243.95	247991.82	9243.95
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	30100.12	1866.20	30100.12	1866.20
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	265879.70	3855.28	265879.70	3855.28
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00

DEPARTMENT TOTALS  
 DEPARTMENT: 10 -08 FIRE & AMBULANCE

	1ST - QUARTER TOTALS		2ND - QUARTER TOTALS		3RD - QUARTER TOTALS		4TH - QUARTER TOTALS		** TOTAL **	
	0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		54 CHECK(S)		54 CHECK(S)	
NBR CHECKS -										
NET -		0.00		0.00		0.00		155576.68		155576.68
*EARNINGS*	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT
GROSS -		0.00		0.00		0.00		238381.53		238381.53
SALARY -	0.00	0.00	0.00	0.00	0.00	0.00	5846.16	161296.46	5846.16	161296.46
CALL OUT -	0.00	0.00	0.00	0.00	0.00	0.00	56.00	2271.94	56.00	2271.94
HOLIDAY -	0.00	0.00	0.00	0.00	0.00	0.00	714.50	29518.38	714.50	29518.38
RANK DIFF -	0.00	0.00	0.00	0.00	0.00	0.00	1200.00	2437.25	1200.00	2437.25
EMA COOR -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00
DECLINE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00	0.00	450.00
TIME BANK -	0.00	0.00	0.00	0.00	0.00	0.00	1363.50	37604.45	1363.50	37604.45
COMP PAY -	0.00	0.00	0.00	0.00	0.00	0.00	60.75	2428.16	60.75	2428.16
CEU HOURS -	0.00	0.00	0.00	0.00	0.00	0.00	48.00	1874.89	48.00	1874.89
*DEDUCTIONS*	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT
UMB FUNDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPTUM FUNDI-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
H.S.A -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HLTH FAM PR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1950.00	0.00	1950.00
HLTH SNG PR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00	300.00
HLTH SNG AF-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HLTH FML AF-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	374.63	0.00	374.63
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	258.30	0.00	258.30
ST FARM INS-	0.00	0.00	0.00	0.00	0.00	0.00	44.80	44.45	44.80	44.45
IPPPA 457 P-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4371.22	0.00	4371.22
RELIEF & WE-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70.00	0.00	70.00
AFSCME 31 -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46.56	0.00	46.56
UNITED WAY -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	362.82	0.00	362.82
EAS 125 PLA-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
POLICE/FIRE-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	991.16	0.00	991.16
RELIEF&WEL2-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	0.00	60.00
253 FIRE PA-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	197.20	0.00	197.20
ADD FIRE PA-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.50	0.00	40.50
CHILD SUPPT-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	955.00	0.00	955.00
DIVERS 457%-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	742.57	0.00	742.57
GARNISHMENT-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GARN FEE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.51	0.00	1.51
GARNISHMENT-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.39	0.00	75.39
PRIN 457% -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	188.83	0.00	188.83
PRIN LOAN -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	391.16	0.00	391.16
LOAN PYMT -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PRINCIPAL -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	770.00	0.00	770.00
I.M.R.F -	0.00	0.00	0.00	0.00	0.00	0.00	240.03	91.23	240.03	91.23
FIRE PENSIO-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15106.22	0.00	15106.22
MELLON ADD -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3056.25	0.00	3056.25
MELLON ADD -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPTUM ADD -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	270.42	0.00	270.42
REIMBURSE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110.14	0.00	110.14
UMB ADDITIO-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UMB ADD PRE-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21.00	0.00	21.00
	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX

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## P A Y R O L L   H I S T O R Y   R E P O R T

PAGE: 10

PAYROLL NO#: 01 - City of Granite City

SORTED BY DEPARTMENT

DATE: 12/01/2016 THRU 12/15/2016

## \*TAXES\*

FEDERAL W/H-	0.00	0.00	0.00	0.00	0.00	0.00	226890.43	40158.20	226890.43	40158.20
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	226890.43	8425.73	226890.43	8425.73
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	2002.30	124.14	2002.30	124.14
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	224154.08	3250.22	224154.08	3250.22
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00



DEPARTMENT TOTALS  
 DEPARTMENT: 10 -09 CIVIL DEFENSE

1ST - QUARTER TOTALS		2ND - QUARTER TOTALS		3RD - QUARTER TOTALS		4TH - QUARTER TOTALS		** TOTAL **		
0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		
NBR CHECKS -										
NET -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
*EARNINGS*	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT
GROSS -		0.00		0.00		0.00		0.00		0.00
*DEDUCTIONS*	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT
*TAXES*	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX
FEDERAL W/H	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00

DEPARTMENT TOTALS  
 DEPARTMENT: 10 -11 SAFETY

	1ST - QUARTER TOTALS		2ND - QUARTER TOTALS		3RD - QUARTER TOTALS		4TH - QUARTER TOTALS		** TOTAL **	
	0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		2 CHECK(S)		2 CHECK(S)	
NET	-	0.00		0.00		0.00		2857.92		2857.92
*EARNINGS*	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT
GROSS	-	0.00		0.00		0.00		4268.97		4268.97
SALARY	-	0.00	0.00	0.00	0.00	0.00	173.32	4268.97	173.32	4268.97
*DEDUCTIONS*	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT
OPTUM FUNDI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HLTH FAM PR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	100.00
HLTH SNG PR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ST FARM INS-	0.00	0.00	0.00	0.00	0.00	0.00	2.56	2.54	2.56	2.54
IPPEA 457 P-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90.00	0.00	90.00
AFSCME 31 -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46.56	0.00	46.56
UNITED WAY -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
I.M.R.F -	0.00	0.00	0.00	0.00	0.00	0.00	505.44	192.11	505.44	192.11
HSA FUND -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MELLON ADD -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPTUM ADD -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TAXES*	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX
FEDERAL W/H-	0.00	0.00	0.00	0.00	0.00	0.00	3886.86	515.16	3886.86	515.16
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	3886.86	145.76	3886.86	145.76
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	4168.97	258.47	4168.97	258.47
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	4168.97	60.45	4168.97	60.45
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00

DEPARTMENT TOTALS  
 DEPARTMENT: 10 -12 BUILDING & ZONING

	1ST - QUARTER TOTALS		2ND - QUARTER TOTALS		3RD - QUARTER TOTALS		4TH - QUARTER TOTALS		** TOTAL **	
NBR CHECKS -	0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		13 CHECK(S)		13 CHECK(S)	
NET -	0.00		0.00		0.00		14517.19		14517.19	
*EARNINGS*	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT
GROSS -		0.00		0.00		0.00		21014.88		21014.88
SALARY -	0.00	0.00	0.00	0.00	0.00	0.00	866.60	18624.38	866.60	18624.38
HOURLY PAY -	0.00	0.00	0.00	0.00	0.00	0.00	142.00	2065.50	142.00	2065.50
WC ED -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	0.00	75.00
AUX COOR -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	100.00
DECLINE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	0.00	150.00
*DEDUCTIONS*	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT
OPTUM FUNDI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
H.S.A -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HLTH FAM PR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	0.00	150.00
HLTH FML AF-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	0.00	150.00
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33.29	0.00	33.29
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ST FARM INS-	0.00	0.00	0.00	0.00	0.00	0.00	8.96	8.89	8.96	8.89
IPPFA 457 P-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00
PBPA LABOR -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AFSCME 31 -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	279.36	0.00	279.36
UNITED WAY -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EAS 125 PLA-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GARN FEE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PRINCIPAL -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	0.00	250.00
I.M.R.F -	0.00	0.00	0.00	0.00	0.00	0.00	2416.17	918.32	2416.17	918.32
POL PENSION-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.98	0.00	50.98
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29.18	0.00	29.18
REIMBURSE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00
*TAXES*	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX
FEDERAL W/H-	0.00	0.00	0.00	0.00	0.00	0.00	19671.56	2250.62	19671.56	2250.62
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	19671.56	730.88	19671.56	730.88
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	20864.88	1293.61	20864.88	1293.61
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	20864.88	302.56	20864.88	302.56
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00

DEPARTMENT TOTALS  
 DEPARTMENT: 10 -13 PUBLIC WORKS

	1ST - QUARTER TOTALS		2ND - QUARTER TOTALS		3RD - QUARTER TOTALS		4TH - QUARTER TOTALS		** TOTAL **	
NBR CHECKS -	0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		32 CHECK(S)		32 CHECK(S)	
NET -	0.00		0.00		0.00		52086.81		52086.81	
*EARNINGS*	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT
GROSS -		0.00		0.00		0.00		79702.75		79702.75
SALARY -	0.00	0.00	0.00	0.00	0.00	0.00	2773.13	76781.51	2773.13	76781.51
CALL OUT -	0.00	0.00	0.00	0.00	0.00	0.00	71.00	2872.49	71.00	2872.49
RANK DIFF -	0.00	0.00	0.00	0.00	0.00	0.00	69.00	37.75	69.00	37.75
CDL LIC -	0.00	0.00	0.00	0.00	0.00	0.00	72.00	36.00	72.00	36.00
JURY DUTY -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00-	0.00	25.00-
*DEDUCTIONS*	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT
ST FARM INS	0.00	0.00	0.00	0.00	0.00	0.00	20.48	20.32	20.48	20.32
IPPPA 457 P-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	100.00
TEAMSTERS52-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1076.00	0.00	1076.00
LABORER 397-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	675.00	0.00	675.00
UNITED WAY -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHILD SUPPT-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	712.20	0.00	712.20
GARN FEE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PRINCIPAL -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	130.00	0.00	130.00
I.M.R.F -	0.00	0.00	0.00	0.00	0.00	0.00	9436.81	3586.65	9436.81	3586.65
VOL ADD CON-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	885.23	0.00	885.23
2%-LABOR -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	763.75	0.00	763.75
OPTUM ADD -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REIMBURSE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TAXES*	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX
FEDERAL W/H-	0.00	0.00	0.00	0.00	0.00	0.00	75886.10	10738.91	75886.10	10738.91
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	75886.10	2830.60	75886.10	2830.60
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	79702.75	4941.59	79702.75	4941.59
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	79702.75	1155.69	79702.75	1155.69
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00

DEPARTMENT TOTALS  
DEPARTMENT: 10 -14 SANITATION/INSPECTIO

	1ST - QUARTER TOTALS		2ND - QUARTER TOTALS		3RD - QUARTER TOTALS		4TH - QUARTER TOTALS		** TOTAL **	
	0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		0 CHECK(S)	
NBR CHECKS -										
NET -	0.00		0.00		0.00		0.00		0.00	
*EARNINGS*	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT
GROSS -		0.00		0.00		0.00		0.00		0.00
*DEDUCTIONS*	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT
*TAXES*	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX
FEDERAL W/H	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00

DEPARTMENT TOTALS  
DEPARTMENT: 10 -23 SUMMER PART-TIME HEL

	1ST - QUARTER TOTALS		2ND - QUARTER TOTALS		3RD - QUARTER TOTALS		4TH - QUARTER TOTALS		** TOTAL **	
	0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		0 CHECK(S)	
NBR CHECKS -										
NET -		0.00		0.00		0.00		0.00		0.00
*EARNINGS*	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT
GROSS -		0.00		0.00		0.00		0.00		0.00
*DEDUCTIONS*	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT
*TAXES*	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX
FEDERAL W/H	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00

DEPARTMENT: 15 -01 CINEMA  
 DEPARTMENT TOTALS

1ST - QUARTER TOTALS		2ND - QUARTER TOTALS		3RD - QUARTER TOTALS		4TH - QUARTER TOTALS		** TOTAL **		
0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		15 CHECK(S)		15 CHECK(S)		
NBR CHECKS -										
NET -	0.00	0.00	0.00	0.00	0.00	0.00	7269.91	7269.91		
*EARNINGS*	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT
GROSS -		0.00		0.00		0.00		9813.76		9813.76
SALARY -	0.00	0.00	0.00	0.00	0.00	0.00	173.34	6621.57	173.34	6621.57
HOURLY PAY -	0.00	0.00	0.00	0.00	0.00	0.00	383.52	3192.19	383.52	3192.19
*DEDUCTIONS*	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT
OPTUM FUNDI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HLTH SNG PR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HLTH SNG AF-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00
I.M.R.F -	0.00	0.00	0.00	0.00	0.00	0.00	783.99	297.97	783.99	297.97
*TAXES*	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX
FEDERAL W/H-	0.00	0.00	0.00	0.00	0.00	0.00	9515.79	1123.49	9515.79	1123.49
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	9515.79	346.64	9515.79	346.64
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	9813.76	608.43	9813.76	608.43
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	9813.76	142.32	9813.76	142.32
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00

DEPARTMENT TOTALS  
DEPARTMENT: 30 -36  
MOTOR FUEL FUND PROJ

	1ST - QUARTER TOTALS		2ND - QUARTER TOTALS		3RD - QUARTER TOTALS		4TH - QUARTER TOTALS		** TOTAL **	
	0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		0 CHECK(S)	
NBR CHECKS -										
NET -		0.00		0.00		0.00		0.00		0.00
*EARNINGS*	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT
GROSS -		0.00		0.00		0.00		0.00		0.00
*DEDUCTIONS*	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT
*TAXES*	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX
FEDERAL W/H	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00



DEPARTMENT TOTALS  
 DEPARTMENT: 70 -55 PAYROLL

1ST - QUARTER TOTALS			2ND - QUARTER TOTALS			3RD - QUARTER TOTALS			4TH - QUARTER TOTALS			** TOTAL **	
NBR CHECKS -		0 CHECK(S)	0 CHECK(S)		0 CHECK(S)	0 CHECK(S)		30 CHECK(S)	30 CHECK(S)		30 CHECK(S)		
NET -		0.00	0.00		0.00	0.00		56743.39	56743.39		56743.39		
*EARNINGS*		HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
GROSS -			0.00		0.00		0.00		88542.99		88542.99		
SALARY -		0.00	0.00	0.00	0.00	0.00	0.00	2599.82	80695.68	2599.82	80695.68		
OVERTIME PA-		0.00	0.00	0.00	0.00	0.00	0.00	125.25	5551.15	125.25	5551.15		
CALL OUT -		0.00	0.00	0.00	0.00	0.00	0.00	8.00	367.80	8.00	367.80		
RANK DIFF -		0.00	0.00	0.00	0.00	0.00	0.00	282.60	563.22	282.60	563.22		
SHIF/DIFF2 -		0.00	0.00	0.00	0.00	0.00	0.00	276.27	110.51	276.27	110.51		
SHIF/DIFF3 -		0.00	0.00	0.00	0.00	0.00	0.00	328.83	246.63	328.83	246.63		
SUN PREM -		0.00	0.00	0.00	0.00	0.00	0.00	88.00	124.56	88.00	124.56		
LIC CERT -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	583.44	0.00	583.44		
DECLINE -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00	300.00		
*DEDUCTIONS*		EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT		
OPTUM FUNDI		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
H.S.A -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
HLTH FAM PR-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	1050.00	0.00	1050.00		
HLTH SNG PR-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	175.00	0.00	175.00		
HLTH SNG AF-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
HLTH FML AF-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
LOAN PAYMEN-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	191.87	0.00	191.87		
LOAN PAYMEN-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	138.39	0.00	138.39		
LOAN PAYMEN-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.97	0.00	75.97		
ST FARM INS-		0.00	0.00	0.00	0.00	0.00	0.00	28.16	27.94	28.16	27.94		
IPPPA 457 P-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	375.00	0.00	375.00		
ENG LOCAL39-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	2032.50	0.00	2032.50		
UNITED WAY -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
CHILD SUPPT-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	378.42	0.00	378.42		
CHAPTER 13 -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
IL LEVY -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
GARN FEE -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.10	0.00	10.10		
CHAPTER 13 -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	297.50	0.00	297.50		
GARNISHMENT-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
CHAPTER 13 -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	637.50	0.00	637.50		
GARNISHMENT-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	504.97	0.00	504.97		
PRIN 457% -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	175.60	0.00	175.60		
LOAN PYMT -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
PRINCIPAL -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	0.00	75.00		
MISC -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
I.M.R.F -		0.00	0.00	0.00	0.00	0.00	0.00	10483.48	3984.43	10483.48	3984.43		
VOL ADD CON-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	245.84	0.00	245.84		
MELLON ADD -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
MELLON ADD -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
OPTUM ADD -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
LOAN PAYMEN-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
LOAN PAYMEN-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	74.85	0.00	74.85		
REIMBURSE -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.43	0.00	3.43		
IMRF V.A.C -		0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00		
*TAXES*		TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX		
FEDERAL W/H-		0.00	0.00	0.00	0.00	0.00	0.00	82707.96	11598.14	82707.96	11598.14		
STATE W/H -		0.00	0.00	0.00	0.00	0.00	0.00	82707.96	3042.30	82707.96	3042.30		
FICA -		0.00	0.00	0.00	0.00	0.00	0.00	87317.99	5413.74	87317.99	5413.74		

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MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	87317.99	1266.11	87317.99	1266.11
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00

DEPARTMENT TOTALS  
 DEPARTMENT: 71 -30 INDUSTRIAL PRETREATM

1ST - QUARTER TOTALS		2ND - QUARTER TOTALS		3RD - QUARTER TOTALS		4TH - QUARTER TOTALS		** TOTAL **		
0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		1 CHECK(S)		1 CHECK(S)		
NBR CHECKS -										
NET -	0.00	0.00	0.00	0.00	0.00	1628.57	1628.57			
*EARNINGS*	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT
GROSS -		0.00		0.00		0.00		2755.02		2755.02
SALARY -	0.00	0.00	0.00	0.00	0.00	0.00	86.66	2705.82	86.66	2705.82
LIC CERT -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	49.20	0.00	49.20
*DEDUCTIONS*	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT
OPTUM FUNDI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HLTH FAM PR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HLTH SNG PR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00
ST FARM INS-	0.00	0.00	0.00	0.00	0.00	0.00	1.28	1.27	1.28	1.27
IPPEFA 457 P-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	0.00	200.00
ENG LOCAL39-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.25	0.00	75.25
UNITED WAY -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
I.M.R.F -	0.00	0.00	0.00	0.00	0.00	0.00	326.19	123.98	326.19	123.98
*TAXES*	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX
FEDERAL W/H-	0.00	0.00	0.00	0.00	0.00	0.00	2406.04	401.87	2406.04	401.87
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	2406.04	90.23	2406.04	90.23
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	2730.02	169.26	2730.02	169.26
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	2730.02	39.59	2730.02	39.59
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00

REPORT TOTALS

	1ST - QUARTER TOTALS		2ND - QUARTER TOTALS		3RD - QUARTER TOTALS		4TH - QUARTER TOTALS		** TOTAL **	
	0 CHECK(S)		0 CHECK(S)		0 CHECK(S)		254 CHECK(S)		254 CHECK(S)	
NBR CHECKS -										
NET -		0.00		0.00		0.00		500652.88		500652.88
*EARNINGS*	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT
GROSS -		0.00		0.00		0.00		761513.86		761513.86
SALARY -	0.00	0.00	0.00	0.00	0.00	0.00	20006.29	589460.67	20006.29	589460.67
HOURLY PAY -	0.00	0.00	0.00	0.00	0.00	0.00	609.02	5946.57	609.02	5946.57
SHORT/CHG -	0.00	0.00	0.00	0.00	0.00	0.00	36.00	911.89	36.00	911.89
REIM OT -	0.00	0.00	0.00	0.00	0.00	0.00	30.00	1532.05	30.00	1532.05
TIF ADMIN -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00
OVERTIME PA -	0.00	0.00	0.00	0.00	0.00	0.00	224.75	9920.97	224.75	9920.97
COURT TIME -	0.00	0.00	0.00	0.00	0.00	0.00	11.50	772.83	11.50	772.83
CALL OUT -	0.00	0.00	0.00	0.00	0.00	0.00	135.00	5512.23	135.00	5512.23
C O R -	0.00	0.00	0.00	0.00	0.00	0.00	202.00	8080.00	202.00	8080.00
HOLIDAY -	0.00	0.00	0.00	0.00	0.00	0.00	1106.50	48751.63	1106.50	48751.63
RANK DIFF -	0.00	0.00	0.00	0.00	0.00	0.00	1822.60	3733.09	1822.60	3733.09
SHIF/DIFF2 -	0.00	0.00	0.00	0.00	0.00	0.00	276.27	110.51	276.27	110.51
SHIF/DIFF3 -	0.00	0.00	0.00	0.00	0.00	0.00	328.83	246.63	328.83	246.63
CDL LIC -	0.00	0.00	0.00	0.00	0.00	0.00	72.00	36.00	72.00	36.00
DISPATCH 2 -	0.00	0.00	0.00	0.00	0.00	0.00	284.00	284.00	284.00	284.00
SUN PREM -	0.00	0.00	0.00	0.00	0.00	0.00	88.00	124.56	88.00	124.56
SHIF/DIFF3 -	0.00	0.00	0.00	0.00	0.00	0.00	1192.00	774.80	1192.00	774.80
LIC CERT -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	632.64	0.00	632.64
WC ED -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	387.50	0.00	387.50
INJURED -	0.00	0.00	0.00	0.00	0.00	0.00	16.00	1535.59	16.00	1535.59
EMA COOR -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00
AUX COOR -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	100.00
DECLINE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1800.00	0.00	1800.00
SICK--CASH -	0.00	0.00	0.00	0.00	0.00	0.00	505.00	22208.89	505.00	22208.89
VAC - CASH -	0.00	0.00	0.00	0.00	0.00	0.00	340.00	14952.52	340.00	14952.52
RETRO--OTH -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83.45	0.00	83.45
JURY DUTY -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00
TIME BANK -	0.00	0.00	0.00	0.00	0.00	0.00	1363.50	37604.45	1363.50	37604.45
LIEU OF -	0.00	0.00	0.00	0.00	0.00	0.00	96.00	2057.52	96.00	2057.52
COMP PAY -	0.00	0.00	0.00	0.00	0.00	0.00	60.75	2428.16	60.75	2428.16
CEU HOURS -	0.00	0.00	0.00	0.00	0.00	0.00	48.00	1874.89	48.00	1874.89
TUTION FR -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1746.00	0.00	1746.00
*DEDUCTIONS*	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT	EMPLOYER	DEDUCT
UMB FUNDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPTUM FUNDI-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
H.S.A -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HLTH FAM PR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3850.00	0.00	3850.00
HLTH SNG PR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	550.00	0.00	550.00
HLTH SNG AF-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00	0.00	125.00
HLTH FML AF-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	0.00	400.00
PBPA CHIEF -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	0.00	60.00
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1614.74	0.00	1614.74
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	769.54	0.00	769.54
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	420.19	0.00	420.19
ST FARM INS-	0.00	0.00	0.00	0.00	0.00	0.00	176.64	175.26	176.64	175.26
IPPFA 457 P-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7157.42	0.00	7157.42
RELIEF & WE-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70.00	0.00	70.00
ENG LOCAL39-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2107.75	0.00	2107.75

BBPA LABOR -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2565.00	0.00	2565.00
AFSCME 31 -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1164.00	0.00	1164.00
TEAMSTERS52-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1076.00	0.00	1076.00
LABORER 397-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	675.00	0.00	675.00
UNITED WAY -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	454.13	0.00	454.13
FRINGE BFTS-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1746.00	0.00	1746.00
BAS 125 PLA-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00	0.00	125.00
POLICE/FIRE-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1129.90	0.00	1129.90
RELIEF&WEL2-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	0.00	60.00
253 FIRE PA-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	197.20	0.00	197.20
ADD FIRE PA-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.50	0.00	40.50
CHILD SUPPT-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3883.63	0.00	3883.63
DIVERS 457%-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2093.26	0.00	2093.26
CHAPTER 13 -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IL LEVY -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GARNISHMENT-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GARN FEE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.71	0.00	11.71
GARNISHMENT-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHAPTER 13 -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	297.50	0.00	297.50
GARNISHMENT-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GARNISHMENT-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.39	0.00	75.39
GARNISHMENT-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.65	0.00	4.65
GARNISHMENT-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GARNISHMENT-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHAPTER 13 -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	637.50	0.00	637.50
GARNISHMENT-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	504.97	0.00	504.97
PRIN 457% -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	364.43	0.00	364.43
PRIN LOAN -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	448.84	0.00	448.84
LOAN PYMT -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PRINCIPAL -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1840.00	0.00	1840.00
MISC -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
I.M.R.F -	0.00	0.00	0.00	0.00	0.00	0.00	32672.22	12417.72	32672.22	12417.72
POL PENSION-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16712.81	0.00	16712.81
FIRE PENSIO-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15106.22	0.00	15106.22
VOL ADD CON-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1235.24	0.00	1235.24
HSA FUND -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2%-LABOR -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	763.75	0.00	763.75
MELLON ADD -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3320.83	0.00	3320.83
MELLON ADD -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPTUM ADD -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	213.90	0.00	213.90
LOAN PAYMEN-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	406.80	0.00	406.80
REIMBURSE -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	138.57	0.00	138.57
UMB ADDITIO-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UMB ADD PRE-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21.00	0.00	21.00
IMRF V.A.C -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00

*TAXES*	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX	TAXABLE	TAX
FEDERAL W/H-	0.00	0.00	0.00	0.00	0.00	0.00	713061.39	118995.57	713061.39	118995.57
STATE W/H -	0.00	0.00	0.00	0.00	0.00	0.00	713061.39	26516.69	713061.39	26516.69
FICA -	0.00	0.00	0.00	0.00	0.00	0.00	283036.20	17548.27	283036.20	17548.27
MEDICARE -	0.00	0.00	0.00	0.00	0.00	0.00	740967.56	10744.10	740967.56	10744.10
EIC CREDIT -		0.00		0.00		0.00		0.00		0.00

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